



# Bolingbrook Park District

## Administrative Offices

201 Recreation Drive  
Bolingbrook, IL 60440  
p: (630) 739-0272  
f: (630) 739-1039

**RECEIVED**  
**OCT 25 2023**  
**Will County Board**

October 16, 2023

Will County Board:

Enclosed is a copy of the Bolingbrook Park District's Decennial Committee's Compliance report as well as our meeting agendas, minutes, resolutions and post meeting surveys.

Please feel free to contact me if you have any questions. You can reach me at 630-783-6531 or via email ([mselep@bolingbrookparks.org](mailto:mselep@bolingbrookparks.org)).

Sincerely,

Mike Selep, Executive Director



**Bolingbrook Park District**  
*Where the fun is!*

**MIKE SELEP, CPRE**  
Executive Director  
[mselep@bolingbrookparks.org](mailto:mselep@bolingbrookparks.org)

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ADMINISTRATION





**BOLINGBROOK PARK DISTRICT'S**  
**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT**  
**COMPLIANCE REPORT**

**I. GOVERNMENTAL UNIT**

Name of Unit of Local Government: Bolingbrook Park District

Address: 201 Recreation Drive, Bolingbrook, IL 60440

County/Countries: Will County

**II. ADDITIONAL INFORMATION**

Population: 74,301

Number of Employees (not including elected officials): 479

Annual budget for fiscal year 2023: \$20,632,206

Equalized assessed valuation (EAV) for 2023: \$2,501,541,481

**III. COMMITTEE MEMBERS**

Date the Committee was formed:

Board President: Jerry Hix

Board Members: Sue Vastalo, Jake McVay, Dorothy Andrews, and Frank McKay

Executive Director: Mike Selep

Resident appointed by Committee Chairperson: Kai Wahlgren

Resident appointed by Committee Chairperson: Beth Benner

**IV. MEETINGS**

**First Meeting**

- a. Date: 6/15/2023
- b. Formation occurred before June 10, 2023 ✓
- c. Noticed in Accordance with the Open Meetings Act ✓
- d. Majority of Committee Present ✓
- e. Public Comment ✓

**Second Meeting**

- a. Date: 7/20/2023
- b. Noticed in Accordance with the Open Meetings Act ✓
- c. Listed on Governing Board's Agenda ✓

- d. Majority of Committee Present ✓
- e. Public Comment ✓

**Third Meeting**

- a. Date: 8/17/2023
- b. Noticed in Accordance with the Open Meetings Act ✓
- c. Listed on Governing Board’s Agenda ✓
- d. Majority of Committee Present ✓
- e. Public Comment ✓

**Any Additional Meeting(s) Information:** The Bolingbrook Park District Board of Commissioners, Executive Director and members of the public gathered for the Decennial Committee provided an open opportunity for members of the public to join in on discussions and provide feedback. We had several members of the public in attendance at each meeting and provided constructive feedback that was useful for further discussion and exploration.

**V. POST MEETING SURVEY**

Was a survey provided to attendees at each of the Committee Meeting?

Yes    ✓        No       

By what means was the survey presented to the attendees? The survey was provided to each attendee at the beginning of the meeting. Attendees were encouraged to either complete the survey at the end of the meeting and submit, or drop the survey off at the administrative office at their convenience.

**VI. REVIEW**

It is the duty of this committee to review documents pertaining to the unit of local government’s efficiency. Please find a non-exhaustive list of documents to review below:

- ✓ Illinois Park District Code (70 ILCS 1205/1 *et seq.*)
- ✓ Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) and Compliance Procedures
- ✓ Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*) and Compliance Procedures
- ✓ Local Ordinances
- ✓ Intergovernmental Agreements
- ✓ Annual Budget

- ✓ Annual Audit
- ✓ Statement of Receipts and Disbursements
- ✓ Annual Finance Report
- ✓ Personnel Policy
- ✓ Other Policies and Procedures
- ✓ Shared Services
- ✓ Studies on Governmental Efficiencies (example: “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016))

**VII. OTHER DATA**

Please list all other data, research, and analysis utilized by the Committee in preparation of the report:

Our Committee reviewed and had in-depth discussions regarding the Township of Illinois report. We also reviewed our various intergovernmental agreements with the Village of Bolingbrook, Valley View School District and Bolingbrook Athletic Association.

