

**WILL COUNTY BOARD**  
**AD HOC TECHNOLOGY COMMITTEE MEETING**  
**MINUTES**

**November 5, 2009**

Will County Office Building  
County Board Committee Room  
302 North Chicago Street  
Joliet, IL 60432

Immediately following the Executive Committee,  
but no sooner than 10:00 a.m.

**CALL TO ORDER**

Ms. Smith called the meeting to order at 10:02 a.m.

**ROLL CALL**

**Present were Members:** Dralle, Brooks, Jr., and L. Smith.

**Absent were Members:** Deutsche and Maher.

**Also Present:** Moustis.

**Present from State's Attorney's Office:** Mary Tatroe.

**PLEDGE OF ALLEGIANCE**

Mr. Brooks, Jr. led the committee in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion was made Mr. Brooks, Jr., seconded by Mrs. Dralle, to approve the minutes from the September 3, 2009 meeting. All in favor. MOTION CARRIES.

**OLD BUSINESS**

Ms. Smith stated I would like to move item #2 to the top of the agenda due to the fact that the first item under old business and the first item under new business flow together.

**Discussion Re: Revised IT Department Report**

Mr. Shay went over the IT Department report that he supplied to the committee, as well as the status of the financial system.

Mr. Rafac stated we had three vendors for the financial system. One system is very much a municipal based system. That leaves two vendors and we need to visit them. We do

have money set aside for the finance system but we cannot make a recommendation until we do a site visit.

**Report Re: Pre-Proposal Meeting of County-Wide IT Assessment**

Mr. Rafac stated selecting a vendor for this assessment is a professional services contract. We are not required to bid it out. I would like to invite people in and we can give them information on what we are looking for and what we would like. I would like to see us bring in both smaller and larger firms. In the short term this is something we need to put off until next year. The money for this project would come out of contingency.

Ms. Smith stated if you find that we do not have the financial resources to do that, we need to think about where we could get the money. We need to be more creative.

Mr. Rafac stated we can move forward at doing one thing at a time. The assessment does not need to be done all at once.

Mr. Moustis stated we can do a RFI which is a request for information. It can be global and it would address everything. That means everyone has to participate. It is a good way to get all the information you would need from a consultant. What is the IT solution for the County? We should think in those terms. How do we put a document together for them to come and in and talk about our IT solutions? We may be able to pull documents from the internet that have already been done to help us with this process.

Mr. Friefeld stated that is a method for getting the assessment done. If we get cooperation from the elected officials on that end then you can do your strategy and plan development.

Ms. Smith stated that is the first thing that we need to do, contact our elected officials.

Mr. Piwowarski stated we did this for the JMS system and we did use it as a base line cost for the RFP.

Ms. Smith stated this committee may need another committee with IT people. We need to send out a letter to the elected officials.

**Discussion Re: Revised IT Department Report**

This item was moved to the beginning of the agenda.

**Other Old Business**

**NEW BUSINESS**

**IT Budget Constraints**

This item was discussed under the county-wide IT assessment.

**ANNOUNCEMENTS BY THE CHAIRMAN**

Ms. Smith stated we will have our next meeting in January unless we need more time. In the mean time we need to meet with the elected officials to get information from them.

**ADJOURNMENT**

A motion was made by Mr. Brooks, Jr., seconded by Mrs. Dralle, to adjourn the meeting at 11:15 a.m. All in favor.

MOTION CARRIES.