

**WILL COUNTY BOARD**  
**AD HOC TECHNOLOGY COMMITTEE MEETING**  
**MINUTES**

**June 17, 2009**

Will County Office Building  
County Board Committee Room  
302 North Chicago Street  
Joliet, IL 60432  
10:30 a.m.

**CALL TO ORDER**

Ms. Smith called the meeting to order at 10:34 a.m.

**ROLL CALL**

**Present were Members:** Dralle, Brooks, Jr., and L. Smith.

**Absent were Members:** Deutsche and Maher.

**Also Present:** Moustis.

**Present from State's Attorney's Office:** Melanie Manning.

**PLEDGE OF ALLEGIANCE**

Mr. Brooks, Jr. led the committee in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

No minutes were presented.

**OLD BUSINESS**

**NEW BUSINESS**

**Committee Purpose**

Ms. Smith stated I have passed out the committee purpose. This committee will be looking at the needs of 5 years and 10 years out. I have talked with the elected officials and this committee will not be getting involved in their day to day. We need to assess the needs of the County; put together a strategic plan; and implement that plan. We do need an IT disaster plan.

Mr. Shay stated we do have some disaster plans, for example the real estate system. We pay a monthly fee and it is outside the County if something happens.

Ms. Smith stated I want to know we have a plan and we can expound on it.

Mr. Brooks, Jr. questioned why is real estate so important.

Mr. Shay stated the real estate system was built in-house. The financial system was purchased and we could get that information in a day or two.

### **Next Steps**

Ms. Smith stated I would like to bring this purpose forward to Executive Committee for approval. We will meet on the first Thursday of the month after Executive Committee. Our next meeting will be August 6<sup>th</sup>. The next step will be preparing a RFP to look at our total system. I know we have good technology but that does not mean that we cannot communicate better. I talked to all the elected officials they have assured me that there are places they would like to go. Next meeting we will go over the RFP to make sure that it contains everything that we are considering and after that we can interview some consulting firms.

Mr. Shay questioned how do you want to handle the internet and the email.

Ms. Smith stated we do not want to do that right now. If you forward it to the Executive Office, he can put forward an executive order. The urgency for us is to move this plan forward.

Mr. Moustis arrived at this juncture.

Mr. Moustis stated from the Executive Branch you can recommend an internet policy. I do not think you need us for that.

Mr. Shay stated my plan is to ask the County Executive to implement that policy. I can share it with the elected officials.

Mr. Brooks, Jr. questioned is there a time table for this.

Ms. Smith stated we will not have one until we have this all put together. The next thing is the RFP to prepare what we are asking for. After we are done with that we can have a timeframe. I would like to move this forward as a team. We are looking at five years out, ten years out. What needs immediate attention now? We do not know what everyone has.

Mr. Shay stated I can give a quick tour.

Mr. Moustis stated I would like to have a better understanding of the IT Department. How do you function? Who do you support? What type of interaction do you do with our elected officials? We have functions that go across the board. I would like to know how your department supports other offices including 911 and EMA. I would like to see it in a written report, with detail and an overview of your department.

### **Other New Business**

### **ANNOUNCEMENTS BY THE CHAIRMAN**

### **ADJOURNMENT**

A motion was made by Mrs. Dralle, seconded by Mr. Brooks, Jr., to adjourn the meeting at 10:51 a.m. All in favor.

MOTION CARRIES.