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Will County Board

Lockport Township Fire Protection District



Purpose:

The Lockport Township Fire Protection District formed the Committee of Local Government Efficiency on May 17th, 2023, in compliance with the Decennial Committee of Local Government Efficiency Act (P.A. 102-1088), to examine the efficiency within the Fire District. In accordance with this statute, our findings will be analyzed to report recommendations to increase accountability and efficiency within the fire district.

Committee Members:

Joel Young -Resident	Kathy Ludwig – Resident
John O’Connor – Fire Chief	Todd Randich-Trustee (Committee Chair)
Paul Siegel – Trustee	John Batusich – Trustee
William Kendziora – Trustee	Henry Meader - Trustee

Meeting Dates:

1. January 24, 2024 – 17:00 hours
2. February 28, 2024 – 17:00 hours
3. April 24, 2024 – 17:00 hours

General Information:

The Lockport Township Fire Protection District which originated in 1895, is located in Will County and provides emergency services to the following villages, cities and townships:

- City of Lockport
- City of Crest Hill
- Village of Romeoville
- Village of Plainfield
- Portions of the following Townships: Lockport, Plainfield, Troy, DuPage, Wheatland, New Lenox

The Fire District overlaps service area with the following police agencies:

- Lockport Police
- Crest Hill Police
- Romeoville Police
- Illinois State Police
- Will County Sherrif’s Office
- Lockport Park Police

Demographics:

The Lockport Township Fire Protection District provides emergency services to 85,000 residents and thousands more commuters and visitors who travel through the 46 square miles of the fire district. The District also includes:

- Multiple industrial, commercial and retail areas.
- Several railroad lines including Metra and Canadian National, BSN and Amtrak.
- Stateville Correctional Center and the Northern Reception and Classification Center,
- (35) different schools including Lockport Township High Schools, Lewis University and Rasmussen College.
- Lewis Airport – 3rd busiest airport in Illinois
- (216) bodies of water including the Chicago Sanitary Canal.
- Midwest Generation Power Plant
- Variety of residential areas including (5) senior development and assisted living facilities.
- Several medical clinics, doctor’s offices and stand-alone emergency facilities.

Fire District Mission:

To effectively provide professional, caring emergency services to those in need with courage, honor and commitment.

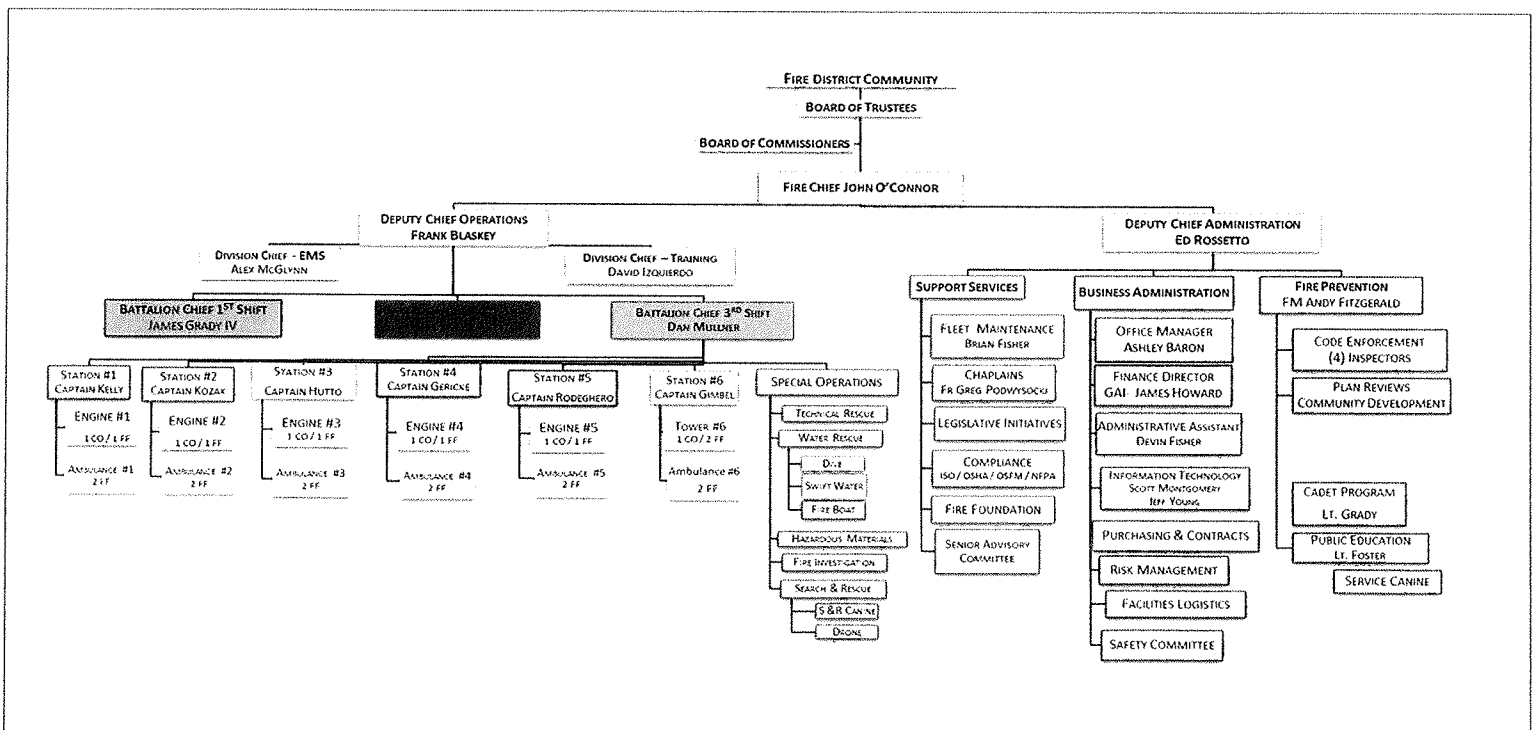
Fire District Values:

