

# MONEE FIRE PROTECTION DISTRICT

## REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT

### I. Introduction

Provide a brief narrative introducing the district to include: the fiscal year, date incorporated, services provided, population and other demographic data, governing body (i.e., number of trustees, elected or appointed), and any other relevant information.

### II. General Information

#### A. Location

The District provides services for the following villages, townships, and cities.

VILLAGES AND TOWNSHIPS	ESTIMATED POPULATION
VILLAGE OF MONEE	5128
MONEE TOWNSHIP	2500
GREEN GARDEN TOWNSHIP	1000
WILL TOWNSHIP	200

The Monee Fire Protection District located in Will County.

The following additional local units of government overlap the Monee Fire Protection District service area. Crete-Monee School District, Peotone School District, Peotone Library District.

#### B: Monee Fire Protection District Demographics:

The Monee FPD has a very diverse demographic that it serves. We have a service area that is approximately 36 square miles. There is both hydrant areas and non-hydrant areas. The non-hydrant areas account for about 60% of the area served. There is a 55 and over community, we have commercial district's, along with numerous large manufacturing and logistics facilities. There are three Truckstop's and four hotels. We have a petroleum distribution facility. There are two airports that we serve, the state owned Bult field and the private gated subdivision Meadow Creek airport. There is rail and interstate that runs thru the Monee Fire Protection District. There are 316 multi- family units that we serve.

**C: Fire station information:**

NAME OF STATION	LOCATION OF STATION
STATION 55	5500 MAIN ST. MONEE
STATION 56	25707 HARLEM MONEE

**D: EMPLOYEES**

FULL TIME	CONTRACT	PART-TIME	PAID ON CALL
1	7	42	5

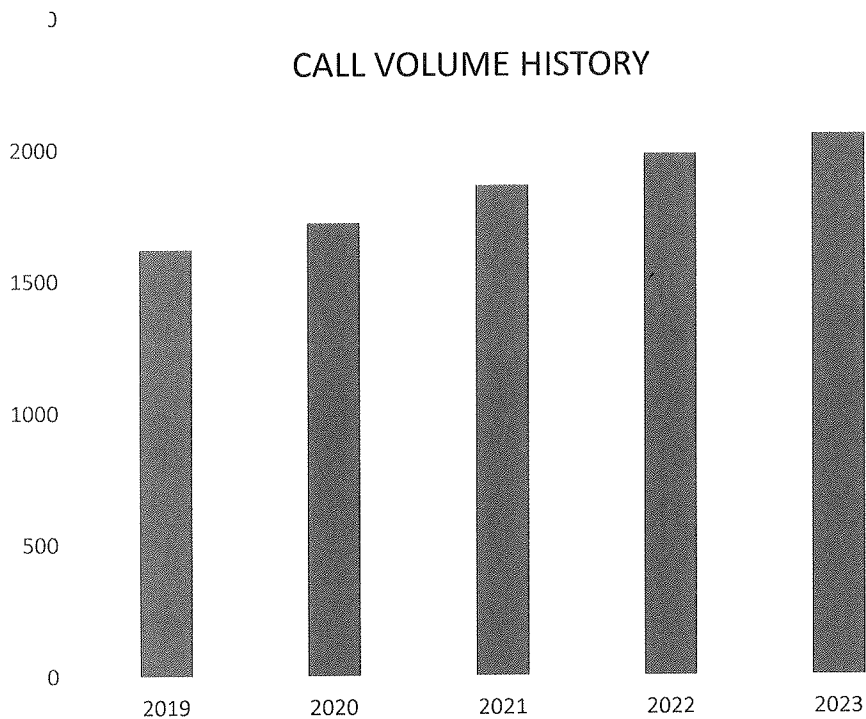
**E: APPARATUS / VEHICLES**

TYPE	QUANTITY	AGE
AMBULANCE	3	2016, 2018, 2021
ENGINE	3	2006, 2014, 2021
TOWER LADDER	1	2018
TENDER	1	2008
BRUSH TRUCK	1	2004
STAFF VEHICLE	2	2014, 2020
UTILITY PICK UP TRUCK	1	2017

