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# DECENNIAL REPORT

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DuPage Township 2024



**RECEIVED**  
**AUG 02 2024**  
**Will County Board**

MAY 20, 2024  
DUPAGE TOWNSHIP  
241 Canterbury Ln, Bolingbrook, IL 60440

**DUPAGE TOWNSHIP DRAFT REPORT FOR COMPLIANCE WITH DECENNIAL  
COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

I. Unit of government submitting this report:

NAME OF TOWNSHIP: DuPage

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner may form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

TOI has a separate recommended report form for a consolidated report, so do not use this form for a combined report of a township and road district. TOI also has a separate recommended report form for road districts and multi-township assessment districts.

II. Information about our Township

- A. We are located in Will County. There are 24 townships in our county.
- B. The population of our Township is 87,214 as of the 2020 census.
- C. We have 16 Full Time; 13 Part Time (13 at the pantry), not including elected Officials, temporary employees or bartenders.
- D. We have 0 employees in our Road District.
  
- E. Our annual budget for 2024 is: \$4,376,317. (Does not include grants totaling over \$5 million as they have not yet been received)
- F. Our Township's equalized assessed valuation for 2024 is \$3,933,348,822.00.

III. Information about Our Committee

A. Committee Members:

- Township Supervisor Gary Marschke
- Township Clerk Barbara Parker
- Township Trustee Tom Braxton
- Township Trustee Terri Ransom
- Township Trustee Debra Savage
- Township Trustee Reem Townsend
- Township Resident Administrator Jackie Traynere
- Township Resident Amit Singla

Township Resident Sue Harvey

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

B.	<u>Dates that our Committee Met</u>	(50 ILCS 70/20)
	First (Organizational) Meeting	
	First Meeting:	May 16, 2023
	Second Meeting:	June 15 ,2023
	Third Meeting:	Aug 17, 2023
	Additional Meetings (List All):	Oct 19, 2023 May 30, 2024

IV. Programs / Services Offered by our Township.

Our Township offers the following programs:

Overall Assistance to the Community: General and Emergency Assistance; Food Pantry; Supplemental Nutrition Assistance Program (SNAP); Car Repair referral; Homeless Address Assistance; self-service document shredding.

Department of State service – Passports, by appointment, thereby saving time.

Will County Recorder service - Property record recording and DD 214 recording.

Will County Clerk service – Marriage Licenses

Youth Programs: Tools for School; Mentoring; Alternative Discipline; Youth Education; social events.

Senior Programs: Community Nutrition Network (Meals on Wheels); Health/Vaccine Clinics; Medicare Sign-Up; Tax filing support; Secretary of State on-site days; Senior Counseling; Lending Closet; Veterans' Benefits; Lunch-and-Learn events; social outings and on-site social events; Illinois Department of Aging -- Benefit Access for Discounted Senior License Plates; Fountaindale Public Library – Bookmobile, programming, and events.

Road Repair and Maintenance: We do this for 2 subdivisions and Bluff Road. We recommend that it would be more efficient for the County and or surrounding municipalities take over these services. We do not have a tax levy for the purpose of

maintaining these road services nor do we believe it wise or efficient for us to purchase and maintain the equipment needed to do the work safely and efficiently.

Other services/programs we could possibly provide: Laundry, Showers, Clothing Closet, Cultural Awareness, ESL Classes, Promote Workforce Services

V. Social Service Agreements

A. We partner with the following not-for-profits to offer social services:

<u>Entity:</u>	<u>Services Provided:</u>
1. Northern Illinois Food Bank	- discounted food purchases
2. Catholic Charities	- Counseling
3. Hines Veteran's Administration	Enrollment for Veteran's Health Benefits
4. Salvation Army	- Rental, water and utility assistance
5. Will County Center for Community Concerns	– Low Income Home Energy Assistance Program (LIHEAP): rental and water-bill assistance.
6. Will County Continuum of Care	– homeless services, housing
7. Heart Haven Outreach	- Youth Mentoring
8. New Day Employment Services	– Martin Luther King Day event
9. Fountaindale Library	- a variety of events

Our residents have benefitted from these agreements in the following ways:

Services are provided much closer to home needing to leave the community. Assisting with Food Security, healthcare, housing stability and mental health benefits, which contribute in a positive way to the social determinants of health.

