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Will County Board

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MOKENA FIRE PROTECTION DISTRICT

REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEE ON LOCAL
GOVERNMENT EFFICIENCY ACT IN ACCORDANCE WITH 50 ILCS 70/25.

19853 S. WOLF ROAD, MOKENA | WWW.MOKENAFIRE.ORG

Adopted August 13, 2024

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Background

The Mokena Fire Protection District (MFPD) dates to the 1900s when it was first organized with approximately 30 members. A hose cart and hand pump were the earliest firefighting equipment within the Village of Mokena and surrounding community. In 1917, the fire department was re-organized, and the Mokena Community Volunteer Fire Department was founded. The first motorized fire truck was purchased in 1933; it is still owned and maintained by MFPD personnel and participates in parades and community events.

In 1962, an election was held to create a fire protection district for the Village of Mokena and surrounding community. The MFPD became a fire district in 1962. The Fire District was initially governed by a three-member board of trustees which was appointed by the County Executive. In the same year, the MFPD passed its first tax levy and budget to ensure financial resources would be available. In 1986, the residents of the district passed a referendum to increase its tax rate for the creation of an ambulance service. In 1988, the MFPD began providing ambulance services, as well as fire protection, to its residents. In 1995, the board of trustees passed a resolution to change from a three-member board of trustees to a five-member board. In 1996, a referendum was approved by the voters of the fire district changing the board of trustees from appointed to elected four-year positions. The board of trustees adopts an annual budget, appropriation ordinance, strategic plan, and standard of cover. These documents provide the method used to review, adopt, and approve programs and services while appropriating the necessary resources to support the district's mission, goals, and objectives.

The jurisdictional boundaries of the MFPD total 12.38 square miles, and include portions of the Villages of Mokena, Orland Park, Frankfort and Homer Glen as well as unincorporated areas of Will County.

Jurisdictional Boundaries

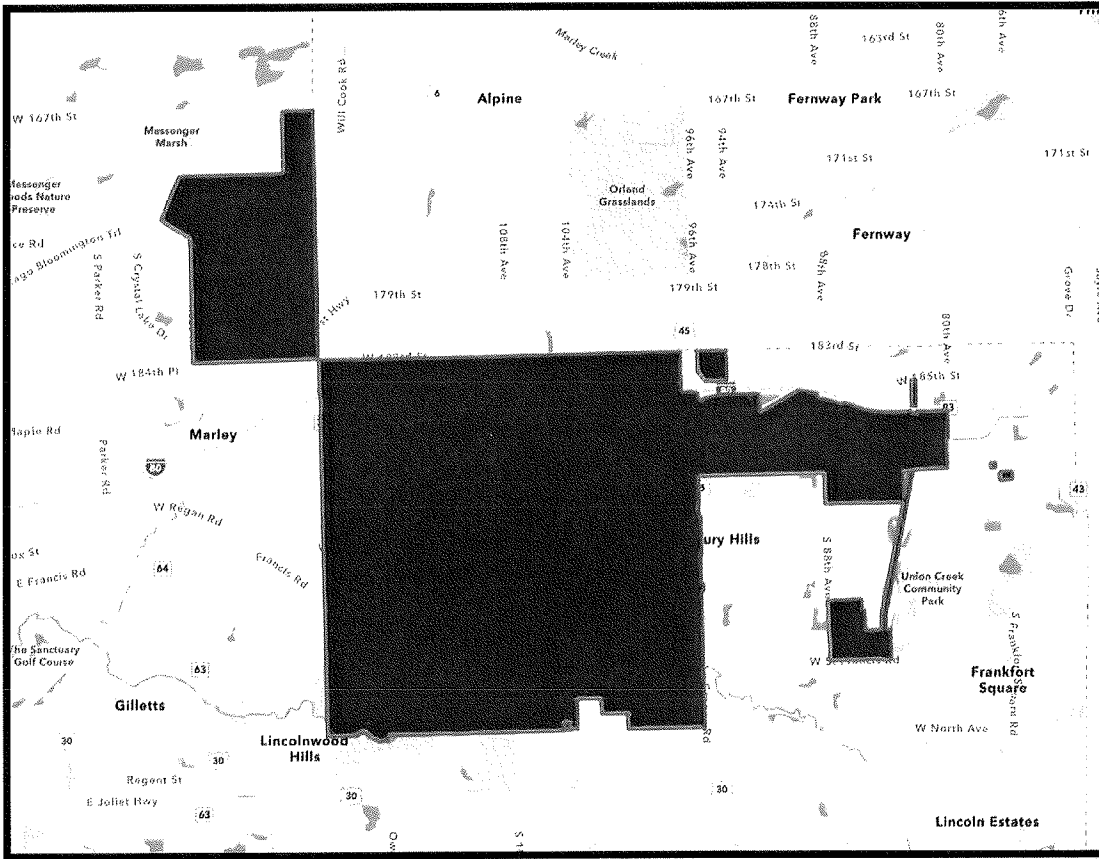


Figure 1. District Boundaries

The MFPD is primarily a residential community with a population of 16,713 (19,041 daytime), 88% of the homes are owner occupied. The age of the housing stock is important; 56% of housing is less than 33 years old. Newer housing is associated with newer construction codes and standards, ultimately resulting in safer housing.