**INTERRELATIONSHIPS/SUPPORTING COMMUNITY GROUPS**

Please list any and all interrelationships or supporting community groups that the government unit interacts with: Bolingbrook Park District interacts with local and state government agencies and officials - the Village of Bolingbrook, Fountaindale Public Library, Valley View School District, Will County, DuPage Township, Joliet Junior College as well as neighboring park districts, villages, school districts and libraries. Bolingbrook Park District also supports local civic agencies (Lions, Rotary, Knights of Columbus), houses of worship, social service organizations and nonprofits. In addition, the Park District works closely with community led athletic organizations, such as Bolingbrook Athletic Association and their affiliated groups.

**VIII. AWARDS AND RECOGNITION**

- The government unit has received the following award and recognition: In 2020, the Bolingbrook Park District celebrated 50 years of providing recreation programs and services to the residents of Bolingbrook. The Bolingbrook Park District has received recognition on a local, state and national level for organizational excellence throughout

the history of the agency. Here are a few select awards received by the agency. The National Gold Medal Award of Excellence for being one of the best in the nation in 1980 and 1999. In 2023, the Park District received GFOA Excellence in Financial Reporting for the 23<sup>rd</sup> consecutive year. In 2014, the Bolingbrook Park District received the Distinguished, Accredited Parks and Recreation Agency status through the Illinois Park & Recreation Association (IPRA) and the Illinois Association of Park Districts (IAPD). This was a culmination of a 15-month accreditation process and agency audit in legal, administration, business and human resources, parks and facilities, and recreation. In 2019, the Bolingbrook Park District received the 2018 IPRA Exceptional Workplace Award, recognizing our commitment to overall health and wellness of staff.

### **COMMITTEE'S RECOMMENDATIONS**

How can the governmental unit increase accountability and efficiency? Explore utilization of technology to disseminate information about the board's actions (board software for minutes, agendas, resolutions and ordinances) as well as laptops to improve efficiency of communication. Keeping up-to-date on current legislative changes by reviewing IAPD legislative updates and keeping in communication with local, state and federal elected officials. Providing continuing education for board and staff to keep current with best practices to continue to improve accountability and efficiency. Continue to stay on top of annual audit and follow through on recommendations from auditors. Remain current on FOIA and OMA requirements/changes and utilizing legal counsel to provide guidance when needed.

Submitted by: Jerry Hix

Chairman, Decennial Efficiency Committee

Submitted to the following County/Counties: Will County

Date of Committee Approval of Report: August 17, 2023

Was this Report Submitted no later than 18 months after the 1st meeting?

Yes  No

MINUTES OF a Regular meeting of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 7:00 P.M. on Thursday, May 18<sup>th</sup>, 2023.

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Vastalo the President, and the following Park

Commissioners at said location answered being Present: \_\_\_\_\_

Andrews, McKay, Hix, McVey, Vastalo

The following Park Commissioners were absent from the meeting: None

Park Commissioner Vastalo present and the Secretary read in full the

following: RESOLUTION NO. 23-17

A RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE  
ON LOCAL GOVERNMENT EFFICIENCY





**BOLINGBROOK PARK DISTRICT  
RESOLUTION NO. 23-17**

**A RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE  
ON LOCAL GOVERNMENT EFFICIENCY**

WHEREAS, the Bolingbrook Park District (the "Park District") is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of The Park District Code (the "Code"); and

WHEREAS, the Park District is required to form a Committee on Local Government Efficiency ("Efficiency Committee") pursuant to the Decennial Committees on Local Government Efficiency Act (the "Act"), 50 ILCS 70/1 *et seq.*, before June 10, 2023; and

WHEREAS, pursuant to the Act, the Efficiency Committee shall:

1. Study the Park District's efficiency. In doing so, the Committee will review governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, interrelationships with other governmental units and the State of Illinois, and any other documents the Committee finds necessary.
2. Collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency.
3. Provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District, if any; and

WHEREAS, the President desires to appoint Kai Wahlgren and Beth Benner as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the Will County Board no later than eighteen months after the day of the Efficiency Committee's formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the Will County Board and all other statutory requirements have been satisfied;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:**



Section 1: The Park Board finds that all of the recitals contained in the preamble to this Resolution are true and correct and does hereby incorporate them in this Resolution by this reference as though fully set forth herein.