Integrity – Professionalism – Excellence – Compassion - Service

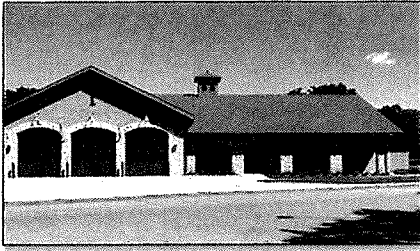
Fire District Vision:

To continually improve our services through community interaction, progressive training, and utilizing the latest technologies. We will be ready, able and qualified to respond to all public safety needs.

Fire District Organizational Chart

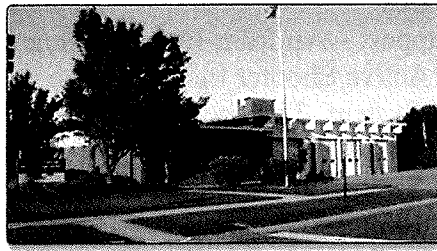


Fire Stations:



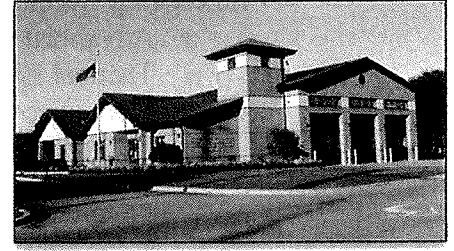
Station #1

- 838 E. 9th Street, Lockport
- 2016 - replaced 56-year-old building
- Engine 1, Ambulance 1, Hazmat Squad, Reserve Apparatus
- 4 Personnel Minimum



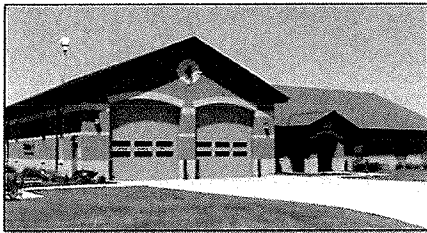
Station #2

- 1601 Root St., Crest Hill
- Opened in 1966
- Engine 2, Ambulance 2, Dive 1, Rescue Boat 1, Reserve Apparatus
- 4 Personnel Minimum



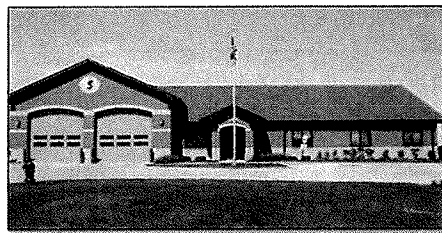
Station #3

- 390 N. Weber Rd., Romeoville
- Opened in 1998
- Engine 3, Ambulance 3, Reserve Apparatus
- 4 Personnel Minimum



Station #4

- 17400 Bruce Rd., Lockport
- Opened in 2006
- Engine 4, Ambulance 4, Reserve Ambulance #2, OFI 1
- 4 Personnel Minimum



Station #5

- 332 O'Hare Dr. Romeoville
- Opened in 2007
- Engine 5, Ambulance 5, Utility 5
- 4 Personnel Minimum



Station #6

- 19623 Renwick Rd. Lockport
- Opened in 2009
- Battalion 11, Truck 6, Ambulance 6, TRT Squad, ARFF
- 5 Personnel Minimum, 1 Chief

Emergency Apparatus:

Type	Quantity	Age
Tower 6	1	2021
Truck 6	1	1999
Front Line Engines	5	2007 - 2021
Reserve Engines	2	2007, 2008
Front Line Ambulances	6	2017 - 2022
Reserve Ambulances	2	2010, 2017
Shift Commander Vehicle	1	2023
Specialty Team Vehicles	4	1999 - 2008
Support Vehicles	11	2003 - 2022
Fire Prevention Vehicles	4	2011 - 2022

Services Provided:

- Fire Suppression
- Emergency Medical Services
 - Advanced Life Support – All front-line emergency apparatus
 - Tactical EMS for Active Shooter Incidents
 - Silver Cross EMS System- Transport to:
 - Silver Cross Hospital – New Lenox
 - Ascension St. Joseph Hospital – Joliet
 - Adventist Bolingbrook Hospital – Bolingbrook
 - Edwards Hospital - Naperville
- Community Risk Reduction
 - Community Mental Health Management
- Fire & Arson Investigations
- Airport Rescue Firefighting
- Advanced Technical Rescue Incidents
- Hazardous Materials Mitigation
- Water Rescue Operations including:
 - Fire Boat
 - Underwater Rescue
 - Swift water Rescue
 - Surface Ice rescue
- Search and Rescue Incidents – Canine & Drone
- Programs:
 - Fire Prevention Bureau, Code Enforcement & Plan Review
 - CPR certification classes
 - Public Education
 - Blood Pressure screenings
 - Safe Babysitting certification classes
 - Fall Prevention for seniors
 - Block Parties, Health Fairs & Station Tours
 - Juvenile Fire Setters program
 - School Fire Safety Program during Fire Prevention Month
 - Stop The Bleed Program
 - Smoke detector give-away
 - Cadet Program

