

**WILL COUNTY BOARD**  
**JUDICIAL COMMITTEE MEETING**  
**MINUTES**

**June 1, 2010**

**8:30 a.m.**

302 North Chicago Street  
County Board Committee Room  
Joliet, Illinois 60432

**CALL TO ORDER**

Mrs. Dralle called the meeting to order at 8:31 a.m.

**ROLL CALL**

**Present were Members:** Kusta, McPhillips, L. Smith, Stewart and Dralle.

**Absent were Members:** Anderson and Deutsche.

**Also Present:**

**Present from State's Attorney's Office:** Mary Tatroe

**PLEDGE OF ALLEGIANCE**

Karen Burke led the committee in the pledge of allegiance.

**APPROVAL OF MINUTES-None**

**OLD BUSINESS**

Ms. Dralle advised that a member had to leave early so she would be moving down to New Business as we would be losing the quorum.

**Update: Justice/Judicial Integration**

**RFP For Administrative Adjudication Software**

**RFQ for Adjudication Hearing Officer**

**JMS Project Update**

**Other Old Business**

**NEW BUSINESS**

**Request for Resolution Authorizing County Executive to Negotiate and Execute MOU with City of Joliet for 2010 JAG funds.**

Mr. Palmer advised that we need a resolution to authorize the County Executive to negotiate and execute the agreement with the City of Joliet. It is the same agreement that we have used for the last several years.

A motion was made by Ms. McPhillips, second by Mr. Kusta, to place a resolution on the County Board Agenda authorizing the County Executive to negotiate and execute the MOU with the City of Joliet for 2010 JAG funds. All in favor. MOTION CARRIES.

#### **Request for Approval of Expenditure of 2010 JAG funds**

Mr. Palmer advised that for the last several years we have dedicated the funds to IWIN's and in car cameras in 2008 and in 2009 which were stimulus funds. The County Executive's office is recommending that we do in car cameras again because there is still the need and it fits in with our program of integration from the street all the way into the system and throughout the system.

A motion was made by Mr. Kusta, second by Ms. McPhillips, to place a resolution on the Court Board Agenda to authorize expenditure of grant funds in the Sheriff's Budget. All in favor. MOTION CARRIES.

Ms. McPhillips advised Mr. Palmer that a correction needed to be made in the draft agreement/MOU in the 5<sup>th</sup> WHEREAS as well as Section 1 indicating the correct division of funds would be \$51,147.00 each and not the \$25,573.50 as written.

Mr. Palmer replied he would make that correction.

#### **Request for Approval of RFQ for Integrated Justice System Consultant**

Mr. Palmer advised that we are very close to finalizing a governance plan so that we have some operating rules among our group. We are also putting together an RFP and are bringing it to the committee in case there were any questions or suggestions. This is the \$100,000.00 that has been earmarked. Any overage we would try to find locally without any corporate dollars. This would be a blueprint of what we have and a plan for moving forward with our criminal justice system focused on integration and cooperation.

Ms. Dralle inquired if Mr. Palmer has set a ceiling on the costs of this?

Mr. Palmer replied we have not set a ceiling but if we can do it with the \$100,000.00 we will do that. He stated that there are multiple pieces to this it may take more. We will not be coming for corporate dollars we will be looking for court related dollars if allowable. The group has made a collaborative effort and we may receive additional integrated justice dollars in the current Congress' budget. This blueprint will give us a plan to guide us forward as well as go after competitive grants.

Mr. Stewart arrived at this juncture.

A motion was made by Mr. Kusta, second by Mr. Stewart, to move this forward for placement on the County Board agenda for approval. All in favor. MOTION CARRIES.

Mr. Palmer advised that we are releasing the RFQ quickly and will be doing interviews in July. The goal is to bring this back to the Judicial Committee in August and for August County Board approval.

**Other New Business**

**OLD BUSINESS**

**Update: Justice/Judicial Integration**

The information was previously provided under New Business. Mr. Palmer advised that he will include the minutes of their integration meetings to the Judicial Committee members for their information.