Section 2: That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- Sue Vastalo, Park District President
- Jake McVey
- Dorothy Andrews
- Jerry Hix
- Frank McKay
- Mike Selep, Park District Executive Director
- Kai Wahlgren, Park District Resident
- Beth Benner, Park District Resident

Section 3: That Sue Vastalo shall serve as the chairperson of the Efficiency Committee; and

Section 4: That the Park District's Board Secretary, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

Section 5: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

Section 6: That the Board of Commissioners shall provide a written report to the Will County Board no later than November 18, 2024, which is eighteen months after the day of the Efficiency Committee's formation.

Section 7: Any policy, resolution, or ordinance of the Park District that conflicts with the provisions of this resolution shall be and is hereby repealed to the extent of such conflict.

Section 8: This Resolution shall be in full force and effect from and after its passage as provided by law.

PASSED THIS 18<sup>th</sup> day of May, 2023.

Ayes: Andrews, McKay, McVey, Vastalo

Nays: Hix

Absent: None

Abstain: \_\_\_\_\_

Sue Vastalo  
President, Board of Park Commissioners

ATTEST:  
Jacob McKay  
Secretary, Board of Park Commissioners



Park Commissioner Vastulo moved and Park Commissioner McKay seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: Andrews, McKay, McVey, Vastulo


NAY: Hix

ABSENT: None

Whereupon the President declared the motion carried and the resolution adopted, approved, and signed the same in open meeting, and directed the Secretary to record same in the records of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

  
Secretary, Board of Park Commissioners  
Bolingbrook Park District  
Will County, Illinois



STATE OF ILLINOIS     )  
                                  ) SS.  
COUNTY OF WILL        )

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Bolingbrook Park District, Will County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of said Board held on the 18<sup>th</sup> day of May, 2023, insofar as same relate to the adoption of the following: **RESOLUTION 23-17**

**A RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE  
ON LOCAL GOVERNMENT EFFICIENCY**

a true, correct, and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Park Commissioners on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 18<sup>th</sup> day of May, 2023.

  
\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Bolingbrook Park District  
Will County, Illinois





**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Decennial Committee on Local Government Efficiency Meeting**  
**June 15, 2023**  
**6:00 PM**

1. Call to order
2. Roll call
3. Appointment of Officers
  - a. Appointment of Bolingbrook Park District Board President as Committee Chairman
  - b. Appointment of a Committee Secretary and Vice Chairman
4. Approval of Agenda
5. Minutes for Approval
  - a. None
6. Old Business
  - a. None
7. New Business
  - a. Approval Resolution 23-19 Adopting Regulations for Public Participation at Meetings of Decennial Committee on Local Government Efficiency for Bolingbrook Park District
  - b. Discussion of Agreements, Ordinances, Policies, Reports, Resolutions, and other items related to the Decennial Committee's work
  - c. Approval of Format for Decennial Committee Report
  - d. Approval of Meeting Schedule for Decennial Committee
8. Agenda Building for the Next Meeting
9. Public Comment
10. Survey of Residents in attendance
11. Announcements
12. Motion to adjourn



**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Multi-Purpose Room**  
**Decennial Committee on Local Government Efficiency Meeting Minutes**  
**June 15, 2023**  
**6:00 PM**

President Hix called the meeting to order at 6:00 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix, Selep, Benner, Wahlgren.

Motion Commissioner McKay, second: Commissioner Vastalo to appoint Bolingbrook Park Board President, Hix as Committee Chairman. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Benner, Wahlgren. Nays: President Hix, Selep. Absent: None. Motion passed 6/2.

Motion Commissioner McKay, second: Commissioner Vastalo to appoint Commissioner Andrews as Secretary and Commissioner Vastalo as Vice Chairman. Roll Call: Ayes: McKay, Vastalo, McVey, Selep, Benner, Wahlgren. Nays: Andrews. Absent: None. Motion passed 7/1.

Motion Commissioner Hix, second: Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix, Selep, Benner, Wahlgren. Nays: None. Absent: None. Motion passed 8/0.