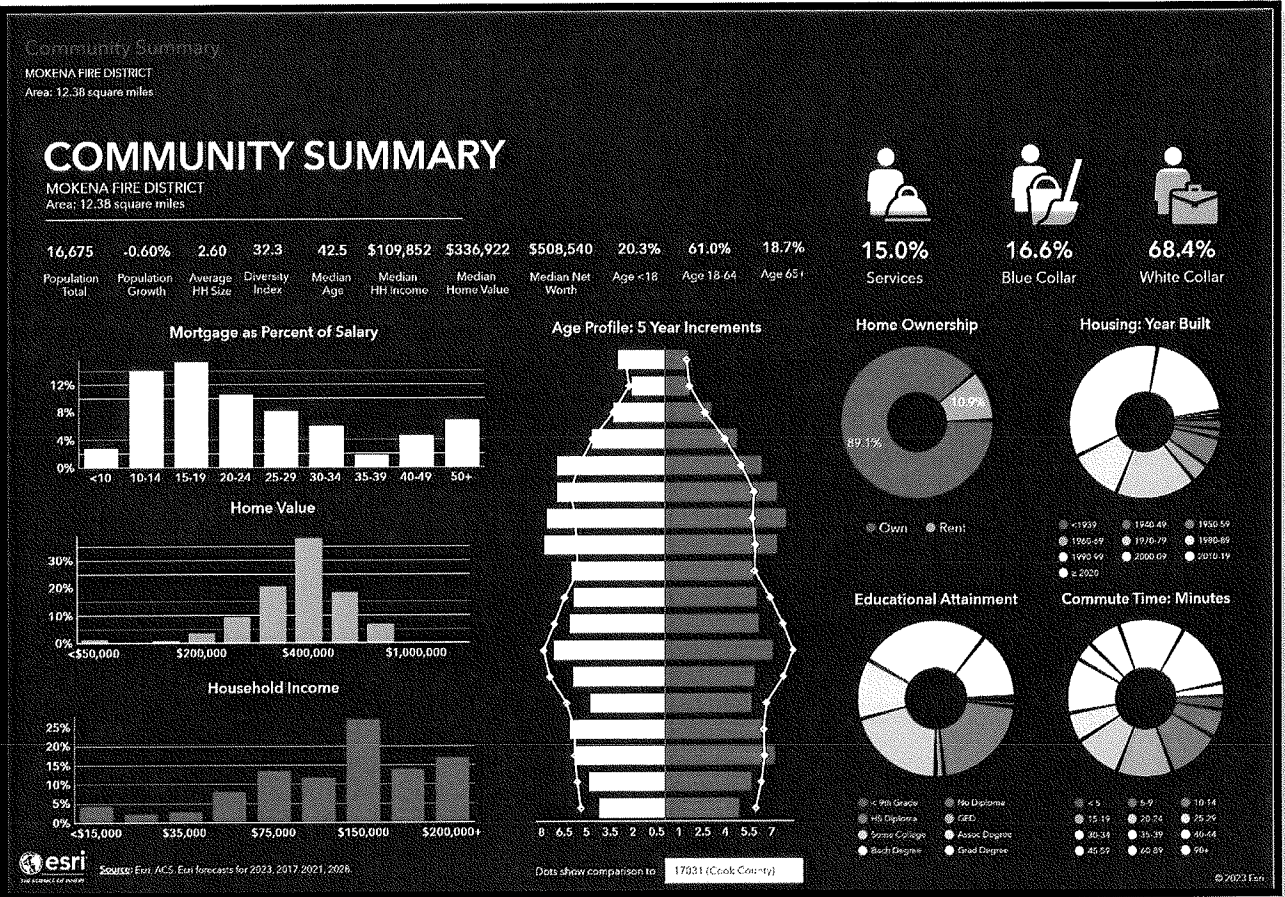


Figure 2. MFPD Community Summary

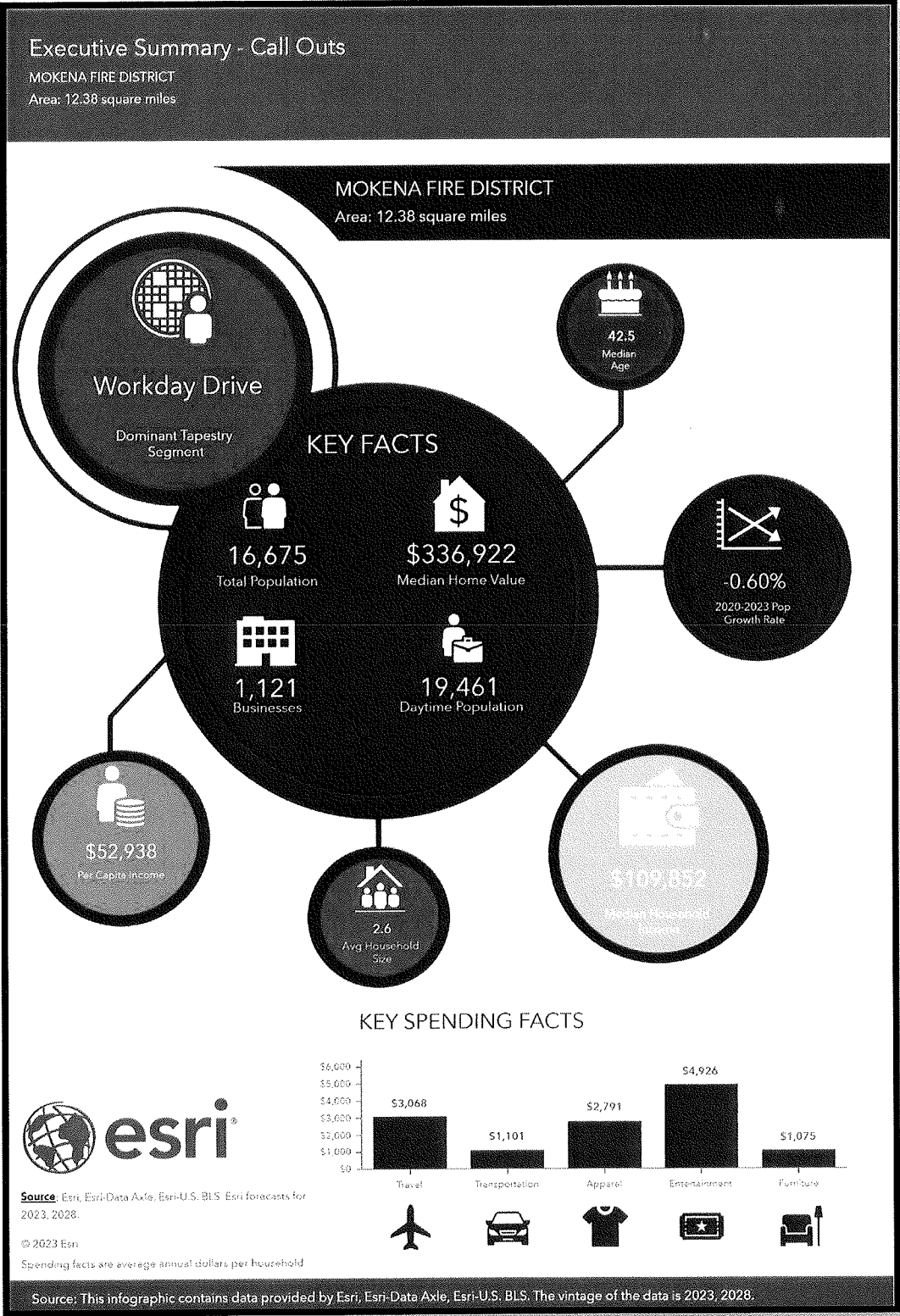


Figure 3. MFPD Community Data

Governance and Administration

The MFPD is legally established to provide general policies to guide the agency, approved programs and services, and appropriated financial resources. The MFPD is legally established by virtue of the successful passing of a referendum in 1962, forming a fire protection district pursuant to Illinois Compiled Statutes 705/1. The Illinois Compiled Statutes Chapter 70 clearly defines the legalities, authority, and responsibilities of a fire protection district.

Outlined within the Board of Trustees Policy Manual and adopted by the MFPD Board of Trustees, the authority to provide the necessary organizational structure to carry out the district's mission is given to the fire chief/administrator. The fire chief/administrator updates the organizational structure and its chart as needed.

The adopted organizational chart outlines the relationship of the policy making, planning, and special purpose bodies. The board of trustees, as outlined within the Board of Trustees Policy Manual, is responsible for setting policy and planning. In accordance with State of Illinois Compiled Statutes, the board of fire commissioners is responsible for initial selection, promotion, and discipline of full-time firefighters. The pension board, created and managed in accordance with the State of Illinois Pension Code, is responsible for administration of the MFPD pension fund.

The organizational structure supports the adopted mission, purposes, goals, strategies, and objectives of the MFPD. The organizational structure is reviewed on an annual basis during the strategic planning and budget processes. Evaluation of service, goals, and performance is conducted monthly and formally documented during the standard of coverage update.

The MFPD has provided the necessary physical and human resources to achieve its primary mission. The district has complied with all legal requirements set forth by local, state, and federal governments. The MFPD also adopts and publishes an organizational chart with accompanying job descriptions to provide an environment conducive to achieving organizational goals.

