

WILL COUNTY BOARD
CAPITAL IMPROVEMENTS COMMITTEE MEETING
MINUTES

June 1, 2010

302 North Chicago Street
County Board Committee Room
Joliet IL 60432

CALL TO ORDER

Mr. Maher called the meeting to order at 9:35 a.m.

ROLL CALL

Present were Members: Dralle, L. Smith, Traynere, Winfrey, and Maher.

Absent were Members: Anderson and B. Smith

Also Present: County Board Chair Jim Moustis

Present from State's Attorney's Office: Mary Tatroe.

PLEDGE OF ALLEGIANCE

Mrs. Dralle led the committee in the Pledge of Allegiance.

APPROVAL OF MINUTES - None

OLD BUSINESS

Wight & Company Facility Needs Study Acceptance

Mr. Maher advised that we have provided the County Board with the Facility Needs Study and they will have a month to review the document. He asked what recommendations the committee had as we move forward. There has been some discussion as to whether we bring this project to the end or do a change order to move this to the next level with taking a look at prioritizing a master list of projects such as a whole facilities plan.

Jason Dwyer of Wight & Company stated we should look at the alternatives to determine how to organize what departments will go into what groups and how to plan for the future. We should look at all of the facilities in terms of where each department is located, which buildings. The cost for various projects needs to be answered so the County can make an informed decision as to how to prioritize with the limited financial resources.

Mr. Maher stated that we did not know what the end product would be. Before going to the next phase we need to get our data. What does a master plan look like for us?

Mr. Moustis inquired if he broke it down the Executive Branch of government which would be everything that comes under the County Executive's Office for administrative and day to day operations. This covers Land Use and Animal Control. He did break out the Sheriff.

There was a discussion regarding breaking out the Sheriff from under the Judicial because there are functions which tie into Judicial Branch which covers the Courts, Judicial, Probation, Juvenile Detention, etc. Sheriff's Department should be broken out although they have judicial function because of court security.

Mr. Moustis stated that the everyday function of the Sheriff's Department is different. He has it broken out to the Judicial, Sheriff, Health Department, Public Works and Executive Branch.

Mr. Dwyer stated in the County Building you may want to put the other offices under one category called County Government.

Mr. Moustis stated he wanted to deal with the County Executive Office separately because there are so many functions that come under the executive branch which are spread out. They have Land Use, Waste Services, Animal Control, HR, Purchasing, etc.

Mr. Maher stated there are two goals: acceptance of the needs study and bring it forward to the County Board this month and then continuing of the master plan process with Wight & Company. The committee needs to feel comfortable in determining whether we are going with a change order or going out with an RFQ for another contract.

Mr. Moustis recommended that Wight should continue with the next phase. We would negotiate a contract with Wight, look at the cost and continue with the master plan.

Mr. Dwyer stated that under the master plan they would work through the components, define the steps with leadership group and then organize county functions and sketch concepts building upon what has already been done. We will look at all the different groups so you can determine the dollar amounts for each of the groups' long term.

Mr. Maher inquired to organize the structure by having workshop, would Wight facilitate those workshops? Part of this next process is facilitating those workshops, direct the traffic of information, list potential functionality and then the County Board would prioritize as a cost factor, etc.

A motion was made by Mrs. Dralle, second by Ms. Winfrey to accept the Wight & Company Facility Needs Study. All in favor. MOTION CARRIES.

Mrs. Dralle stated this is budget driven, bond out dollars availability.

Mr. Moustis replied that we could bond out \$160 to \$180 million. There are also the RTA dollars. The Capital Improvements Committee will have to look at the needs.

Mr. Maher requested a motion or recommendation be made to continue on with Phase II with the Wight Company.

Mr. Palmer stated that from the Executive's perspective we need to determine what the scope is going to be.

Mr. Moustis stated that the scope needs to be determined as well as the costs.

There was a discussion regarding going out with an RFQ and the length of time in this process. The consensus was to stay with Wight and Company.

Mr. Moustis stated that we need to determine what the scope is and negotiation with the County Executive's office.

Mr. Collins advised that they would sit down with the County Executive' office by the end of the week or beginning of next week to determine and produce the scope with costs. We will bring it back to Executive Committee on the 2nd Thursday in June for a resolution for the right to negotiate.

The committee agreed this was the best way to proceed and could possibly have it discussed at next Thursday's Executive Committee meeting.

A motion was made by Mrs. Dralle, second by Ms. Smith, to move this forward to the Executive Committee on the second Thursday of this month for a scope of services to be presented. All in favor.

MOTION CARRIES.

Mr. Moustis requested that Wight & Company provide the Executive's Office with their scope as well as the Capital Improvements committee members.

Mr. Friefeld clarified that this committee is authorizing the County Executive to negotiate with Wight for purposes of the management plan. The Executive's office will go over the scope and bring it back to the board for approval.

Mr. Friefeld clarified that this committee is not looking to approve an actual scope in June.

Other Old Business

NEW BUSINESS

LED Technology and Lighting

Mr. Maher advised that he would like to review the initiatives in order to take advantage of the new technology. There are efficiencies in all buildings and the savings are huge. There are stimulus dollars available.

After a short discussion the committee agreed that County Executive staff should obtain more information and possibly meet with this company.

ANNOUNCEMENTS BY THE CHAIRMAN

Mr. Maher advised that due to the 4th of July holiday he would cancel the Capital Improvements meeting scheduled for July 6th, 2010. In August we will begin our discussion on the next phases for the master plan and the presentation on the LED advances technology. Mr. Maher will provide the company's information.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made by Ms. Smith, second by Ms. Winfrey, to adjourn the meeting at 10:30 a.m. All in favor.

MOTION CARRIES.