

CERTIFICATION OF MONEE TOWNSHIP DECENNIAL REPORT

I, Bobby R. Lathan Sr., being the duly elected, qualified, and acting Clerk of Monee Township, Will County, Illinois do hereby certify that the attached hereto is a true and correct copy of the Monee Township Decennial Report.

This certification is made and filed pursuant to the requirements of (50 ILCS 70/25) and on behalf of Monee Township, Will County, Illinois.

*Filed on
May 31, 2024*

Dated the 31th day of May 2024

*with
Clerk of Will
County Board
BLL*

Bobby R. Lathan Sr.
Bobby R. Lathan, Sr., Monee Township Clerk

WILL COUNTY BOARD
MAY 13 2024
RECEIVED
KAF

RECEIVED

MAY 31 2024

Will County Board

*KAF
6-3-24*

V. Awards and Recognitions:

Per Capita Grant. We are currently working toward receiving the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program.

Department of Homeland Security United States Coast Guard Auxiliary Certificate of Appreciation presented to the library for Outstanding Cooperation and Assistance in Furthering the Purposes and Principles of the United States Coastguard Auxiliary

VI. Intergovernmental Agreements

We partner with:

Entity:	Services Offered:
Village of Mokena	Promotion of community events.
Mokena School District 159	Back to school night, summer reading, Monarch Book program, promotion of events, purchased books to supplement the school districts new reading curriculum for Grades K-5, library events, color run, and more
Summit Hill School District 161	Summer reading program, promotion and participation in events
Mokena Fire Protection District	Poster printing, promotion of events, participate in Family Fun Day, CPR training
Mokena Park District	Cross promotion of programs and events, partnered for family event on 4 th of July
Mokena Police Department	Provided space for Sergeant testing, promote events, participate in National Night Out
Mokena Chamber of Commerce	Promotion, events, Little Free Library, parades, sponsorships
Lincoln-Way High School District 210	Programs, provide volunteer opportunities for students, promote events at the high schools

Our Library's efficiency has increased through intergovernmental cooperation in the following ways (*list cost savings, avoiding duplicated services, etc.*):

VII. Community Partnerships

We partner with the following organization (list as many as you have):

Organization:	Services Offered:
Friends of the Library	Provide space for donations and book sale, outreach to homebound patrons
Lion's Club	Drop off location for used eye glasses
Lincoln-Way Special Recreation	Programs
Will County Workforce	Mobile Workforce – Resume building, job searching
Will County Clerk	Polling Place/Voter Registration
American Red Cross	Emergency Shelter Location
Busy Bee Therapy	Programs, sensory garden
RAILS	Collaborate with 3,699 libraries across 27,000 square miles to share materials, educational opportunities, solutions to common challenges, discounts, and much more
OCLC	Catalog to lend and receive materials from out-of-state
Mokena Woman's Club	Scholarship program, promote events,
Boy Scouts	Recipients of Eagle Scout Project
Explore More Illinois	Free and discounted admission, parking, and purchases from recreational and cultural centers

Illinois Libraries Present	Multiple libraries share the cost of to provide virtual programming from authors
Museum Adventure Pass	Free and discounted passes to museums, zoos, arboretums, and many other cultural and recreational attractions in Illinois
eRead Illinois	Online catalog offering e-books and audio materials
Versiti Blood Center of Illinois	Blood drives
Old Plank Trail Community Bank	Sponsorships, volunteer at events
Coast Guard Auxiliary	Boating/Water Safety classes, informational display
Illinois State Library	Grants, programs, educational opportunities
Illinois Secretary of State	Grant opportunities, educational seminars, promotion of programs, events, I-Cash Events, etc.
Butterflies R Us	Planting gardens, presentations, assisted library with becoming a Monarch Way Station
Society For Financial Awareness	Free financial awareness programs
Internal Revenue Service	Tax forms
AARP	Assistance with preparing taxes

VIII. Review of Laws, Policies, Rules and Procedures, Training Materials, and other Documents

We have reviewed the following list of laws, policies, training materials, and other documents applicable to the Library in order to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Libraries
- Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All Board Members have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of Regular Meetings of the Library Board (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*)
- Designation of FOIA Officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Library Control (5 ILCS 140/5)
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1 *et seq.*)
- All applicable officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5 *et seq.*)
- Sexual harassment prevention training (775 ILCS 5/2-109(C))

Intergovernmental Agreements

Budget and financial documents

State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*)

Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016);

_____ Others (*List Below or Attach*):

IX. What Have We Done Well? (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements; list any increase in number of library patrons served, etc.)

- Have answered numerous FOIA requests over the years and all within the allotted time.
- Furloughed more staff during Covid-19 shut-downs.
- In the past decade, we have added many programs and services for the public. These include sensory programs, family events and programs that are designed for all ages to attend, 3D printing lab and classes, circulation of wi-fi hotspots for those who do not have access to the internet, social events for seniors to play board games, cards, mahjong, etc., 1,000 Books Before Kindergarten, walking book discussion group to promote reading and fitness, a Library of Things which includes technology, tools, hand-crafting items, etc.
- More programs offered during the last two years than any previous year.
- Patron visits have increased from 8106 in the first quarter of 2021 to 18,441 in the first quarter of 2024.
- Communicate with patrons through surveys, face-to-face conversations, and outreach.
- Have approved an Ethics Policy for board members and employees and a Political Activity and the Solicitation and Acceptance of Gifts by Officers and Employees Policy.
- Board of trustees and staff created long-term strategic-plan and capital expenditures plan.
- Completed capital expense projects such as new parking lot, automatic doors, HVAC, flooring, and painting.

- We are responsive to patron suggestions for new materials and programs they would like to see offered.
- Maintain a collection with a wide variety of materials and formats.
- Provided a variety of free spaces to read, study, participate in programs, work, take classes, and to socialize.