**F: SERVICES AND PROGRAMS**

SERVICES	PROGRAMS
EXISTING	POTENTIAL FUTURE
FIRE	PUBLIC EDUCATION CPR INSTRUCTION
EMS	SENIOR CITIZEN FIRE SAFETY PROGRAM
RESCUE	
FIRE PREVENTION AND INSPECTION	
ELEMENTARY SCHOOL PROGRAM ANNUALY	

## G: REPORTS



<b>CALL REPORTS</b>		
<b>Title</b>	<b>Findings</b>	<b>Conclusion</b>
Call Volume Reports (3-year trend)	14% increase over a 3 year period.	The constant increase in call volume will require additional staffing and apparatus.
Call Type Reports (3-year trend)	EMS makes up 64% of our incidents. Fire incidents are 4%. False calls, Haz-Mat and public service are 32% of the incidents.	Call type percentages are staying constant.

## FINANCIALS

<b>BUDGET</b>	
<b>FISCAL YEAR</b>	<b>ANNUAL TAX LEVY AMOUNT</b>
FY 2019	\$2,207,070
FY2020	\$2,261,010
FY 2021	\$2,316,000
2022	\$2,361,585
FY 2023	\$2,422,823

FISCAL YEAR	REVENUES	EXPENDATURES
FY 2019	\$2,666,901	\$2,524,592
FY2020	\$2,679,860	\$2,637,453
FY2021	\$2,925,261	\$4,056,726
FY2022	\$2,987,240	\$2,667.616
FY2023	\$3,004,923	\$2,999,373

Levy Year	EAV
Levy Year 2019	\$241,271,023
Levy Year 2020	\$249,131,426
Levy Year 2021	\$257,249,182
Levy Year 2022	\$278,258,472
Levy Year 2023	\$304,030,488

FINANCIAL REPORTS		
Title	Findings	Conclusion
Treasurer Statement of Receipts & Disbursements	YES	PROVIDED BY GOVERNMENT ACCOUNTING FIRM. REVIEWED AND APPROVED BY BOARD MONTHLY.
Annual Audit	YES	Filed each year with Ill. Comptroller.

**H: Insurance Services Office Rating:**

ISO rating for hydrant areas : class 3

ISO rating for non-hydrant areas : class 5

**I: COMMITTEE INFORMATION**

COMMITTEE MEMBERS
PRESIDENT LARRY KOCHER
SECRETARY KEVIN GORMAN
TREASURER DON QUICK
TRUSTEE WILLIAM SAWALLISCH JR.
TRUSTEE GUS BETTENHAUSEN
FIRE CHIEF CARL NIELAND
RESIDENT SCOTT SMITH
RESIDENT DARREN DEUTSCHE

COMMITTEE MEETING DATES	LOCATION
FIRST MEETING SEPTEMBER 21 2023 @6:30 PM	FIRE STATION 56 25707 S. HARLEM MONEE I
COND MEETING NOVEMBER 16 2023 @6:30 PM	FIRE STATION 56 25707 S. HARLEM MONEE I
THIRD MEETING JANUARY 18TH 2024@6:30PM	FIRE STATION 56 25707 S. HARLEM MONEE I
FINAL MEETING APRIL 18TH 2024@6:30PM	FIRE STATION 56 25707 S. HARLEM MONEE I

**J: Intergovernmental Agreements (IGAs) & Interrelationships**

The Monee Fire Protection District has automatic aid agreements with the following fire agencies, Crete, Crete TWP, Beecher, Manhattan, Frankfort, Richton Park and University Park. The Monee Fire Protection District is an active member of the Mabas 27 Division. Chief Carl Nieland is a member of the northern Illinois Arson task Force Executive Board. Chief Carl Nieland is an active member of the working group for the Will County 9-1-1 Center (LCC).Chief Carl Nieland is a MABAS 27 Executive Board member.