Emergency Responses (3-year):

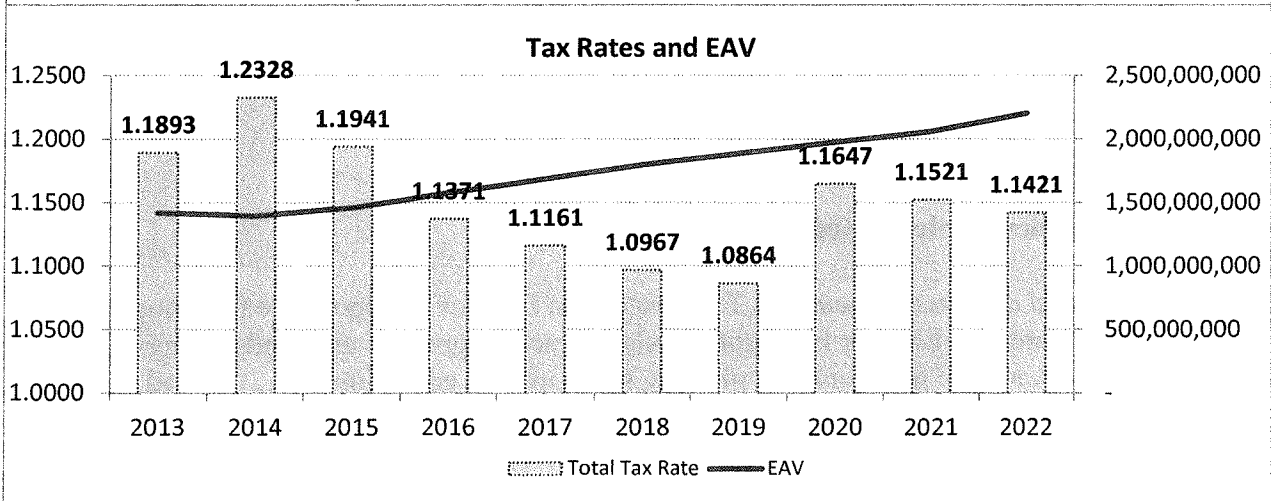
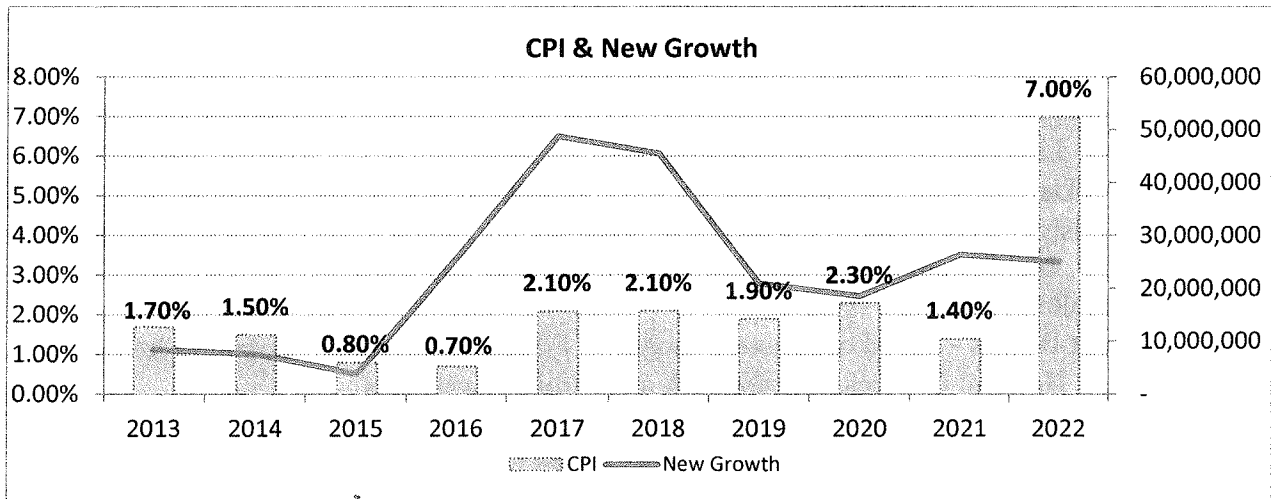
- 2021 - 10,636 (8,116 EMS/2,520 Fire)
- 2022 – 11,245 (8,849 EMS/2,396 Fire)
- 2023 – 11,532 (9,075 EMS/ 2,475 Fire)

Financial Historical Analysis:

- The Fire District's fiscal year runs from May 1st to April 30th annually and is governed by a 5-person elected Board of Trustees service 6-year terms.
- In the last five years (FY2019-2023), total property taxes have increased \$7,115,521 or 36.4% based on the passage of the referendum

- In the last five years (FY2019-2023), charges for services have increased \$1,860,154 or 78.1%
- In the last five years (FY2019-2023), operational expenditures (not including pension expense) have increased by \$3,835,330 or 20.6%
- In the last five years (FY2019-2023), pension contributions have increased \$1,345,586 or 38.9%
- In the last five years (FY2019-2023), overtime has increased \$206,518 or 26.6%
- Moody’s Investor Services rated the District’s Fire Protection Refunding Notes at Aa3 with rates of 2.21% – 2.93% and long-term portion outstanding as of FY2023 was \$5.3M which mature in 2035.

