

**LEGISLATIVE**

**& POLICY**

**COMMITTEE**

**RESOLUTIONS**





To Be Heard 04-13-10

Legislative Committee  
Resolution #10-117

**RESOLUTION OF THE COUNTY BOARD  
WILL COUNTY, ILLINOIS**

***Regulating the Waiver of Zoning Application, Site Development  
and Building Permit Fees***

WHEREAS, the Will County Zoning Ordinance provides for the application of Zoning Map Amendments, Special Use Permits and Variances from the Zoning Ordinance, and

WHEREAS, the Will County Board has established a schedule of fees for such zoning applications in accordance with Section 14.13 of the Will County Zoning Ordinance, and

WHEREAS, the County Board passed Resolution #99-38 on February 18, 1999, that allows the waiver of zoning application fees for township governments and other local governments applying for a Zoning Map Amendment, Special Use Permit or Variance, and

WHEREAS, the Will County Board seeks to establish a policy to waive all zoning application fees for units of local government up to \$2,500.00 and repeal Resolution #99-38, and

WHEREAS, the County shall not waive any Site Development Permit or Building Permit fees for any person or entity, including units of local government, or any fees for any other applicant, other than as expressly provided in the preceding paragraph, and

WHEREAS, the matter has been reviewed and approved by the Legislative and Policy Committee of the Will County Board.

NOW, THEREFORE BE IT RESOLVED, that Will County shall only waive zoning application fees up to \$2,500.00 for units of local government and shall not waive any Site Development Permit or Building Permit fees for any person or entity, including units of local government or any fees for any other applicant.

BE IT FURTHER RESOLVED, that Resolution #99-38, passed on February 18, 1999, and any other resolutions, or part thereof, that is inconsistent with this resolution is hereby repealed.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Adopted by the Will County Board this 15<sup>th</sup> day of April, 2010.

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Pass \_\_\_\_\_ (SEAL)

\_\_\_\_\_  
Nancy Schultz Voots  
Will County Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Lawrence M. Walsh  
Will County Executive





**WILL COUNTY LAND USE DEPARTMENT**  
58 E. Clinton Street, Suite 500 • Joliet, Illinois 60432  
815/774-3321 • Fax 815/727-8638

# Memo

To: Legislative and Policy Committee  
From: Brian Radner, AICP, Assistant Director  
Date: March 26, 2010  
Re: Fee Waiver Policy

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At the February 9, 2010 meeting of the Legislative & Policy Committee, Land Use Department staff was asked to prepare a fee waiver resolution. That resolution reflects the Committee's recommendations made at that meeting. That resolution has been reviewed by the Office of the State's Attorney.

Information provided to the Legislative & Policy Committee at the February meeting:

- Between 1993 and 2008 the Land Use Department was able to locate forty (40) resolutions that dealt with fee waivers and refunds (see attached table).
- Twenty-eight (28) of the requests were for zoning fees. Ten (10) of those twenty-eight (28) involved situations where a case was withdrawn by an applicant.
- Ten (10) of the requests were for building fees. Nine (9) of those ten (10) involved situations where the applicant withdrew the permit request. One (1) of the ten (10) was related to severe flooding that occurred in 1996.
- Two (2) of the requests were for site development fees and plat fees. In one case, a fee was refunded because the County Board determined that the developer was overcharged. In the other case, the fee was waived because of employee error.
- Six (6) of the requests involved not-for-profits (five (5) Habitat for Humanity and one (1) New Hope Center).

- Five (5) requests were made by governmental entities. Four (4) of the five (5) requests were at/or before the time the fee waiver resolution was passed. The lone instance of a governmental fee refund request after that resolution was passed involved the refund of building permit fees for a permit that was withdrawn.
- Resolution 99-38 was passed thereby waiving zoning application fees for governmental entities in the County of Will.

Attachments:

1. New fee waiver policy
2. Sample of other jurisdiction's fee policies
3. History of resolutions involving refunds/waivers
4. Resolution 99-38 (Existing Fee Waiver Policy)