**K: PROCEDURES**

<b>PROCEDURES</b>	
<b>Type</b>	<b>Conclusion</b>
FOIA Forms and Procedures (5 ILCS 140/1 <i>et. seq.</i> )	YES
Perform Semiannual Review of Closed Session Minutes (5 ILCS 120/2.06)	YES
Trustees Filed Statement of Economic Interest Policy (5 ILCS 420/4A-101)	YES
Retention, Destruction, and Review of other Documents	YES
Post/File OSHA 300A Report (if required)	YES
Grant Management and Reporting	YES
NFIRS Compliance	YES

<b>TRAINING</b>	
<b>Title</b>	<b>Satisfactory?</b>
Board Member OMA Training (5 ILCS 120/1.05(b))	YES
FOIA Officer Training (5 ILCS 140/3.5(b))	YES
Sexual Harassment Prevention Training (775 ILCS 5/2-109(c))	YES

**L: Governing Statutes (External Review)**

<b>GOVERNING STATUTES</b>	<b>✓</b>
Fire Protection District Act (70 ILCS/705)	yes
Illinois Open Meetings (OMA) Act (5 ILCS 120)	yes
Illinois Freedom of Information Act (5 ILCS 140)	yes
State Officials and Employees Ethics Act (5 ILCS 430/1-1) and other State Ethics Laws	Yes

**M: Policies, Ordinances, Rules, & Bylaws (Internal Review)**

<b>EXISTING POLICIES, ORDINANCES, RULES, &amp; BYLAWS</b>		
<b>Title</b>	<b>Date Enacted</b>	<b>Conclusion</b>
Public Comment Policy	December 21, 2023	
Does the District have a Sexual Harassment Policy? (775 ILCS 5/2-109)	March 15 2014	
IDOL Mandated Policies	March 2014	
Drug and Alcohol Policies	March 2014	
Employee Handbook/Policy Manual	2014 thru current	
Board of Trustees Manual	IAFPD 2022 edition	

<b>DOCUMENTS</b>		
<b>Title</b>	<b>Findings</b>	<b>Conclusion</b>
Schedule of all FPD Board Meetings (5 ILCS 120/2.03)	YES	POSTED AT BOTH STATIONS
Checklist of Scheduled Annual Tasks	YES	THE ATTORNEY AND FIRE CHIEF OVERSEE THESE

**III. Recommendations for Increased Accountability and Efficiency**

**A. Strengths & Efficiencies**

Briefly list and describe the District’s strengths and efficiencies the Committee identified and provide a plan of action for continued improvement.

The strengths and efficiencies of the MFPD is as follows.

- We have staffing that matches our call volume needs.
- We have sufficient Advanced Life Support equipped vehicles to respond to multiple medical emergencies.
- We have sufficient fire suppression equipment types to respond to and mitigate fire related incidents in our fire district..
- We have a Paid on Call program that provides additional personnel at times when needed.
- We have a vehicle replacement program, that assures our fleet is in good working order and meets current safety standards.
- The plan of action to continue for improvement is to monitor the call volume increases and incident types and respond accordingly. The MFPD also has a three-year plan that is followed and reviewed annually by the chief and board.

Briefly list and describe the District’s growth areas the Committee identified and provide a plan of action for to improve accountability and efficiency.

**I Growth Areas:** Emergency Medical Services. The demand for EMS continues to grow, and so does the need for technical equipment that the paramedics need.

<b>Item</b>	<b>Recommendation for Improvement</b>
<i>Cardiac monitors, Auto pulse device</i>	To explore lease agreements for some of the ongoing expensive EMS equipment that gets replaced on a scheduled program.

**C. Greatest Needs**

Briefly list and describe the District’s greatest needs for improving accountability and efficiency (e.g., funding, equipment, personnel, etc.). The fire districts greatest need is to increase funding to support the needed staffing levels, apparatus replacement and equipment purchases.

**D. Conclusion**

Provide the Committee’s final thoughts and a conclusion on how to increase accountability and efficiency within the District based on the information and analysis conducted in this report.

**Executive / Administrative Summary:**

The Monee FPD overall operation is very efficient and has accountability measures in place. The Monee FPD trustee board has monthly meetings, that review the budget, revenues and expenses. The Fire Chief provides a monthly report and items for discussion with the trustees. There is an annual audit completed by a 3<sup>rd</sup> party accounting firm. There is a monthly financial report provided by the accounting firm. The MFPD has a five year plan that assist’s with growth needs and replacement of equipment.

**Operations Summary:**

The Monee FPD efficiency comes from the staffing and qualifications of the line officers and personnel. The staffing consists of both contract personnel and part-time personnel. The line officers provide a monthly report to the Fire Chief for their designated areas of responsibility. The combination of contract and part-time personnel help to control the cost of wages and benefits.