Area Characteristics

Area of Responsibility

The Mokena Fire Protection District (MFPD) has well defined geographical boundaries that are identified on maps provided by Will County Geographic Information System (GIS) department. Within the geographical boundaries, the MFPD has established fire management zones that are analyzed to develop response time standards.

The MFPD regularly reviews historical and demographic data to help assess community risk and establish organizational goals, objectives, and response time standards.

Municipal Jurisdictions Served by the MFPD	
Name	Estimated Population
Village of Mokena	14,342
Village of Frankfort	324
Village of Orland Park	358
Village of Homer Glen	790
Will County - Unincorporated	861

Table 1. Jurisdictions served by MFPD

Jurisdictional Map of the MFPD

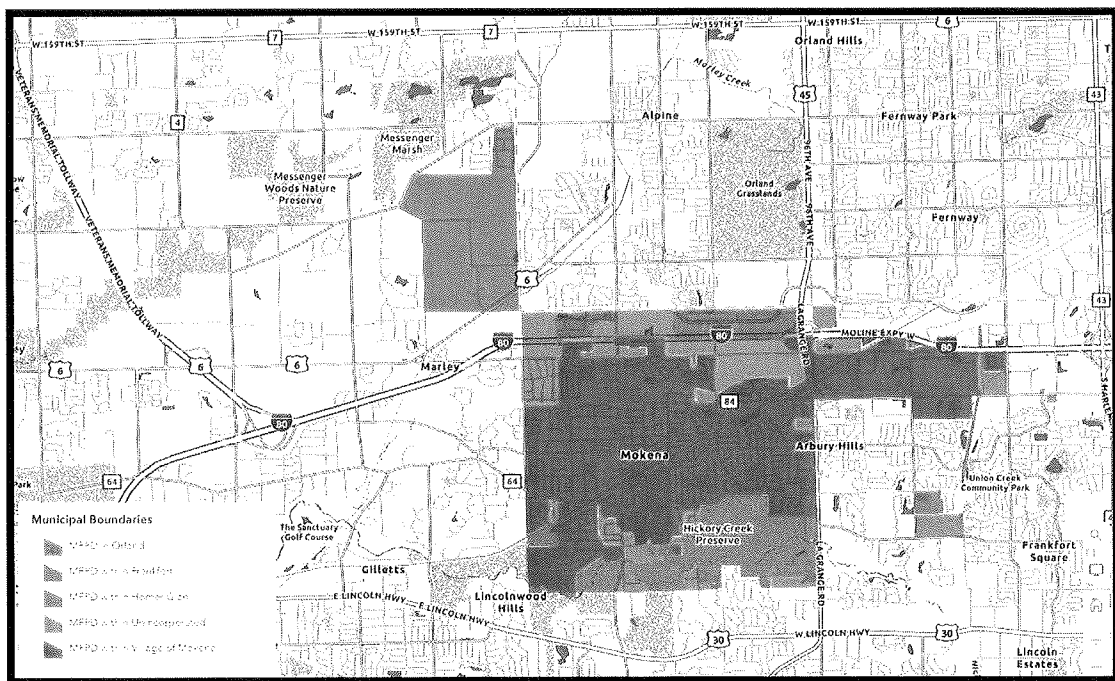


Figure 4. Jurisdictional map

The MFPD is located within Will and Cook counties.

The following additional Units of Local Government overlap the MFPD’s service area: Mokena Community Public Library District, Mokena Community Park District, Mokena School District 159, Summit Hill School District 161, Lincoln-Way Community High School District 210, Joliet Junior College District.

District Demographics

The MFPD analyzes the socio-economic and demographic characteristics of the jurisdiction on an annual basis. There is no significant disparity of population earning characteristics or demographic information. There are also no identified blighted areas or areas of low income within the MFPD. With the exception of a nursing home located in planning zone seven, there are no significant concentrations of special populations throughout the jurisdiction.

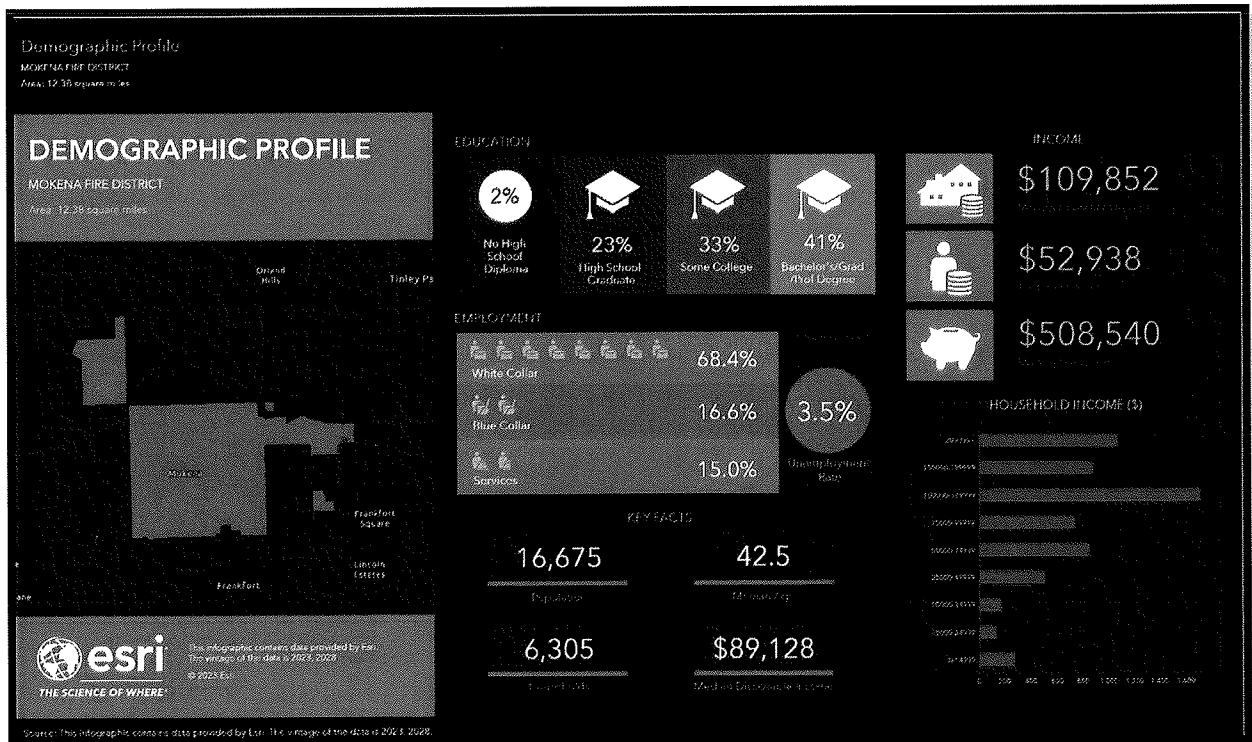


Figure 5. Demographic profile of the MFPD



Key Demographic Indicators

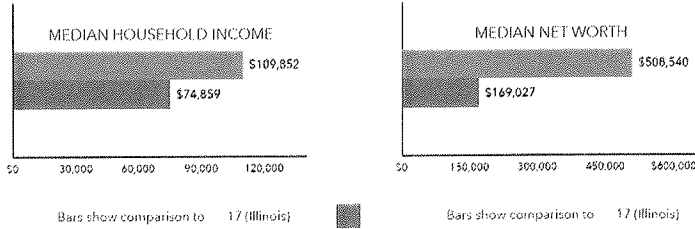
MOKENA FIRE DISTRICT

Area: 12.38 square miles



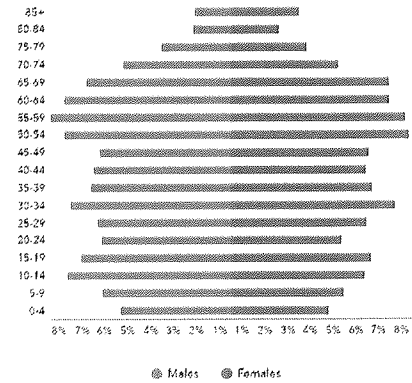
INCOME AND NET WORTH

Net worth measures total household assets (homes, vehicles, investments, etc.) less any debts, secured (e.g. mortgages) or unsecured (credit cards) for this area.