BUDGET	
Fiscal Year	Annual Budget Amount
FY 2019	\$20,466,215
FY 2020	\$23,925,805
FY 2021	\$23,700,194
FY 2022	\$25,560,000
FY 2023	\$26,433,216



Governing Statues:

1. Fire Protection District Act (70 ILCS/705)
2. Illinois Open Meetings Act (5 ILCS 120)
3. Illinois Public Labor Relations Act (5 ILCS 315/1)
4. Military Leave of Absence Act (5 ILCS325/0.01)
5. Public Employee Disability Act (5 ILCS345/0.01)
6. Illinois Freedom of Information Act (5 ILCS 140)
7. State Officials and Employees Ethics Act (5 ILCS 430/1-1)
8. Illinois Board of Trustees 70 ILCS/Fire Protection District Act
9. Health Insurance Portability and Accountability Act

Existing Polices, Ordinances Rules & Bylaws:

1. Open Meetings Policy and Training
2. Freedom of Information Policy and Training
3. Sexual Harassment Policy and Training
4. IDOL Mandated Policies
5. Drug & Alcohol Policy
6. Employee Handbook & Policy
7. Board of Trustees Manual
8. Commissioners Rules and Regulations

Transparency:

Website: www.lockportfire.org

- News - Latest news and Social Media posts
- About Us - Staffing, Stations, Apparatus, Specialty Teams, History, Strategic Planning
- Fire District Info -FOIA requests, Public Documents, Employments News, Satisfactory Survey, Incident Statistics, Eligibility Lists, District Financials, Meeting Minutes & Schedules
- District Boards - Board of Trustees, Board of Fire Commissioners, Foreign Fire Board
- EMS – Hospital Choices, Heart Attack and Stroke Awareness
- Fire Prevention – Home Fire Campaign, Smoke Detector Information, Fire Prevention Code Ordinance, Plans Submission, False Alarm Ordinance, Knox Box Requirements, Juvenile Fire Setters Program, CO Safety, Seasonal Weather Safety, text to 911
- Public Resources – Public Education, CPR Classes, Senior Citizen Program, Board-up Information, Wescom Information
- Shop and Members section

Recent Efficiencies Implemented:

1. *7G & light duty assignments.* A Fire Protection District is responsible for a number of jobs that are non-EMS or Firefighting related such as grounds and landscaping district properties, station maintenance, plowing snow, public education etc... Instead of contracting out these services or paying overtime to off-duty firefighters, we accomplish many of these responsibilities through a 7G work program or light duty assignments.

- a. Light duty personnel are members who are recovering from an injury and are not cleared to return to full duty as a firefighter but are still capable of completing many jobs around the department.
 - b. The 7G work program pays off-duty firefighters an hourly rate appropriate to the job they are doing, and not the over-time rate to be a firefighter/paramedic
2. *Review and elimination of non-essential vendors and contracted services:* Fire District Administration reviewed all vendors and contracted services and eliminated the following:
 - a. Contracted lawn fertilizer services that the district was paying for service to six stations, several times over the course of the summer.
 - b. Contracted landscaping company
 - c. HVAC service contract for six stations
 - d. Copier service contract
 - e. Bay door service contract for all six stations
 - f. Cardiac monitor service contract
3. *Cross trained emergency response.* All emergency responders are cross trained as both paramedics and firefighters and many also have training in one or more specialty teams.
4. *Revised emergency vehicle replacement plan:* Due to the higher replacement costs since 2020, and time it now takes to purchase new emergency equipment, we have revised our vehicle replacement plan to include refurbishing our current emergency apparatus to like-new condition and place them back into front line status. Instead of replacing ambulances we are going to re-chassis our current fleet and place those vehicles back into frontline status. This is a cost savings of at least half the cost of a new vehicle and turn-around time 3 years sooner.
5. *Reevaluate efficiency of internal departments:* We have had two situations in the past 5 years where we re-evaluated staffing for efficiency and performance reasons.
 - a. Vehicle Maintenance: We had a full-time EVT, part-time EVT and personnel working for the Maintenance Division under the 7G work program and were still unable to keep up with the workload. After evaluating the performance of personnel in the division, we let go the full-time EVT, moved the part-time EVT to full-time status and was able to cancel the 7G workers because we no longer had extra work for them to complete. Now the one full-time EVT is not only handling the vehicle maintenance for Lockport Fire, but he is also doing vehicle maintenance for Homer and Channahon Fire. Placing the right person in charge of the Maintenance Division not only saved the Fire District in personnel cost, but also brought in revenue from outside departments.
 - b. Finance Director: We had a highly compensated, full-time finance director who worked for the fire district for 14 years. The director proposed an IMRF buyout to the fire district for his position, but instead the fire district provided him with severance and contracted out his services to an outside agency, saving the Fire District \$100,000 annually.
6. *Hired additional staffing to reduce overtime expenses:* Our current daily staffing is two personnel above the contractual minimums to help offset workers' compensation and long-term injuries which would usually require hiring back personnel on overtime.
7. *Researched new employee healthcare insurance:* Lockport Fire used to be a part of the Lockport Area Benefits Group which unilaterally reduced health insurance benefits in

conflict with Lockport Firefighters, L1544 CBA. Instead of cutting out the Fire District from the Co-Op, we researched other insurance options and eventually switched to a fully insured BCBS plan with comparable benefits, satisfying the CBA requirements, and saving the fire district nearly \$1,000,000 annually

8. Current Inter-governmental Agreements: We have several IGAs designed to work with other government agencies in an effort to share resources and save taxpayer dollars.
 - a. IGA with Homer for fire inspection services and vehicle maintenance
 - b. IGA with Channahon for vehicle maintenance
 - c. IGA with Romeoville for emergency response
 - d. IGA with Lockport and Plainfield Township for Community Mental Health
 - e. IGA with MABAS for emergency vehicle sharing.