**MINUTES FOR APPROVAL & OLD BUSINESS**

Since this was the inaugural meeting of the committee there were no previous minutes to approve or old business to discuss.

**NEW BUSINESS**

Motion President Hix, second: Commissioner McKay to approve Resolution 23-19 Adopting Regulations for Public Participation at Meetings of Decennial Committee on Local Government Efficiency for Bolingbrook Park District. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix, Selep, Benner, Wahlgren. Nays: None. Absent: None. Motion passed 8/0.

The Committee discussed potential items to discuss during upcoming meetings which include agreements, ordinances, policies, reports, resolutions, and other items related to the Decennial Committee's work, which will be on the agendas for upcoming meetings.

Motion President Hix, second: Commissioner McKay to approval the Format for Decennial Committee Report and then file with the county when completed. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix, Selep, Benner, Wahlgren. Nays: None. Absent: None. Motion passed 8/0.

Motion President Hix, second: Commissioner McKay to approve the Decennial Committee meeting schedule for June 15, July 20 and August 17 at 6:00 pm. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix, Selep, Benner, Wahlgren. Nays: None. Absent: None. Motion passed 8/0.

**PUBLIC COMMENT**

Christy Sorenson made a comment that the Park District is very efficient and fiscally responsible.

**ANNOUNCEMENTS**

A survey was distributed to all residents in attendance and collected by those wishing to provide feedback.

**ADJOURNMENT**

Motion Commissioner Andrews, second: Commissioner Vastalo to adjourn from the Decennial Committee on Local Government Efficiency meeting at 6:20 pm. All in Favor "Ayes".

**Minutes Verification Signature**

A handwritten signature in cursive script that reads "Dorothy Andrews". The signature is written in black ink and is positioned above the printed name and title.

**Bolingbrook Park District Decennial Committee on  
Local Government Efficiency Secretary  
Dorothy Andrews**

MINUTES OF a meeting of the Decennial Committee on Local Government Efficiency of the Bolingbrook Park District, Will County, Illinois, held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 6:00 P.M. on June 15, 2023.

The Committee Chairperson called the meeting to order and directed the Committee Secretary to call the roll.

Upon the roll being called, HIX the Committee Chairperson, and the following Committee Members at said location answered being Present: \_\_\_\_\_

Andrews, McKay, Vustalo, McVey, Hix, Selep, Benner,  
Wahlgren

The following Committee Members were absent from the meeting: NONE

Committee Members Hix present and the Committee

Secretary read in full the following: RESOLUTION NO. 23-19

**A Resolution Adopting Regulations for Public Participation at the Meetings of Decennial Committee on Local Government Efficiency for the Bolingbrook Park District**



**BOLINGBROOK PARK DISTRICT  
RESOLUTION NO. 23-19**

**A Resolution Adopting Regulations for Public Participation at the Meetings of Decennial  
Committee on Local Government Efficiency for the Bolingbrook Park District**

**WHEREAS**, the Decennial Committee on Local Government Efficiency for the Bolingbrook Park District, Will County, Illinois (the "Park District"), believes and hereby declares that it is in the best interests of the Committee and Park District to encourage public participation during Decennial Committee meetings but to impose certain rules in order to ensure that such participation does not disrupt such meetings.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CHAIRPERSON AND DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY FOR THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1:** The foregoing recitals shall be, and they are hereby incorporated herein as if fully set forth within this Section 1.

**Section 2:** The following rules shall apply to public participation at meetings of the Decennial Committee on Local Government Efficiency of the Bolingbrook Park District (the "Committee");

1. Public participation at the Decennial Committee on Local Government Efficiency meetings is encouraged. A period of time at each meeting of the Committee shall be made available for public comments and shall be designated on each agenda as "COMMENTS FROM THE PUBLIC."
2. A person shall be permitted to speak upon being recognized by the chairperson. The person shall stand (if possible), and state his/her name prior to making comments, and limit speaking to no more than three (3) minutes, unless additional time is granted by the chairperson. Each person will be permitted to speak only once.
3. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Committee respond to the comment.
4. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
5. When addressing the Committee, members, and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Committee and the meeting, the chairperson may immediately terminate the opportunity to speak. This





decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds (2/3) of the Committee members present. Any person, except a member of the Committee, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Committee members present.

