

**WILL COUNTY BOARD**  
**FINANCE COMMITTEE MEETING**  
**MINUTES**

**March 2, 2010**

Will County Office Building  
County Board Room  
302 North Chicago Street  
Joliet, IL 60432  
10:30 a.m.

**CALL TO ORDER**

Mr. Kusta, Jr. called the meeting to order at 10:44 a.m.

**ROLL CALL**

**Present were Members:** Maher, Brooks, Jr., Dralle, Gould, Wilhelmi, and Kusta, Jr.

**Absent were Members:** Seiler.

**Also Present:** None.

**Present from State's Attorney's Office:** Mary Tatroe.

**PLEDGE OF ALLEGIANCE**

Mr. Gould led the committee in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion was made by Mrs. Dralle, seconded by Mr. Gould, to approve the minutes from the February 9, 2010 meeting. All in favor. MOTION CARRIES.

**OLD BUSINESS**

**BMO Procurement Card Report**

Mr. Blackburn stated this was a request by Mr. Maher; it is a good thing to take a look at. The report in the packet has card holders and activity for a full year by department; you will see that 9-1-1 spends 71% of their budget through the pro-card. We can encourage people to use this card – let other departments know how they are using it.

Mr. Kusta commented the more we use this card the more we get back each year. Has there been any unauthorized use?

Mr. Blackburn answered no; Mr. Maher wanted to see who is using the card and how we can encourage others to use it. The program is doing well; this highlights it is safe and it is saving the county money.

Mr. Maher arrived at this juncture.

### **NEW BUSINESS**

#### **Update of County Finances**

Mrs. Hennessey presented the update on the county finances.

Mr. Wilhelmi requested additional information comparing YTD expenses to budget for salaries and fringes by department.

#### **2009 Budget Clean Up #2**

Mr. Rafac stated there are 2 reclassifications of capital assets; there may be some reimbursement items. If so, we will provide an updated sheet at the board meeting.

A motion was made by Mr. Wilhelmi, second by Mr. Maher, to place a resolution on the County Board Agenda for the 2009 budget clean up. All in favor. MOTION CARRIES.

#### **Assignment of Tax Sale Certificates**

A motion was made by Mr. Maher, second by Mrs. Dralle, to approve the assignment of Tax Sale Certificates, as presented. All in favor. MOTION CARRIES.

#### **Other New Business**

Mrs. Dralle stated the Sheriff Department has concerns regarding reimbursement expenses. She would hope this goes on the agenda for discussion regarding lack of funding; she would be interested in hearing this at judicial committee as well.

Mr. Brooks asked who watches over the procurement process.

Mrs. Pleasant answered Mr. Blackburn and herself are the administrators; we set the card privileges. We pre-authorize everything before it hits the general ledger; every receipt is reviewed.

Mr. Wilhelmi questioned who sets the spending authority.

Mrs. Pleasant replied that is set by the elected official or department head. No one except 9-1-1 has a limit over \$100,000 since that is our fraud insurance limit; the 9-1-1 department does to pay for their phone lines, which is more than \$100,000 per month.

### **ANNOUNCEMENTS BY THE CHAIRMAN**

#### **EXECUTIVE SESSION**

#### **ADJOURNMENT**

A motion was made by Mr. Brooks, seconded by Mr. Wilhelmi, to adjourn the meeting at 11:00 a.m. All in favor. MOTION CARRIES.