Greatest Opportunities for Increased Efficiency:

1. Additional IGA for services:

We plan on expanding our emergency vehicle maintenance (EVM) program. Currently with one Emergency Vehicle Technician we perform EVM for both Homer and Channahon Fire Protection Districts. Once construction on our new maintenance facility is completed, we will have the capacity to have (4) Full-time EVT to take on work from additional departments. The revenue from EVM completed for outside departments will help offset expenses currently paid for by tax-payer dollars.

2. Reduction in Workers Compensation Injuries:

The Fire District currently has a safety committee that reviews all injuries and incidents with representatives from our insurance carrier to provide recommendations on how to limit these injuries in the future. We have implemented all recommendations suggested by the committee including the latest mobility & stretching workout completed by personnel prior to every shift. This in addition to our current programs, we hope this will help with lost time strains and sprains that occur while firefighters are on duty.

3. Staffing:

Our current staffing model offers the greatest efficiency for suburban departments based on the number and type of emergency responses. This consists of:

- (3) firefighter/paramedics on the Tower ladder
- (2) firefighter/paramedics on an Engine
- (2) firefighter/paramedics on an Ambulance
- (1) suppression and (1) Ambulance per station
- We staff (6) firefighter/paramedics per shift for vacation coverage
- We staff (2) additional firefighter/paramedics per shift to cover long-term sickness or injury. If there are no firefighter/paramedics sick or injured on a shift, those personnel will up-staff an Engine to (3) firefighter/paramedics.
- In many cases if there is a fire call, all (4) firefighters respond in a suppression unit.
- If there is a serious EMS call, the suppression unit and Ambulance would respond together to the incident.

Challenges with this model

- For fire-related incidents the ambulance would be taken out of service. If there is an EMS incident in that same still district, an ambulance from a different still district would need to respond, which would have a greater response time.
- If the ambulance is out on an EMS incident and that still district gets dispatched to a fire incident, there is only (2) firefighters left on a suppression unit which limits the what can be completed by a first arriving unit.

Ideally, we would like to always have (3) firefighter/paramedics on every suppression apparatus (Engine/Tower).

- Option 1 - Add an additional firefighter/paramedic per shift to cover sick and long-term injury. This would help reduce overtime expenses and provide a greater opportunity to have (3) firefighter/paramedics on a suppression unit. Most efficient option.
- Option 2 - Add a permanent position to one of the suppression units. This option would increase minimum staffing where we would have to hire back to fill that spot in the event of a call-off, but it would ensure (3) personnel staffing at all times on that unit.

Conclusion:

The Lockport Fire District will update a new 5-year Strategic plan for 2025 which will include a new SWOT analysis identifying our Strengths-Weaknesses-Opportunities-Threats. This internal and external evaluation will help us build upon our current success and improve any shortcomings we are experiencing as an organization. Our Administration and Board of Trustees will also be working very closely with our Governmental Accounting Inc to provide the highest-level emergency services within the limitation of our 10-year financial forecast which is updated annually.

Growth within the fire district remains steady, but currently our average response times do not require consideration of additional stations. We are fortunate that we are not experiencing the staffing shortage many other departments throughout the State are experiencing. New employment testing in 2023 had over 130 applicants without reducing hiring requirements. We hired (7) firefighter/paramedics from that list and we will be retesting again in Spring of 2025.

Additional documents included with this report:

- Minutes from the January 24, 2024 meeting
- Minutes from the February 28, 2024 meeting
- Minutes from the April 24, 2024 meeting
- Lockport Fire 10-year Statement of Revenue & Expense
- Lockport Fire Ordinance 2023-03

Approval:

The Lockport Township Fire Protection District Committee on Local Governmental Efficiency recognizes that on July 24, 2024 the above final efficiency report was approved and signed.

Todd Randich

Todd Randich, Committee Chair

7/24/24

Date

Jhen

Witness

7/24/24

Date

Lockport Township Fire Protection District



Decennial Efficiency Committee Meeting Minutes - January 24, 2024

The first meeting of the Lockport Township Fire Protection District Decennial Efficiency Committee was held on Wednesday, January 24, 2024, at Lockport Fire Protection District Station #6, 19623 Renwick Road, Lockport, Illinois.

Fire Chief John O'Connor called the meeting to order at 5:15 P.M.

Present were:

- Steve Dinolfo – attorney
- Committee members:
 - Kathy Ludwig – Resident
 - Henry Meader -Trustee
 - Bill Kendziora – Trustee
 - Paul Siegel – Trustee (arrived at 5:25)
 - Joel Young – Resident
 - John O'Connor – Fire Chief
- Stewart Soifer – Member of the public (arrived 5:35 approx.)

Matters of the Public - None

Chief O'Connor reviewed the requirements under this law:

On June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, into law. This law requires Illinois townships, road districts and township multi-assessment districts to convene a committee to study and report on local government efficiency. There are certain actions your entity must take to begin compliance with this law by no later than June 10, 2023.

1. Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023.
2. Have the committee meet at least three times. (Dates for next two meetings- 2/28 & 3/27)
3. Prepare a written report with recommendations (if any) on Increased accountability; and
4. File the report with the county board.