**Section 3:** The following shall be posted on the Park District's website and posted by the door of the meeting:

**CITIZENS' GUIDE TO ADDRESSING THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY FOR THE BOLINGBROOK PARK DISTRICT:**

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible) and announce your name before commencing. All comments under COMMENTS FROM THE PUBLIC are limited to three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Committee respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Committee members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Committee and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds (2/3) of the Committee members present. Any person, except a member of the Committee, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Committee present.
5. Please do not repeat comments that have already been made by others.

**Section 4:** This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

**Section 5:** This Resolution shall be in full force and effect from and after its passage as provided by law.



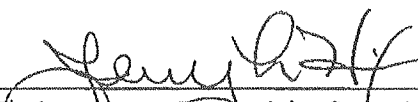
PASSED THIS 15<sup>th</sup> day of June, 2023.

Ayes: Andrews, McKay, Vastala, McKay, Hoy, Selep, Benner, Wahlgren


Nays: None

Absent: None

Abstain: None

  
\_\_\_\_\_  
Chairperson, Decennial Committee on Local  
Government Efficiency

ATTEST:

  
\_\_\_\_\_  
Secretary, Decennial Committee on Local  
Government Efficiency



Committee Member Hix moved and Committee Member McKay seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the Committee Chairperson directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Decennial Committee on Local Government Efficiency Committee Members voted:

AYE: Andrews, McKay, Nastala, McVey, Hix, Selep, Benner, Wahlqvist


NAY: NONE

ABSENT: NONE

Whereupon the Chairperson declared the motion carried and the resolution adopted, approved, and signed the same in open meeting, and directed the Committee Secretary to record same in the records of the Decennial Committee on Local Government Efficiency for the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

  
Secretary, Decennial Committee on Local  
Government Efficiency  
Bolingbrook Park District  
Will County, Illinois



STATE OF ILLINOIS    )  
                                  ) SS.  
COUNTY OF WILL     )

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Decennial Committee on Local Government Efficiency (the "Committee") of the Bolingbrook Park District, Will County, Illinois (the "District"), and as such official I am the keeper of the records and filed of the Committee.


I further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of said Committee held on the 15<sup>th</sup> day of June, 2023, insofar as same relate to the adoption of the following:

**A Resolution Adopting Regulations for Public Participation at the Meetings of Decennial Committee on Local Government Efficiency for the Bolingbrook Park District**

a true, correct, and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Decennial Committee on Local Government Efficiency on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Bolingbrook Park District at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Committee has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Committee in the passage of said resolution.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 15<sup>th</sup> day of June, 2023.

  
Secretary, Decennial Committee on Local  
Government Efficiency  
Bolingbrook Park District  
Will County, Illinois





**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Decennial Committee on Local Government Efficiency Meeting**  
**July 20, 2023**  
**6:00 PM**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Minutes for Approval
  - a. June 15, 2023 Meeting Minutes
5. Old Business
  - a. None
6. New Business
  - a. Discussion of Agreements, Ordinances, Policies, Reports, Resolutions, and other items related to the Decennial Committee's work
7. Agenda Building for the Next Meeting
8. Public Comment
9. Survey of Residents in attendance
10. Announcements
11. Motion to adjourn



**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Multi-Purpose Room**  
**Decennial Committee on Local Government Efficiency Meeting Minutes**  
**July 20, 2023**  
**6:00 PM**

President Hix called the meeting to order at 6:00 pm. Roll call: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Absent: Wahlgren.

Motion Commissioner Hix, second: Commissioner Vastalo to approve agenda as submitted. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**MINUTES FOR APPROVAL**

Motion Commissioner Hix, second: Commissioner McKay to approve meeting minutes of June 15, 2023 meeting minutes. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Agreements**

- Update agreements with Valley View School District (VVSD) and Bolingbrook Athletic Council (BAC).
- Hix commented that Bolingbrook Athletic Council (BAC) agreements are good examples of trying to make maximum use of tax payer's money.
- Hix commented the Intergovernmental Agreements with VVSD are very beneficial to help insure their playgrounds are safe. The district also uses their facilities (gyms) and they use the district's facilities.
- The park district has agreements with many organizations within the community such as library, hospital, school district, county and NWCSRA

**Ordinances, Resolutions, Policies**

- Committee agreed the district is very consistent and efficient with both ordinances, resolutions and policies.
- Attorney John O'Driscoll commended ordinances, resolutions, reports can more efficient if they were viewed on laptops vs printing. Laptops could be given to board members at meetings.