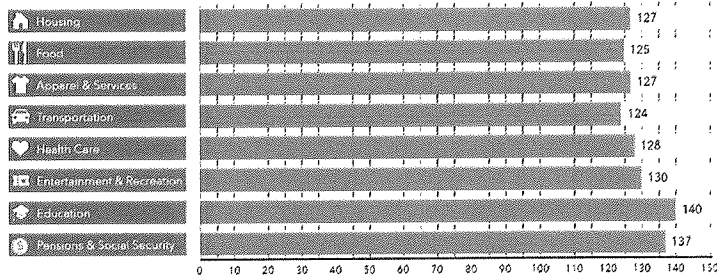
AGE BY SEX

Median Age: 42.5



AVERAGE HOUSEHOLD BUDGET INDEX

The index compares the average amount spent in this market's household budgets for housing, food, apparel, etc., to the average amount spent by all US households. An index of 100 is average. An index of 120 shows that average spending by consumers in this market is 20 percent above the national average.



DIVERSITY

The Diversity Index summarizes racial and ethnic diversity. The index shows the likelihood that two persons, chosen at random from the same area, belong to different race or ethnic groups. The index ranges from 0 (no diversity) to 100 (complete diversity).

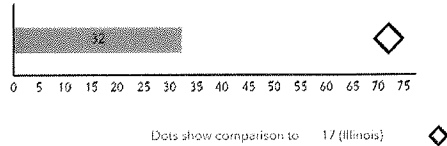


Figure 6. Demographic indicators

What's in My Community?

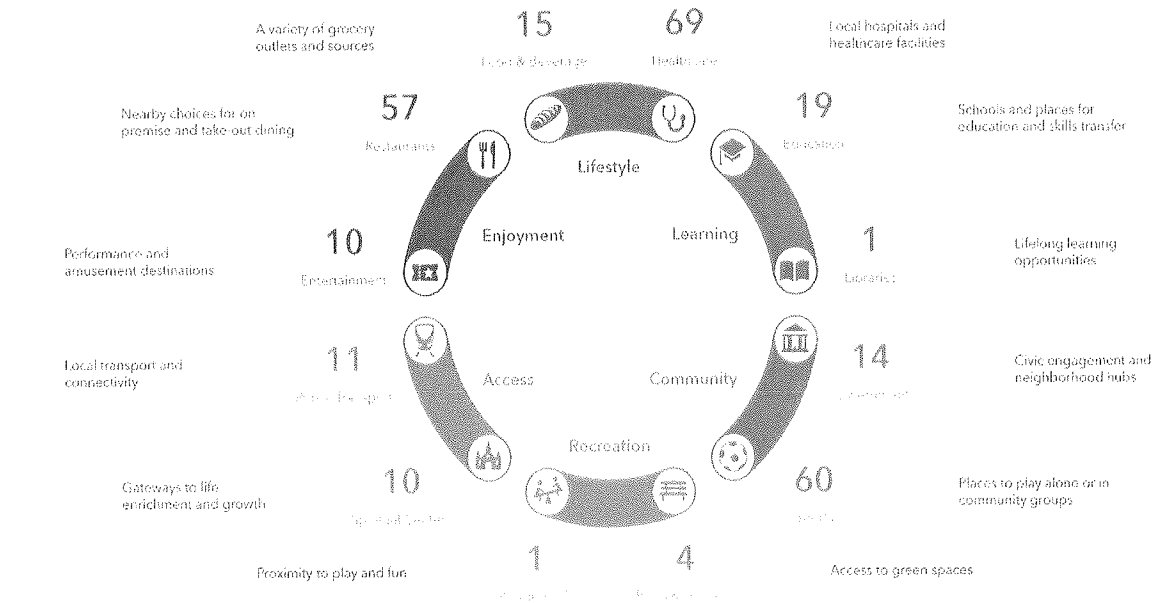
MOKENA FIRE DISTRICT
Area: 12.38 square miles



What's in My Community?

Places that make your life richer and community better

MOKENA FIRE DISTRICT
MOKENA FIRE DISTRICT



This infographic is compiled by the [City of San Mateo](#) and the [San Mateo County Office of Planning and Economic Development](#).
Please refer to the [City of San Mateo's](#) [Community Development](#) and [Economic Development](#) pages for more information.

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Figure 7. Community composition of MFPD