Chief O'Connor provided a recommended outline for the three required meetings:

- The first meeting the Fire Chief provided a brief overview of what efficiency efforts were implemented since taking the position in 2019. This included discussion on the following topics:
- Identify efficiencies your government currently has in place.
 - 7G & light duty assignments
 - Review and elimination of non-essential vendors and contracted services
 - Cross trained emergency response.
 - Revised emergency vehicle replacement plan.
 - Replace full-time position with contracted services.
- Whether there are increased opportunities for efficiency
 - Additional IGA for services
- The Rescue Dime referendum – 3/20
- 2018 10-year financial forecast by Governmental Accounting Inc.
- Whether there are additional opportunities for accountability. This would include identifying any intergovernmental agreements you currently have in place, or whether there are additional opportunities for intergovernmental cooperation (sharing equipment, personnel, resources, etc.)
 - IGA with Homer for fire inspection services and vehicle maintenance
 - IGA with Channahon for vehicle maintenance
 - IGA with Romeoville for emergency response
 - IGA with Lockport Township for Community Mental Health

No public comment.

No closed session

Adjourned at 5:55pm

Lockport Township Fire Protection District



Decennial Efficiency Committee Meeting Minutes – February 28th, 2024

Trustee President Randich called the meeting to order at 5:07 P.M.

Present:

- Karl Ottosen – attorney (remotely)
- Committee members:
 - Kathy Ludwig – Resident
 - Joel Young – Resident
 - Henry Meader -Trustee
 - Bill Kendziora – Trustee
 - John Batusich – Trustee
 - Todd Randich - Trustee
 - Paul Siegel – Trustee
 - John O’Connor – Fire Chief

Recognition of Press - None
Matters of the Public - None

Approval of the Efficiency Committee meeting minutes from the January 24, 2024:

Motion: Meader Second: Kendziora Motion passed
(Randich & Batusich abstain from the vote)

Deadline/Next Steps:

- Mr. Young will not be available for the next scheduled meeting on March 27th. Some discussion on a possible alternate date. (Trustees determined they would reschedule for the following month on April 24th at 5:00pm – Calendar invitation sent to all committee members)

Designation of committee members to compile information:

- Chief O’Connor to complete the efficiency report for the County.

Discussion - 10-year financial analysis created by Governmental Accounting Inc.

Identify opportunities for improved efficiency:

- Over-time expenses.
- Reduction in W/C injuries
- Discussion on PSEBA benefits

No closed session

Motion to Adjourn at 5:57pm: Meader Second: Batusich Motion passed.

Lockport Township Fire Protection District



Decennial Efficiency Committee Meeting Minutes – April 24, 2024

Trustee President Randich called the meeting to order at 5:01 P.M.

Present:

- Committee members:
 - Kathy Ludwig – Resident
 - Joel Young – Resident
 - Henry Meader -Trustee
 - Bill Kendziora – Trustee
 - John Batusich – Trustee
 - Todd Randich - Trustee

Recognition of Press - None

Matters of the Public - None

Identify Committee Members – Previously completed.

Deadline/Next Steps:

- Trustee Todd Randich announced that this would be the last Efficiency Committee Meeting and thanked everyone for being part of the committee.

Designation of committee members to compile information:

- Chief O'Connor to complete the efficiency report for the County.

Trustee Paul Siegel entered meeting at 5:52 P.M.

Identify opportunities for improved efficiency:

- Over-time expenses.
- Reduction in W/C injuries
- Discussion on PSEBA benefits
- Refurbish Vehicles
- James Howard 10-year forecasting

No closed session

Motion to Adjourn at 5:57pm: Meader Second: Batusich Motion passed.

LOCKPORT FIRE PROTECTION DISTRICT
Statements of Revenue & Expense - All Funds
For the Fiscal Year Ended April 30