**Reports**

- Hix commented need to periodically check reports to make sure they are being used.
- O'Driscoll suggested using software (Word Doc). Helps stream-line reports, data, etc.
- McKay is in support of researching software.

**AGENDA BUILDING FOR THE NEXT MEETING**

- Assigned to Executive Director Mike Selep.

**PUBLIC COMMENT**

Debbie Chase, Director of Business and Technology stated the Park District is very efficient.

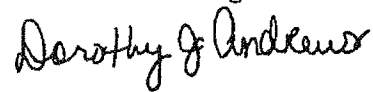
**ANNOUNCEMENTS**

A survey was distributed to all residents in attendance and collected by those wishing to provide feedback.

**ADJOURNMENT**

Motion Commissioner Hix, second: Commissioner McVey to adjourn from the Decennial Committee on Local Government Efficiency meeting at 6:31 pm. All in Favor, "Ayes".

Minutes Verification Signature



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**Bolingbrook Park District Decennial Committee on  
Local Government Efficiency Secretary  
Dorothy J. Andrews**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Decennial Committee on Local Government Efficiency Meeting**  
**August 17, 2023**  
**6:00 PM**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Minutes for Approval
  - a. July 20, 2023 Meeting Minutes
5. Old Business
  - a. None
6. New Business
  - a. Discussion of Illinois Park District Code, Illinois Open Meetings Act, Illinois Freedom of Information Act, Park District finance, Study of Local Government Efficiency, and other items related to the Decennial Committee's work
  - b. Discussion of Decennial Committee on Local Government Efficiency Act Compliance Report
7. Public Comment
8. Survey of Residents in attendance
9. Announcements
10. Motion to adjourn



**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Multi-Purpose Room**  
**Decennial Committee on Local Government Efficiency Meeting Minutes**  
**August 17, 2023**  
**6:00 PM**

President Hix called the meeting to order at 6:00 pm. Roll call: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep, Attorney James Hess. Absent: Wahlgren.

Motion Commissioner Hix, second: Commissioner Vastalo to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**MINUTES FOR APPROVAL**

Motion Commissioner Hix, second: Commissioner Vastalo to approve meeting minutes of July 20, 2023. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**OLD BUSINESS**

None

**NEW BUSINESS**

Attorney James Hess congratulated the committee on compliance with this new statute and that the Park District appears to be taking their responsibilities seriously and striving for efficiency.

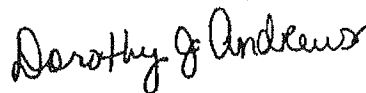
The board had no questions or comments

Commissioner Hix made a motion to approve the Compliance Report pending review of the final modifications that were requested tonight. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren.

**ADJOURNMENT**

Motion Commissioner Hix, second: Commissioner McKay to adjourn from the Decennial Committee on Local Government Efficiency meeting at 6:23 pm. All in Favor, "Ayes".

Minutes Verification Signature



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**Bolingbrook Park District Decennial Committee on  
Local Government Efficiency Secretary  
Dorothy J. Andrews**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Multi-Purpose Room**  
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Motion Commissioner Hix, second: Commissioner Vastalo to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**MINUTES FOR APPROVAL**

Motion Commissioner Hix, second: Commissioner Vastalo to approve meeting minutes of July 20, 2023. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren. Motion passed 7/0.

**OLD BUSINESS**

None

**NEW BUSINESS**

Attorney James Hess congratulated the committee on compliance with this new statute and that the Park District appears to be taking their responsibilities seriously and striving for efficiency.

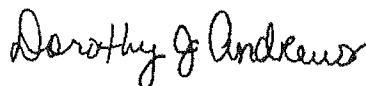
The board had no questions or comments

Commissioner Hix made a motion to approve the Compliance Report pending review of the final modifications that were requested tonight. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, Hix, Benner, Selep. Nays: None. Absent: Wahlgren.