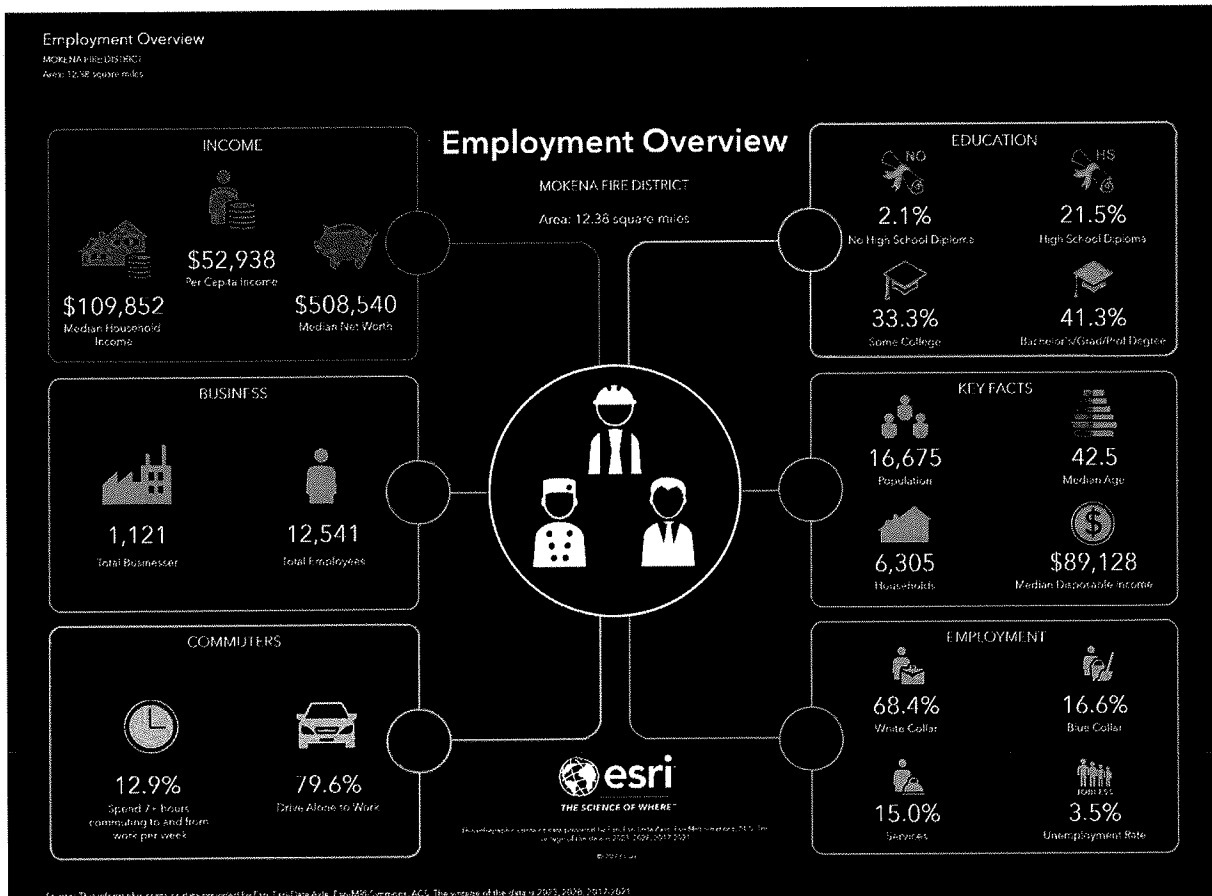


Figure 8. Employment summary of MFPD

The MFPD provides services to several commercial and industrial areas. Commercial properties vary from small strip malls and grocery stores to construction material suppliers.

The MFPD also provides services to industrial areas, including a crude oil storage tank farm, and several manufacturing and industrial locations.

The MFPD provides services to several multi-residential buildings, and a large continuous care facility.

Fire Stations

The MFPD has three fire stations that protect the jurisdictional boundaries. The location of each station is strategically determined so that all service areas of the MFPD are adequately covered. The maintenance facility provides the appropriate amount of space and equipment to meet the program's goals.

Each station is fully sprinkled and designed with bays to house a full complement of emergency apparatus, living quarters that include six sleeping areas, a full kitchen, day room, locker room facilities, radio room, and maintenance room.

All three stations have a storage room and fitness area; Station one and two also have a hose tower and training room. The administrative offices for chiefs, secretaries, and the fire marshal are also located at Station one. Attached to Station three is a vehicle maintenance repair facility. Each station has outside areas available for training.

All three stations are maintained by the on-duty shift personnel on daily, weekly, and monthly preventative maintenance schedules. Any major repairs that exceed the capabilities of on duty personnel are handled by outside contractors.

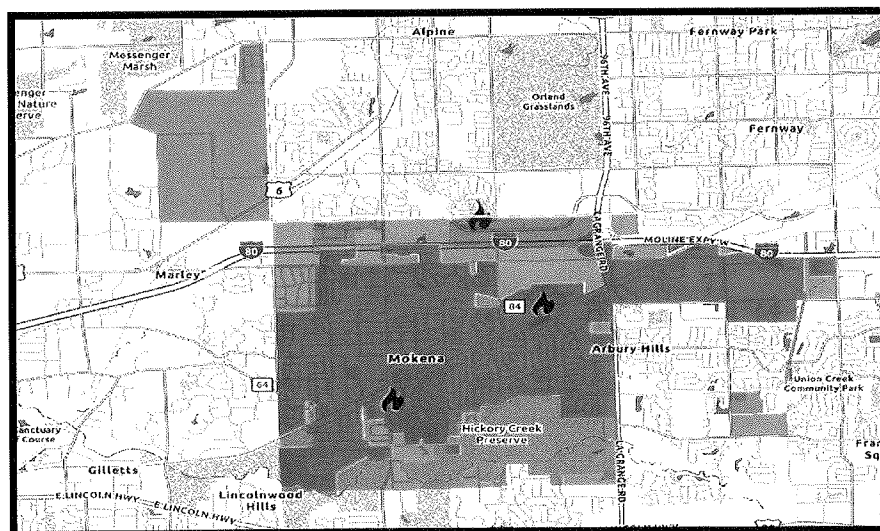


Figure 9. Map of MFPD fire station locations

Human Resources

The Fire Chief/Administrator is the designated human resources manager for the district; the assistant fire chief assists in the management of the MFPD human resources program. The payroll specialist has been delegated the responsibility of medical surveillance, workers compensation, and benefits coordination. The MFPD has appropriate staff to accomplish the agency's mission, goals and objectives.

The MFPD has administrative policies and practices for human resources administration based on local, state and federal requirements in Section 1 of the Board of Trustees' Policy Manual and Section 1 of the Policy and Procedure Manual of the MFPD. These policies and practices apply to all MFPD members. Additional policies and practices for personnel administration is in the form of Standard Operating Guidelines (SOG's) and in the labor agreement for full-time firefighters, engineers, and lieutenants.

Services are provided by a well-trained and well-equipped staff of professionals. There are 32 full-time sworn personnel consisting of: one Fire Chief/Administrator, one Assistant Fire Chief/Deputy Administrator, nine Lieutenant/Paramedics, nine Engineer/Paramedics, and 12 Firefighter/Paramedics. With the exception of the Fire Chief and Assistant Fire Chief, the sworn line personnel are represented by the International Association of Firefighters (I.A.F.F.), Local 4270.

Civilian support staff include one full-time Fire Marshal, one full-time secretary, one part-time receptionist, and one part-time payroll specialist.

Fire and EMS Apparatus

The MFPD enjoys a fleet of well-maintained and contemporary apparatus and vehicles. The MFPD employs two off-duty firefighters who are Emergency Vehicle Technician certified to provide preventative maintenance on the apparatus and vehicles. The MFPD has invested resources to provide a well-built maintenance vehicle maintenance facility.

The MFPD has purchased apparatus based upon needs, risk assessment, and objectives set

for the MFPD. Based upon the statistical analysis of call data for each still district (fire station zones or boundaries) and yearly Strategic Plan, appropriate apparatus has been placed based on still district boundaries and needs.

The MFPD locates specific vehicles in three strategically placed stations to meet the response time goal adopted within the Standard of Coverage while providing appropriate resources for the identified risks of the community. The MFPD locates a fire engine and an ambulance at all three stations. The MFPD also equips its centrally located station with the ladder truck equipped with a 100' aerial ladder, capable of pumping 2000 gallons per minute and accessing its tallest rooftop. A foam concentrate truck is located with the second due company of the district's crude oil tank farm. A utility terrain vehicle used for accessing trails and brush fires is kept at station two. All chief vehicles are full-size SUVs used to store their turnout gear, radios, computers and command equipment. These vehicles also serve as command posts. The Fire Marshal's vehicle is a mid-size sedan. The community risk reduction staff uses a cargo van that transports all needed equipment.

Type	Quantity	Age (oldest)
ALS Ambulance	4	13 years
ALS Fire Engine	3	17 years
ALS Fire Truck	1	15 years
Command Vehicles	2	2 years
Utility Vehicles	5	11 years

Table 2. MFPD rolling stock

Services & Programs

The MFPD operates under the fire chief/administrator for its day-to-day operations. The fire chief is also the chief executive of the MFPD and reports directly to the board of trustees monthly. When not covered by adopted policy, programs are brought to the board of trustees for approval.