	Audited											FY22	FY23			
	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY21	FY22	FY23					
REVENUE																
Taxes	17,404,580	17,736,539	18,153,174	18,406,419	18,735,685	19,573,743	20,701,476	21,435,356	21,435,356	25,270,051	26,689,264					
Intergovernmental	83,484	83,850	83,599	64,240	112,329	329,114	91,331	59,011	59,011	37,720	-					
Reimbursements	288,051	303,082	402,137	625,923	729,291	454,612	381,595	519,101	519,101	487,884	516,284					
Charges for Service	1,537,909	1,909,157	2,071,174	2,414,979	2,534,316	2,381,289	2,507,819	3,024,110	3,024,110	3,899,466	4,241,443					
Investment Income	15,369	10,898	22,198	55,403	121,738	242,140	213,823	22,737	22,737	18,843	290,336					
Grant Revenue	-	-	-	-	-	43,700	55,432	248,669	248,669	48,686	314,381					
Miscellaneous	117,409	125,873	156,973	219,560	111,568	361,380	118,362	421,644	421,644	237,709	192,316					
Total	19,446,802	20,169,399	20,889,255	21,786,524	22,344,927	23,385,978	24,069,838	25,730,628	25,730,628	30,000,359	32,244,024					
% Change		3.7%	3.6%	4.3%	2.6%	4.7%	2.9%	6.9%	6.9%	16.6%	7.5%					
EXPENDITURES																
Salaries	8,578,840	8,959,633	9,357,352	9,916,550	10,666,245	11,094,797	11,791,049	12,072,015	12,072,015	12,598,535	13,647,239					
Overtime	1,149,451	1,233,963	1,576,649	1,478,127	1,144,460	777,030	778,930	1,093,448	1,093,448	1,155,931	983,548					
Officials	24,000	24,000	25,500	-	19,500	19,500	15,000	15,000	15,000	15,000	15,000					
Retirement	200,679	194,129	217,107	228,048	232,859	247,328	262,493	278,883	278,883	277,647	275,651					
Commodities	307,431	366,024	295,853	300,813	389,397	413,179	464,342	462,635	462,635	541,891	596,046					
Contractual	849,671	747,271	769,492	945,076	937,241	905,087	942,824	669,961	669,961	856,531	869,052					
Maintenance	220,927	308,742	236,771	158,497	326,623	199,777	297,498	152,874	152,874	153,692	247,655					
Dispatching	197,600	263,802	276,584	288,110	317,470	271,276	292,230	278,404	278,404	301,208	286,094					
Ambulance Billing Services	73,176	86,761	94,868	105,019	125,088	118,269	115,563	94,505	94,505	110,317	95,869					
Health Insurance	1,832,679	1,927,784	2,121,796	2,119,123	2,291,366	2,470,039	2,623,511	2,365,862	2,365,862	2,799,841	3,045,850					
Liability/Work Comp Ins	910,293	937,652	797,379	635,034	660,470	781,842	958,325	1,040,756	1,040,756	651,743	869,382					
Pension Contribution	2,528,090	2,658,209	2,721,929	2,792,991	3,094,587	3,449,261	3,705,931	4,109,081	4,109,081	4,485,081	4,791,847					
Intergovernmental - Village of Romeovi	1,124,256	1,177,782	1,176,780	1,236,890	1,382,290	1,355,132	1,503,602	1,510,828	1,510,828	1,513,924	1,557,200					
Operating Expenditures	17,997,093	18,885,752	19,668,060	20,204,278	21,587,596	22,102,517	23,751,298	24,144,252	24,144,252	25,461,341	27,280,433					
		4.9%	4.1%	2.7%	6.8%	2.4%	7.5%	1.7%	1.7%	5.5%	7.1%					
Capital and Debt Service																
Capital Outlay	130,579	404,438	1,405,683	3,746,019	910,289	1,417,995	1,877,601	433,855	433,855	2,317,098	583,900					
Debt Service	960,547	441,431	637,300	536,402	542,656	544,906	612,162	543,854	543,854	543,627	619,026					
Total	1,091,126	845,869	2,042,983	4,282,421	1,452,945	1,962,901	2,489,763	977,709	977,709	2,860,725	1,202,926					
Other Financing Sources																
Bond Proceeds	4,085,000	-	2,325,000	-	-	-	3,019,996	-	-	-	-					
Premium on Bonds Sold	104,607	-	-	-	-	-	-	-	-	-	-					
Transfers In	1,832,729	2,271,051	936,441	1,144,202	939,030	857,999	617,815	810,793	810,793	1,785,000	2,425,000					
Transfers Out	(1,832,729)	(2,271,051)	(936,441)	(1,144,202)	(939,030)	(857,999)	(617,815)	(810,793)	(810,793)	(1,785,000)	(2,425,000)					
Total	4,189,607	-	2,325,000	-	-	-	3,019,996	-	-	-	-					
Total Surplus / (Deficit)	4,548,190	437,778	1,503,212	(2,700,175)	(695,614)	(679,440)	848,773	608,667	608,667	1,678,293	3,760,665					
Beg. Fund Balance	10,066,026	10,460,419	10,898,197	12,401,409	9,701,234	9,005,620	8,326,180	9,174,953	9,174,953	9,783,620	11,461,913					
Ending Fund Balance	14,614,216	10,898,197	12,401,409	9,701,234	9,005,620	8,326,180	9,174,953	9,783,620	9,783,620	11,461,913	15,222,578					
ud Bal Ratio (No Bond Proceeds or Capital Exp Included)	77%	56%	61%	47%	41%	37%	38%	40%	40%	44%	55%					



Ottosen DiNolfo
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Karl R. Ottosen
Attorney at Law

Direct 630.614.7622
kottosen@ottosenlaw.com

VIA EMAIL (JCONNOR@LockportFire.org)

April 13, 2023

Chief John O'Connor
Lockport Township Fire Protection District
19623 W. Renwick Rd.
Lockport, IL 60441

**RE: Action Required
Decennial Committees on Local Government Efficiency Act Ordinance
(Lockport Township Fire Protection District)**

Dear Chief,

Last June, the Illinois General Assembly passed the Decennial Committees on Local Government Efficiency Act (P.A. 102-1088; 50 ILCS 70/1 et seq.). The Act requires most units of local government, including fire protection districts, to study local efficiencies and report recommendations to the County. The committee must be comprised of the members of the Board of Trustees, the Fire Chief, and at least two citizens. I have enclosed our recent Client Alert that describes the committee process in greater depth.

By June 10, 2023, the Board of Trustees will need to adopt an ordinance that establishes such a committee for the District. I have enclosed a proposed ordinance for the Board's consideration. Before the ordinance is adopted, please ensure that the names of the committee members are inserted in Exhibit A and the proposed meeting dates on Exhibit B.

I will provide further guidance on the committee's duties and responsibilities after it is established. In the meantime, if you have any questions, please contact me.

Sincerely,

OTTOSEN DiNOLFO HASENBALG & CASTALDO, LTD.