**RFP For Administrative Adjudication Software**

Ms. Dunne advised the committee that they were asked to prepare an RFP for the software and an RFQ (request for qualifications) for the hearings officer. We have given this from a problematic standard what would work as far as an adjudication process for Will County. The draft of that was provided in the packet to either move forward with or obtain expertise from other departments to help fine tune these documents.

Ms. Dralle stated that there has to be some software to pull everything together for the adjudication rather than putting it on a spreadsheet. Hopefully, there is someone in the private sector who will meet our needs and the needs of the hearing officer as well as staff.

Ms. Dunne explained that the software would have to either replace what we currently have or interface and grab the information and put it into the software.

Sergeant Contro advised that the current report writing system which is RMIS through Motorola cannot be integrated with any type of program. You manually have to enter everything into the computer. His concern is double entry. There are companies out there where you can enter the tickets right on our laptops and then print them out on the thermal printers in the car.

Ms. Dralle suggested regarding this RFP that the Circuit Clerk, Sheriff, Land Use, Health Departments along with Assistant State's Attorney Mary Tatroe review everything you need and make sure that everything needed is included in this RFP. She requested a motion for approval based on the changes that occur at the next meeting with the State's Attorney's approval. That would be at the next County Board meeting and if it is not done then we will wait until the next Judicial and County Board meetings.

ASA Tatroe advised that there is new legislation that has passed both houses but has not been signed by the governor which deals with the vehicle code and there are additional requirements for training for the administrative hearing officer. It requires specific training as well

as being an attorney for three years. Some of this has been incorporated into our proposed ordinance but we did not include any training requirements.

ASA Tatroe inquired if they were looking to incorporate the adjudication of the traffic violations into the ordinance as well because it is under that portion of the amendments to the legislation that require this additional training of the hearing officer. We can then incorporate all of that into the ordinance and bring it back showing the integration of the vehicle code into our ordinance as much as possible as part of that administrative adjudication process.

Ms. Dralle stated that as Sgt. Contro was very involved with getting this to the forefront she hoped that as they have these dialogues that the Sheriff's office have a seat at the table regarding this.

Ms. Dralle requested that this come back next month complete with whatever changes ASA Tatroe felt were necessary.

Mr. Piwowarski stated that since we have the integrated committee for integration that a technology workgroup has been established. The discussion and coordination of that may fall into the technology workgroup and put out the technology aspects of this RFP. That way we are ensuring that we have integration across the board with all the departments.

Ms. Dralle agreed to move the RFP to the technology workshop and move it through as long as we are moving forward with the new initiative, let's have everything be correct.

Sgt. Contro stated that under HB6239 we can adjudicate any type of ordinance violation as long as it is not a moving traffic violation.

ASA Tatroe replied that it applies to standing (cars not moving), parking, equipment malfunctions, and those types of violations can be incorporated into the county ordinances and then adjudicated administratively. We may be able to incorporate it by reference into our ordinances.

#### **RFAQ for Adjudication Hearing Officer**

Ms. Dralle requested this be brought back at the same time as the RFP.

#### **JMS Project Update**

Mr. Piwowarski advised that this is on schedule. We are moving forward and fielding questions from the vendors. We will close the bid on the 11<sup>th</sup> and have the initial scoring on our short list by June 25<sup>th</sup>. We had some additional vendors and has led to 5 new vendors we will have to review.

#### **Other Old Business**

#### **ANNOUNCEMENTS BY THE CHAIRMAN**

Ms. Dralle advised that she has spoken with Ms. Goodson, the Legislative Committee chair, regarding having a joint Legislative and Judicial Committees meeting regarding the entire

administrative adjudication process. Until we are all set with the RFP, the ordinances and everything, she advised she will put this off for another month.

Mr. Stewart advised that he attended a mental health court which are held on the Tuesdays at 1:30 p.m. at the courthouse in Room 308. It was very impressive.

**EXECUTIVE SESSION**

**ADJOURNMENT**

A motion was made by Mr. Kusta, second by Ms. Smith to adjourn the meeting at 8:55 a.m. All in favor. MOTION CARRIES.