The Strategic Plan is reviewed, modified, and adopted regularly to assess the opportunity to plan for new services and programs that would assist in district's goals and objectives. Through the Fiscal Year in Review report and during the budget review and adoption process, services and programs are evaluated for effectiveness.

The board of trustees had regularly reviewed and approved services and programs offered by the MFPD. Additional review and approval have been completed annually during the Strategic Plan updates, Fiscal Year-in-Reviews, and budgetary processes.

SERVICES	
Existing	Potential Future Services
Fire	Community Paramedicine
EMS	Emergency Outreach / Follow-up
Rescue/Specialized Response	
Prevention/Inspection/Investigation	

Table 3. Services provided by the MFPD

PROGRAMS	
Existing	Potential Future Programs
Public Education	Fire Corps
Babysitting clinics	Citizens Fire Academy
Car seat installation	Mokena Fire Family Foundation (employees)
Residential Knox Box	

Table 4. Programs provided by the MFPD

Financials

The Board of Trustees of the MFPD has authorized and directed the fire chief to develop and present an annual budget for approval. This authorization and direction is provided in the Financial Resource Management Manual and in the Calendar and Checklist of Annual Responsibility. Through the annual review, update, and adoption of the Strategic Plan, appropriate medium and long-range financial planning is provided.

The MFPD is committed to providing transparency in all activities including the financial planning and budget adoption process. In compliance with Illinois State Statutes, a public hearing is held for the tentative budget ordinance. A notice of the public hearing is published within a local newspaper, posted on the MFPD website, and posted at the entrance of the administrative offices of the MFPD. In accordance with the Illinois Freedom of Information Act, any member of the public may request specific records of expenditures and revenues for the agency.

The financial management of the MFPD is completed using sound budgeting, control systems, proper recording, reporting, and auditing. The financial management of the district adheres to the Governmental Accounting Standards Board (GASB) and is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Financial reports are reviewed on a monthly basis by the administration and the board of trustees. Responsibilities for the financial administration are clearly organized and documented within the Financial Resource Management Manual. The financial records are audited by an independent auditor on an annual basis.

BUDGET	
Fiscal Year	Annual Budget Amount
FY 2019	\$8,639,015
FY 2020	\$9,861,433
FY 2021	\$10,668,090
FY 2022	\$12,007,605
FY 2023	\$8,446,532

Table 5. Five-year budget history

END OF YEAR FINANCIAL REPORT		
Fiscal Year	Revenues	Expenditures
FY 2019	\$6,755,033	\$6,824,437
FY 2020	\$6,649,199	\$7,268,628
FY 2021	\$7,823,401	\$7,233,628
FY 2022	\$8,475,821	\$8,047,352
FY 2023	\$8,840,071	\$7,969,729

Table 6. Five-year year-end revenue vs. expenditures

Fund Balance by Fiscal Year End May 31, 2018 - May 31, 2023

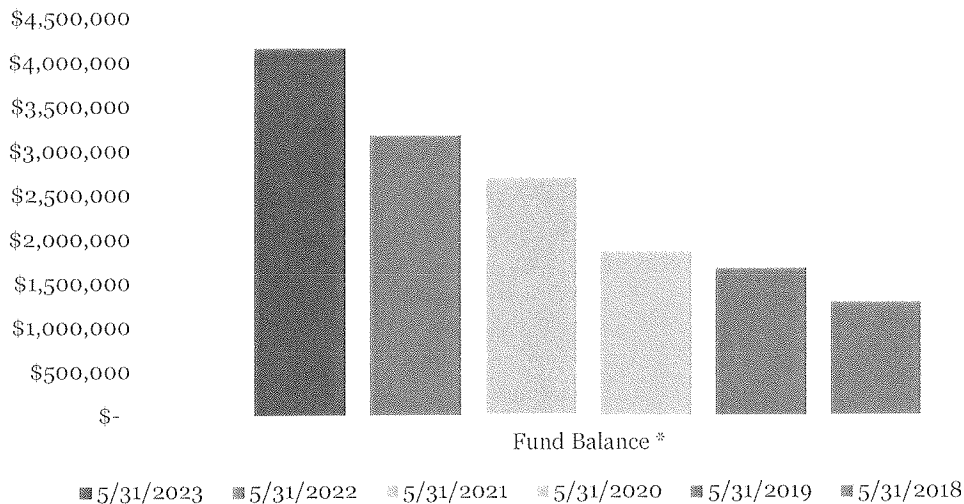


Figure 10. Five-year fund balance

**Note: Fiscal Years Ending May 31, 2022, and May 31, 2023 fund balance correlate with a unanticipated reduction in force. Due to the lack of qualified and interested applicants, it took exceptionally longer to fill vacant positions. These positions have been filled. This also is a reflection on the planned reduction in administrative staff through attrition (reduction of one Assistant Fire Chief and one Fire Marshal).*

Over the past five years, the MFPD has steadily increased the fund balance across all funds. This is a result of conservative financial practices and sound budgeting. The MFPD targets a fund balance of 30%, in accordance with the Government Finance Officers Association Risk Analysis instrument. By maintaining a healthy fund balance, the MFPD reduces its vulnerability to unanticipated economic volatility.

The MFPD has incurred debt due to the construction of a third fire station, and the purchase of equipment. The MFPD will repay the loan for the construction of Station 3 on January 1, 2025. The MFPD has increased its debt service through a capital equipment loan, in order to purchase some capital equipment, such dual-band P25 radios, a a fire engine, extrication equipment, and cardiac monitors. This loan will be paid off in June of 2027.

Due Date	Principal	Interest	Payment	Loan	Remaining Debt	MFPD Debt per capita
	\$	\$	\$			\$
1/1/2025	170,000.00	45,940.00	215,940.00	Station #3	\$ 487,656.77	29.24
	\$	\$	\$			
6/10/2025	152,055.82	10,496.44	162,552.26	Equipment	\$ 325,104.51	\$ 19.50
	\$	\$	\$			\$
6/10/2026	155,477.07	7,075.18	162,552.25	Equipment	\$ 162,552.26	9.75
	\$	\$	\$			
6/10/2027	158,975.31	3,576.95	162,552.26	Equipment	\$ -	\$ -

Table 7. Debt service schedule

Equalized Assessed Value Levy Years 2013 - 2022

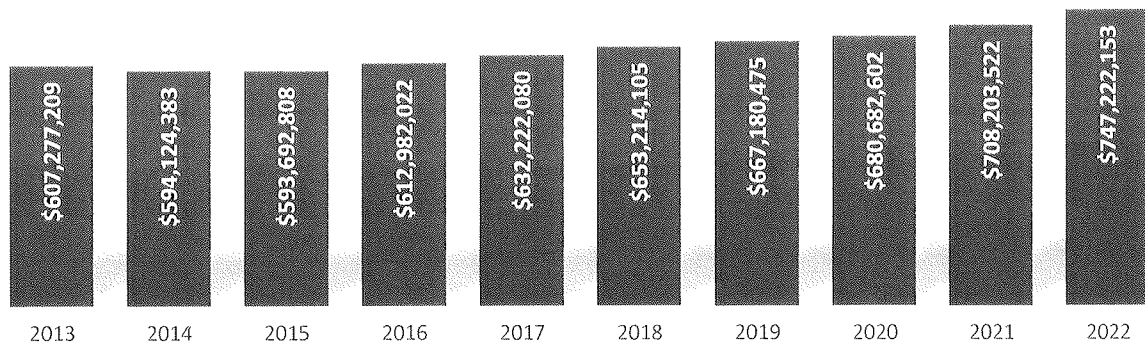


Figure 11. Five-year EAV history

Insurance Services Office (ISO) Rating

The district's current ISO rating is 1.