**ADJOURNMENT**

Motion Commissioner Hix, second: Commissioner McKay to adjourn from the Decennial Committee on Local Government Efficiency meeting at 6:23 pm. All in Favor, "Ayes".

Minutes Verification Signature



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**Bolingbrook Park District Decennial Committee on  
Local Government Efficiency Secretary  
Dorothy J. Andrews**





**BOLINGBROOK PARK DISTRICT**  
**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT:**  
**POST MEETING SURVEY**

BY: \_\_\_\_\_

**Thank you for attending our Decennial Committee meeting.**

Pursuant to the Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, at the conclusion of each meeting, the committee must conduct a survey of residents who attended asking for input on the matters discussed at the meeting. Please find several questions below requesting your feedback about the meeting itself and the efficiency of our governmental unit. Please fill out the following survey and return it to the Committee Chairperson.

Name: Gregory McKay

Signature: [Handwritten Signature]

1. Do you have any input on the matters discussed during today's meeting? \_\_\_\_\_

None

2. Are there any additional matters that you think the Decennial Committee should discuss regarding the Bolingbrook Park District's efficiency? \_\_\_\_\_

We are an extremely well run & efficient org  
AND REVIEW MOST ISSUES ON A NORMAL BASIS

3. What do you believe the Bolingbrook Park District is doing well? \_\_\_\_\_

Extremely Efficient & Fiscally Responsible

4. How do you believe the Bolingbrook Park District can be more efficient? \_\_\_\_\_

Constant Communication & Follow up with Staff





BY: \_\_\_\_\_

**BOLINGBROOK PARK DISTRICT**  
**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT:**  
**POST MEETING SURVEY**

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Name: Christy Sorenson

Signature: Christy Sorenson

1. Do you have any input on the matters discussed during today's meeting? No

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Are there any additional matters that you think the Decennial Committee should discuss regarding the Bolingbrook Park District's efficiency? Items discussed seemed to cover what is needed and required

\_\_\_\_\_

\_\_\_\_\_

3. What do you believe the Bolingbrook Park District is doing well? Being fiscally responsible and following the Mission Statement

\_\_\_\_\_

\_\_\_\_\_

4. How do you believe the Bolingbrook Park District can be more efficient? Continue the positive relationships already established with the Village of Bolingbrook, Forestland Public Library, Valley View School District and other non-profit organizations the district works cooperatively with

\_\_\_\_\_



RECEIVED  
JUL 20 2023  
BY: \_\_\_\_\_

**BOLINGBROOK PARK DISTRICT**  
**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT:**  
**POST MEETING SURVEY**

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Name: Tricia Dobiak

Signature: [Handwritten Signature]

1. Do you have any input on the matters discussed during today's meeting? \_\_\_\_\_

Agree with reviewing the reports that are compiled to ensure they are used & not damaged if not time & capacity can be used for other priorities

2. Are there any additional matters that you think the Decennial Committee should discuss regarding the Bolingbrook Park District's efficiency? \_\_\_\_\_

The usage of tablets vs. printing reports & distributing packets, allowing for option for printed copy upon request.

3. What do you believe the Bolingbrook Park District is doing well? \_\_\_\_\_

Fulfilling the mission... including world class parks & rec services in fiscally responsible manner to enhancing the community's quality of life.

4. How do you believe the Bolingbrook Park District can be more efficient? \_\_\_\_\_

Ask staff to submit ideas. Review services offer to see if there is overlap with other local governments. Are there more areas where we can partner if there is duplication?





**BOLINGBROOK PARK DISTRICT**  
**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT:**  
**POST MEETING SURVEY**

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Name: Beth Benner

Signature: Beth Ben

1. Do you have any input on the matters discussed during today's meeting? None

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2. Are there any additional matters that you think the Decennial Committee should discuss regarding the Bolingbrook Park District's efficiency? No. Just keep

reporting on any Ordinances, Resolutions, Reports &  
any other items related to the Decennial Committee

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3. What do you believe the Bolingbrook Park District is doing well? \_\_\_\_\_

The park district is fiscally responsible.

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4. How do you believe the Bolingbrook Park District can be more efficient? \_\_\_\_\_

Continue to engage staff with committees  
such as: safety, Innovation, Health & Wellness,  
Strength Finders.

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