Legislative & Policy Committee  
 Resolution #10-117  
 Attachment 1-Page 4 of 5

Resolution #	Gov't Body	Not-for-profit	Employee Error	Didn't Complete Work	Site Development/Plat Fees	Zoning Fees	Building Fees	Notes
1 93-4				1				Did not need request
2 95-149		1					1	Forest Preserve
3 95-185							1	Road Dedication Matter
4 96-169								1 Allow reconstruction do to flooding
5 96-190					1		1	Request withdrawn
6 96-220		1					1	Homer Township
7 96-221					1			1 Floodplain on property so request was withdrawn
8 97-90		1					1	Troy Township
9 98-51					1		1	Request withdrawn
10 98-117					1		1	Request withdrawn
11 98-150							1	Stream bank erosion control project
12 98-266					1		1	Request withdrawn
13 98-300							1	Development is less dense than existing zoning
14 99-40		1					1	Wheatland Township
15 99-76			1				1	Habitat for Humanity
16 99-265							1	Wanted a refund on one of two cases applied for
17 00-64					1		1	Request withdrawn
18 00-97					1		1	Request withdrawn
19 00-136					1		1	Request withdrawn
20 00-235					1		1	Request withdrawn
21 00-422							1	Request withdrawn
22 01-175			1				1	Habitat for Humanity
23 01-216						1		Developer
24 01-322					1			1 Request withdrawn
25 01-392			1				1	Habitat for Humanity
26 04-526								1 Request withdrawn
27 04-527					1			1 Request withdrawn
28 05-390			1				1	Habitat for Humanity
29 06-401			1				1	Habitat for Humanity
30 06-402					1			1 Request withdrawn
31 07-120					1			1 Request withdrawn
32 07-121					1			1 Request withdrawn
33 07-276		1			1			1 Request withdrawn
34 07-353				1			1	Did not need variance
35 07-358					1			1 Request withdrawn
36 07-359							1	Changed zoning request
37 07-393							1	Changed zoning request
38 08-045							1	Changed zoning request
39 08-348			1				1	New Hope Center
40 08-481					1		1	Request withdrawn
<b>Total</b>		<b>5</b>	<b>6</b>	<b>2</b>	<b>17</b>	<b>2</b>	<b>28</b>	<b>10</b>

Land Use & Zoning Comm  
Resolution 99-38

## RESOLUTION

RE: WAIVING OF APPLICATION FEES FOR LOCAL GOVERNMENTS

WHEREAS, the Will County Zoning Ordinance provides for the application of Zoning Map Amendments, Special Use Permits, and Variances from the Zoning Ordinance, and

WHEREAS, the Will County Board has established a schedule of fees for such zoning applications in accordance with Section 14.13 of the Will County Zoning Ordinance, and

WHEREAS, the established fee schedule applies to all applicants and does not provide for any applicant to be exempt from the established application fees, and

WHEREAS, such fees have been paid by township governments and other local governmental units within the County of Will, and

WHEREAS, the Will County Board has from time to time waived or refunded such fees paid by township governments or other local governmental units, and


WHEREAS, the Will County Board is agreeable to waiving such fees for township governments or other local governmental units, and

WHEREAS, the Will County Board desires to be consistent in the waiving of such fees, and

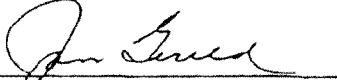
WHEREAS, the matter has been reviewed and approved by the Land Use and Zoning Committee of the Will County Board,

NOW, THEREFORE BE IT RESOLVED, that the schedule of fees established by the Will County Board for the application of a Zoning Map Amendment, Special Use Permit, or Variance is hereby amended waiving the required payment of such fees for township governments or other local governmental units in the County of Will.

DATED THIS 18TH DAY OF FEBRUARY, 1999.

  
CHARLES R. ADELMAN  
WILL COUNTY EXECUTIVE

ATTEST:

  
JAN GOULD  
WILL COUNTY CLERK

VOTE: YES - 23      NO - 1      PASS - 1





To Be Heard 04-13-10

Legislative Committee  
Resolution #10-118

**RESOLUTION OF THE BOARD  
WILL COUNTY, ILLINOIS**

**REQUESTING A VETERANS MEDICAL FACILITY BE ESTABLISHED IN THE  
CITY OF JOLIET, ILLINOIS, AT THE PRESENT SILVER CROSS HOSPITAL LOCATION**

WHEREAS, Silver Cross Hospital in Joliet, Illinois is in the process of completing their new facility in the Village of New Lenox, Illinois, leaving vacant the present up-to-date facility in 2011; and

WHEREAS, the Veterans of the State of Illinois have been underserved due to the need for additional facilities to serve returning Veterans from Iraq, Afghanistan, the War on Terror, also the aging of World War II, Korean, Vietnam, and other Veterans; and

WHEREAS, the Silver Cross Hospital buildings are in very good condition with inpatient and outpatient rehab facilities.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board hereby requests that Federal and State local legislators and the Veterans Administration establish a Veterans Medical Facility at the old Silver Cross facility. The County of Will shall work with area veterans and veteran organizations to promote the establishment of said Veterans Medical Facility.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Adopted by the Will County Board this 15<sup>th</sup> day of April, 2010.

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Pass \_\_\_\_\_ (SEAL)

\_\_\_\_\_  
Nancy Schultz Voots  
Will County Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Lawrence M. Walsh  
Will County Executive