District Transparency

The MFPD website can be found at www.mokenafire.org. The website is regularly

updated, and always evolving. We also maintain a presence of social media.

Awards & Recognitions

Award/Recognitions	Description	Date Issued
ISO Class One	ISO Class One	2014 - Present
Accredited Agency	CPSE	August 2002-2022

Table 8. Significant accomplishments

Intergovernmental Agreements (IGAs) & Interrelationships

The MFPD maintains agreements with outside agencies and area fire departments that aid in sustaining its goals and objectives. The agreements referenced each illustrate its importance and benefit they have to the MFPD. The district realizes the significance of these relationships as it takes more than its organization to provide optimum service to its community.

Partnerships vary from daily operational agreements such as mutual aid and dispatching to bulk purchasing of office and EMS supplies. The agency actively maintains and assesses these relationships by participating in regular and as-needed meetings. All relationships are encouraged to be formalized by written contracts or agreements detailing intentions, procedures, meetings, and conflict resolutions.

The district has automatic aid agreements with six other jurisdictions and is a member of the Mutual Aid Box Alarm System (MABAS) Division 19, which consists of 12 area fire districts. MABAS is a state-wide mutual aid response system, with fire, EMS and special operations capabilities. MABAS provides mutual aid resources for routine local incidents, along with larger specialized incidents, including disaster responses.

Review of Governing Statutes, Fire District Policies, Rules, Procedures, Training Materials, Reports, and other Documents

The MFPD complies with all applicable legal requirements including but not limited to: The Illinois Open Meetings Act, Freedom of Information Act, federal Fair Labor Standards

Act, Equal Employment Opportunity, Americans with Disabilities Act, as well as the retention of records. As an aid to comply with the above requirements, the administration utilizes a calendar and checklist. This calendar and checklist are both reported to the board of trustees on a monthly basis. The MFPD retains an attorney who provides updates on new regulations to ensure that the organization remains compliant and up to date with all applicable legislation and regulations.

Reviewed by District Attorney

GOVERNING STATUTES	
Fire Protection District Act (70 ILCS/705)	X
Illinois Open Meetings (OMA) Act (5 ILCS 120)	X
Illinois Freedom of Information Act (5 ILCS 140)	X
State Officials and Employees Ethics Act (5 ILCS 430/1-1) and other State Ethics Laws	X

Table 9. Statutes reviewed by attorney

Reviewed By District Attorney and Fire Chief / Administrator

EXISTING POLICIES, ORDINANCES, RULES, & BYLAWS		
Title	Date Enacted	Conclusion
Public Comment Policy	2/13/2012	Public comment policy exists
Does the District have a Sexual Harassment Policy? (775 ILCS 5/2-109)	1/9/2018	District has a robust sexual harassment policy.
IDOL Mandated Policies		Verified with attorney
Drug and Alcohol Policies		Within CBA
Employee Handbook/Policy Manual	2/9/2021	Adequate, could be updated
Board of Trustees Manual	3/12/1996	Adequate, could be updated

Table 10. Policies, ordinances, etc.. reviewed by attorney and chief

The Fire Chief/Administrator is the designated Open Meetings Act officer.

The Fire Chief/Administrator is the designated Freedom of Information Act Officer (5 ILCS 140/3.5(a)).

Agency Administration Procedures

Type	Conclusion
-------------	-------------------

FOIA Forms and Procedures (5 ILCS 140/1 <i>et. Seq.</i>)	Included in policies.
Perform Semiannual Review of Closed Session Minutes (5 ILCS 120/2.06)	Listed on checklist of responsibility, referred to each month, completed as necessary.
Trustees Filed Statement of Economic Interest Policy (5 ILCS 420/4A-101)	Listed on checklist of responsibility, referred to each month, completed as necessary.
Retention, Destruction, and Review of other Documents	Listed on checklist of responsibility, referred to each month, completed as necessary.
Post/File OSHA 300A Report (if required)	Listed on checklist of responsibility, referred to each month, completed as necessary.
Grant Management and Reporting	Yes, as applicable.
NFIRS Compliance	Yes.

Table 11. Review of administrative procedures

Required Training

Title	Satisfactory?	Unsatisfactory?
Board Member OMA Training (5 ILCS 120/1.05(b))		
FOIA Officer Training (5 ILCS 140/3.5(b))	X	
Sexual Harassment Prevention Training (775 ILCS 5/2-109©)	X	

Table 12. Audit of required training for elected and appointed officials

Basic Incident Reports

Title	Findings	Conclusion
Call Volume Reports (3-year trend)	Available.	Has been included in annual Fiscal Year in Review and Standards of Coverage for past 20 years.
Call Type Reports (3-year trend)	Available.	Has been included in annual Fiscal Year in Review and Standards of Coverage for past 20 years.
Dispatch Reports (3-year trend)		See both responses above.

Table 13. Review of availability of basic incident data.

Financial Reports

Title	Findings	Conclusion
Treasurer Statement of Receipts & Disbursements	This is published annually.	Published & posted annually.
Annual Audit	An independent audit is conducted annually.	Conducted, adopted, and posted annually.
<i>Other Financial Documents</i>	The budget is adopted annually.	Adopted and posted annually.

Table 14. Review of required financial reports

Miscellaneous Documents

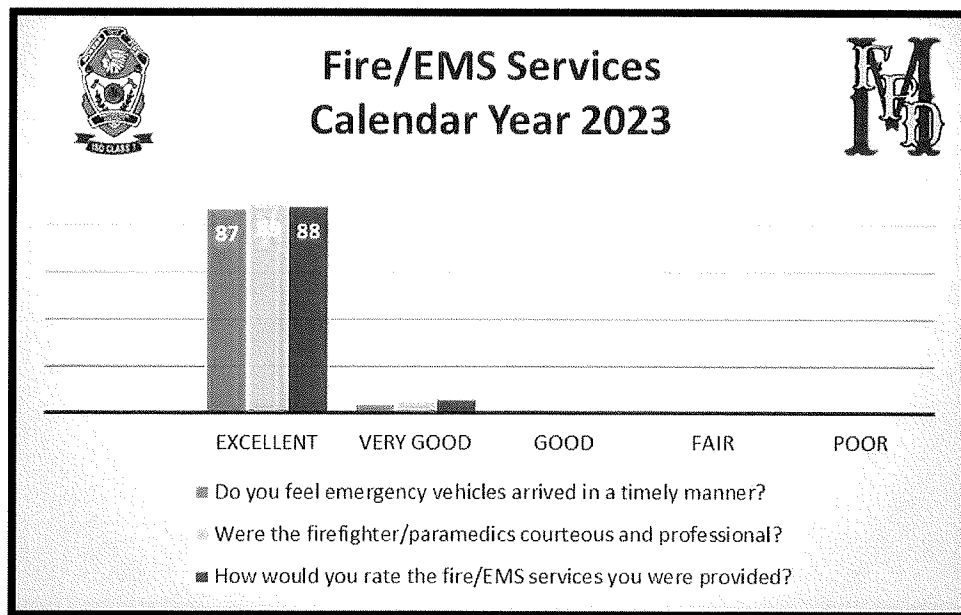
Title	Findings	Conclusion
Schedule of all MFPD Board Meetings (5 ILCS 120/2.03)	Meetings are scheduled, and schedule posted annually.	Meetings are scheduled, and schedule posted annually.
Checklist of Scheduled Annual Tasks	Checklist and calendar of responsibilities is reviewed each month at the board meetings and is included in the agenda and minutes.	Checklist and calendar of responsibilities is reviewed each month at the board meetings and is included in the agenda and minutes.