Karl R. Ottosen

Enclosures (Client Alert, Proposed Ordinance)

ORDINANCE NO. 2023-03

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

WHEREAS, the Lockport Township Fire Protection District (the "District") is a fire protection district duly organized under the laws of the State of Illinois (70 ILCS 705/1); and

WHEREAS, the Board of Trustees of the District (the "Board") has full power pursuant to Section 6 of the Illinois Fire Protection District Act (70 ILCS 705/6) to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board for carrying into effect the objects for which the District was formed; and

WHEREAS, the Illinois General Assembly passed the Decennial Committees on Local Government Efficiency Act (the "Act"; P.A. 102-1088; 50 ILCS 70/1 *et seq.*) requiring all units of local government that may levy any tax, with the exception of counties and municipalities, to establish committees by June 10, 2023 and at least once every ten (10) years thereafter, to study local efficiencies and report recommendations to the county in which the governmental unit is located; and

WHEREAS, Section 10 of the Act (50 ILCS 70/10) requires that the committee be comprised of the elected or appointed members of the governing board of the governmental unit, at least two (2) residents of the governmental unit who are appointed by the chair of the board with the advice and consent of the board, any chief executive officer or other officer of the governmental unit, and any additional members appointed by the chairperson of the committee as he or she deems appropriate; and

WHEREAS, the committee shall file a written report which summarizes its findings and includes recommendations in respect to increased accountability and efficiency with the county board in which the governmental unit is located no later than 18 months after the formation of the committee; and

WHEREAS, the President of the Board of Trustees, with the advice and consent of the remainder of the Board, has authorization to appoint two residents as committee members pursuant to 50 ILCS 70/10, as set forth in **Exhibit A** to this Ordinance; and

WHEREAS, pursuant to the Act, the Board is authorized and required to create a committee for the purpose of studying the District's accountability and efficiency; and

WHEREAS, it is the opinion of the Board that it is in the best interests of the health, welfare and safety of the District to create a committee for the purposes set forth herein.

NOW, THEREFORE, BE IT ORDAINED, in open meeting assembled, by the Board of Trustees of the Lockport Township Fire Protection District, Will County, Illinois, as follows:

Section One – Recitals

The Board hereby finds that all of the recitals hereinbefore stated as contained in the preamble to this ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this ordinance as legislative findings.

Section Two – Creation of Committee

The Board hereby creates the District's Decennial Committee on Local Government Efficiency (hereinafter, the "Committee") which shall consist of those members listed in **Exhibit A.**

Section Three – Mission, Duties and Responsibilities

The Committee shall perform the requirements as set forth in the Act which shall include but not be limited to the following:

- Study the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the State.
- Collect data, research and analysis to assist in the preparation of the report as required herein.
- Conduct at least three (3) public meetings. Said meetings may be run during the District's regularly scheduled Board of Trustees meetings, but separate notice of the Committee meeting must be given in conformance with the Open Meetings Act, a majority of Committee members must be present, and the committee meeting must be listed on the regular meeting's agenda.
- Upon conclusion of each public meeting the Committee shall conduct a survey of all residents in attendance at the public meeting, soliciting input on the meeting agenda and related discussion topics.
- Prepare and submit a written report to the County Board of Will County within 18 months from the date of the creation of the Committee which shall set forth recommendations for the increased accountability and efficiency of the District.

The Committee shall automatically be dissolved upon the submittal of the required report to the County Board.

Section Four – Meeting Dates and Time

The Committee shall hold three mandatory and required meetings on the dates and times listed in **Exhibit B.** The Committee shall publish a public notice and meeting agenda as required by the Open Meetings Act. The Committee at its sole discretion may elect to meet on additional dates as it deems necessary provided that the Committee publishes the meeting date and times pursuant to the Open Meetings Act.

Section Five – Authorization of Expenditures

The Board hereby authorizes and directs the expenditure of all costs related to and required by the Committee, additionally, the District is authorized and directed to allocate and spend all necessary funds to fulfill the requirements of this Ordinance.

Section Six – Effective Date

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Section Seven – Conflict Clause

All ordinances, parts of ordinances or board actions in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED this 17 day of May 2023, by a roll call vote as follows:

AYES: Trustees Randich, Meader, Siegel, Batusich

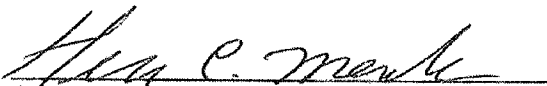
NAYS: _____

ABSENT: Trustee Kendziora



President, Board of Trustees
Lockport Township Fire Protection District

ATTEST:



Secretary, Board of Trustees
Lockport Township Fire Protection District

ORDINANCE NO. 2023-03

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

**EXHIBIT A
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY MEMBERSHIP**

MEMBER NAME	MEMBER TITLE
Kathy Ludwig	
Joel Young	
John O'Connor	
Todd Randich	
Paul Siegel	
Henry Meader	
William Kendziora	
John Batusich	

ORDINANCE NO. 2023-03

**AN ORDINANCE CREATING AND AUTHORIZING
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**EXHIBIT B
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
MEETING DATES AND TIMES**

MEETING	DATE	TIME
Meeting 1	January 24, 2024	1700 hours
Meeting 2	February 28, 2024	1700 hours
Meeting 3	April 24, 2024	1700 hours

Note: Meeting dates are subject to change with proper notice provided as set forth in the Illinois Open Meetings Act.

STATE OF ILLINOIS)
) SS
COUNTY OF WILL)

SECRETARY'S CERTIFICATE

I, Henry Meader, the duly qualified Secretary of the Board of Trustees of the Lockport Township Fire Protection District, Will County, Illinois, do hereby certify that the attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 2023-03

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

which Ordinance was adopted by the Board of Trustees of the Lockport Township Fire Protection District at a meeting held on May 17, 2023. I do further certify that a quorum of said Board was present in person at said meeting, or by electronic means at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 17 day of May 2023.


Secretary, Board of Trustees
Lockport Township Fire Protection District