VI. Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions:

- Multiple awards from the Township Officials of Illinois (TOI) over the years and from the Village of Bolingbrook for participating in its parades.
- Awards of grants totaling over \$5 million dollars including:
  - \$891,000 from the American Rescue Plan Act (ARPA)
  - \$500,000 from a direct state grant
  - \$3 Million from the CFP
  - \$101,000 from the Northern Illinois Food Bank
  - \$1.2 Million State Grant for repair of Bluff Road.
  - \$250,000 Operational Grant from Senator Venture (2024 State Budget)

Grants that have come through to date are those from the NIFB and a portion of the ARPA grant.

- In November of 2023, DuPage Township’s Levy Center senior programming was recognized by the Township Officials of Illinois as “**Township Senior Center of the Year.**”

VII. Intergovernmental Agreements

A. We partner with, or have Intergovernmental Agreements with, the following other Governments:

Entity:	Services Offered:
Wheatland Township	Food Pantry/ General Assistance
Lewis University/VVSD	Alternative Discipline program
Will County	Recorder/County Clerk Marriage Licenses
PACE	Dial a Ride/RTA passes

B. Our Township’s efficiency has increased through intergovernmental cooperation in the following way: Cost savings and elimination of duplicate services.

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
- Illinois Open Meetings Act (5 ILCS 120)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140)
- Designation of FOIA officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))

- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)
- Sexual harassment prevention training (775 ILCS 5/2-109(c))
- Our Intergovernmental Agreements
- Our Social Service Agreements or Contracts
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)
- Our budget and financial documents
- Reports on government efficiency, including "Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016); "Local Democracy and Townships in the Chicagoland Area," by Wendell Cox, (January 2012).
- Others (List Below or Attach):

IX. What Have We Done Well?

- Expanded hours at the DuPage Township Food Pantry and brought in ancillary programs to assist our pantry users, NARCAN, SNAP and STEP to name a few.
- Expanded the types of opportunities for food assistance with online ordering, servicing local "Micro Pantries" and serving the senior

- Grown and strengthened our Senior programming including serving breakfast and lunch at the Levy Center.
- Adopted several ordinances strengthening financial processes to ensure the taxpayers' trust.
- Partnered with Wheatland Township to help reduce costs to both entities pertaining to food and financial insecurity.
- Worked with local University and School district to increase civic literacy among high school students through Project R.
- Measurably increased participation with our senior community to help improve their social and physical health.
- Facilitated relationships with community and public schools to enhance the lives of low-income families at Tibbott and Independence School.
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X. What Inefficiencies Did We Identify/What Are our Next Steps?

- Potential cost savings in partnering with a recycling company for Food Pantry waste, as is being done by Green Era in Chicago.

XI. What Can We Do Better or More Efficiently?

- Find more volunteers for the Food Pantry. We have developed a presentation and will be meeting with local community groups to seek partnerships.

XII. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals.
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XIII. Our committee's recommendations regarding Increased Accountability and Efficiency:

- Continue to look for other units of government to take over the few miles of Bluff Road and those in the Mikin and Old Orchard subdivisions.
- Continue to solicit volunteers for the food pantry.
- Obtain zoning approval for the new food pantry. This will attract more volunteers and improve energy efficiency.
- Complete permitting and construction of additional parking spaces for the DuPage Township Levy Senior Center.

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: *Dary T Mrazek*  
Chairman, Decennial Efficiency Committee of DuPage Township

Date: *8/19/2024*