Table 15. Review of miscellaneous documents

Recommendations for Increased Accountability and Efficiency

Strengths

- Well-equipped responders
- Well-trained responders
- Dedicated responders
 - As evidenced through the results of the Customer Satisfaction Surveys
- Efficient use of resources
- Regularly updated and adopted Strategic Plan
- Adopted Standard of Cover
- Previously completed the CFAI Self-Assessment Manual
- Institutionalized a culture of continuous improvement, through the CFAI model
- Customer satisfaction surveys are regularly returned with “Excellent” or “Very Good” ratings



Efficiencies

- Partners with external agencies for the following items and services:
 - EMS gloves
 - Records Management System (RMS)
 - Dispatch services

- Printer / copier paper
- Gasoline and diesel
- Reserve fire apparatus and ambulances
- Special event resources (UTV, bicycles, etc.)
- Fire alarm monitoring revenue
- Purchase of notification pagers
- Cross promotions for events
- Application for regional grants
- Training facilities and resources
- Previously partnered for initial placement testing
- Receives and supports mutual aid for the following services through various organizations:
 - Fire suppression
 - EMS
 - Disaster response
 - Technical rescue response
 - Hazardous materials response
 - Underwater search and recovery
 - Fire and explosion origin and cause
 - Apparatus maintenance
 - Incident management and support
- Have several joint response agreements
 - Including a closest-force agreement with New Lenox for specified incident types
- Entered into MOU with the Village of Mokena for shared maintenance expenses for Opticom traffic preemption system
- Entered into IGA with the Village of Mokena for fire prevention code enforcement.
- Entered into agreement with Sprinkler Fitters Local 281 for sprinkler demonstrations in consideration for donating residential fire sprinkler trailer.
- Reduced administrative costs through third-party fire and life safety plan reviews
- Engaged third-party inspectional services for technical inspections
- In 2012, the first agency in area to implement paperless daily, weekly, monthly

apparatus and equipment checks. This resulted in a 40 hour+ reduction of secretarial duties each month.

- Engaged with third-party accounting and payroll services. This provides redundancy of critical functions, while allowing administrative assistants to focus their time on other tasks.
- The MFPD is “right sized”, lending itself to being agile and able to readily adapt to environmental changes without overcoming bureaucratic barriers or distractions.
- The MFPD is a transformative organization, continuously evolving to contemporary best practices while seeking out new and improved operational and managerial methods.

Growth Areas

Item	Recommendation for Improvement
Become accredited again, with the intent to receive viable, actionable recommendations for improvement.	Become an applicant agency with CFAI and begin writing to the 10 th edition of the Self-Assessment Manual.
Policy manual is in need of updating	Update the policy manuals

Greatest Needs and Recommendations

Within every organization exists a need for improving service delivery, efficiency, and accountability. The following list of needs is not all-inclusive; however, it represents the greatest needs of the Mokena Fire Protection District.

1. Near-term (within three years) needs include the replacement of one fire engine (\$900,000) and one ambulance (\$300,000).
2. Adequate representation with policy makers to discourage future unfunded mandated tasks, such as creating a committee to study efficiency and accountability with little direction and no specific objectives or tasks, which is an inefficient use of our already limited resources.
3. To position the organization to mitigate the extent of external pressures to attempt consolidation of services, expansion of services, and other distractors.
Consolidation of services does not automatically equate to efficiency:
 - a. Reference the previous two attempts of functional consolidation between the MFPD and Frankfort FPD and later Homer FPD.
 - b. Also reference the forced consolidation of the Public Safety Answering Points (PSAPs) throughout the State of Illinois, increasing costs of dispatch while simultaneously resulting in an unacceptable decrease in level of services provided.
 - c. The forced consolidation of Article 4 pension funds has resulted in reduced control of investments at the local level, with no discernable resource savings.
4. Increasing command-level staff to provide 24/7 in-station Battalion Chief coverage.
 - a. This will also provide a means to prepare additional staff for potential succession.

5. Update operational areas of stations. The operational areas, such as kitchens, dorms and bathrooms are outdated. Updated operational areas of our fire stations will aid with recruitment and retention of our talented staff.
6. Continue working with neighboring agencies to provide automatic aid, apparatus sharing, bulk purchasing, and other physical resource sharing relationships.
7. Plan for an expansion of administrative workspace and storage. The current administrative space is inadequate.
8. Encourage legislators to support mission-critical equipment funding through grants such as the Assistance to Firefighters Grant (AFG).
9. Support the National Fire Administration's National Emergency Response Information System (NERIS), the replacement reporting system for the National Fire Incident Reporting System (NFIRS). NERIS is slated to provide a data aggregation and analysis system to drive strategic decisions using actionable performance data.
10. Leverage technology to aid in preparedness and response to incidents (Geographic Information Systems, Unmanned Aircraft Systems, Virtual Reality training adjuncts, Etc.).
11. Continue participation in local planning and development efforts, such as the Mokena Area Administrators group, the Village of Mokena Site Plan and Architectural Review Committee, Village of Homer Glen Public Service and Safety Committee, Village of Mokena Comprehensive Plan, etc.

Conclusion

It is the consensus of the Mokena Fire Protection District's Decennial Committee (Committee) that the Mokena Fire Protection District (MFPD) has a proven record of being efficient, accountable and fiscally responsible. Historically, the MFPD has actively sought and implemented organizational efficiencies, while maintaining strong fiscal responsibility. This is demonstrated in the facilities, equipment and apparatus that have been purchased and maintained.

The Committee has identified 11 recommendations, as outlined in the previous section. MFPD leadership will evaluate the feasibility of implementing the recommendations, and will take this report into consideration when updating the Strategic Plan.

The following additional documents are attached to this report:

<input type="checkbox"/>	NAME OF DOCUMENT
	Agenda and Minutes from First Committee Meeting
	Agenda and Minutes from Second Committee Meeting
	Agenda and Minutes from Third Committee Meeting
	Intergovernmental Agreements (IGAs) List

Committee Information

COMMITTEE MEMBERS	
Title	Name
Chief	Joseph Cirelli
Board Chair	William Hass
Board Trustee	Kenneth Blank
Board Trustee	Robert Hennessey
Board Trustee	Kenneth Warning
Board Trustee	Dennis Burkhardt
Fire District Resident	Timmothy Hammond
Fire District Resident	Tim Bryan
Local 4270 Representative	Kevin Lenz

COMMITTEE MEETING DATES		
Meeting	Date	Location
First Meeting	November 14, 2023	Mokena Fire Station #1
Second Meeting	April 30, 2024	Mokena Fire Station #1
Third Meeting	August 13, 2024	Mokena Fire Station #1