X. **What Inefficiencies Did We Identify/What Are Our Nest Steps?**

- Marketing the library in such a way that patrons know all that we offer.
- Increase the number of households who have a library card.

XI. **What Can We Do Better or More Efficiently?**

- Communicate more with community members to make sure we are meeting their needs and expectations.

XII. **Studies on Governmental Efficiencies**

In preparing this report, we reviewed several studies on local government efficiency. These studies show that the average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals.

XIII. **Our Committee's Recommendations Regarding Increased Accountability and Efficiency:**

- Continue to budget in a fiscally responsible manner and evaluate budget lines to verify their necessity based on data.
- Review workflow in each department and work to make them as efficient as possible and provide cross-training.
- Evaluate job positions when there are openings to ensure we are staffing in a manner that is the most beneficial.

Note: This Report must be filed with the county (or counties) no later than 18 months after the first committee meeting.

Submitted by: Cathy Palone Chairman,
Decennial Efficiency Committee

Date of Committee Approval of Report: April, 24, 2024

DECENNIAL COMMITTEE REPORT - TOWN

**TOWNSHIP REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON
LOCAL GOVERNMENT EFFICIENCY ACT
(For Townships Only)**

I. Unit of government submitting this report:

NAME OF TOWNSHIP: MONEE TOWNSHIP

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner may form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

II. Information about our Township

- A. We are located in WILL County. There are 24 townships in our county.
- B. The population of our Township is 15,549, as of the 2020 census.
- C. We have 3 Town employees and 5 Assessor employees of the Township (not including elected officials).
- D. We have 3 employees in our Road District (not including elected officials).
- E. Our annual budget for 2023 is: \$ 1,387,850.00 for the Town Fund, \$193,350.00 for the General Assistance (GA) Fund
- F. Our Township's equalized assessed valuation for 2023 is: \$ 377,196,772.

III. Information about Our Committee

A. Committee Members:

Township Supervisor:	Donna T. Dettbarn
Township Highway Commissioner:	David Deutsche
Township Clerk:	Bobby R. Lathan, Sr.
Township Administrator:	Willa Simmons
Township Trustee	Terri Boles
Township Trustee	Debbie Burgess
Township Trustee	William (Billy) Morgan

Township Trustee	James W. Young
Township Resident	Oscar Trevino
Township Resident	Thomas Boles
Township Resident	Bing Bisping

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

B. Dates that our Committee Met (50 ILCS 70/20)

First (Organizational) Meeting
(must occur prior to June 10, 2023): MAY 18, 2023

2023 Second Meeting: JUNE 15,

Third Meeting: JULY 20, 2023

IV. Programs Offered by our Township.

Our Township offers the following services and programs:

- GENERAL ASSISTANCE
- EMERGENCY ASSISTANCE
- SENIOR COMMITTEE
- YOUTH COMMITTEE
- YEAR ROUND FOOD PANTRY
- THANKSGIVING FOOD BASKETS WITH GIFT CARDS
- CHRISTMAS FOOD BASKETS AND PRESENTS FOR ALL WHO APPLY AND ALSO GIFT CARDS
- EASTER BASKETS FOR CHILDREN, FOOD FOR PARENTS, GIFT CARDS
- BACK TO SCHOOL SUPPLY PROGRAM
- DRIVE UP FOOD DISTRIBUTION DAYS WITH GIFT CARDS
- DIAL-A-RIDE BUSSING FOR SENIORS AND DISABLED
- LIHEAP REPRESENTATIVE IN TOWNSHIP BI-MONTHLY FOR INTAKES
- QUARTERLY NEWSLETTER TO ALL TOWNSHIP RESIDENTS WITH TOWNSHIP AND COMMUNITY INFORMATION
- MILITARY VETERAN'S INFORMATION
- ASSESSOR SERVICES

GENERAL INFORMATION
BLOOD DRIVE
SENIOR RESOURCE EVENT
TOWNSHIP WEB SITE - Moneetownship.com

V. Social Service Agreements

A. We partner with the following not for profits to offer social services:

<u>Entity:</u>	<u>Services Provided:</u>
1. AMERICAN RED CROSS	CPR/AED CLASSES
2. ILLINOIS FLAMES TRACK TEAM	TRACK TEAM
3. MONEE CHAMBER OF COMMERCE	SCHOLARSHIP PROGRAM -
4. MONEE HISTORICAL SOCIETY	HISTORY
5. MONEE MUD DOGS BASEBALL ASSOC.	YOUTH BASEBALL
6. MONEE WOMEN'S CLUB	SCHOLARSHIP
7. NORTHERN ILLINOIS FOOD BANK	FOOD SECURITY
8. PARK FOREST SCHOLARSHIP	SCHOLARSHIP
9. PEOTONE LIBRARY	SUMMER PROGRAMS
10. SOUTH SUBURBAN PADS	SHELTER
11. UNIVERSITY PARK SCHOLARSHIP PROGRAM	SCHOLARSHIPS
12. UNIVERSITY PARK YOUTH ASSN.	YOUTH FOOTBALL
13. UNIVERSITY PARK LIBRARY	SUMMER PROGRAMS
14. UNIVERSITY PARK YOUTH BASEBALL	YOUTH BASEBALL
15. WILL COUNTY CENTER FOR COMMUNITY CONCERNS	LIHEAP, OTHER
16. MEALS ON WHEELS	FOOD SECURITY
17. WILL COUNTY SENIOR SERVICES	SENIOR WELLBEING
18. WILL GRUNDY MEDICAL CENTER	MEDICAL HELP
19. MONEE TOWNSHIP ROAD DISTRICT	USE OF MANPOWER, USE OF EQUIPMENT, HELP WITH FOOD AND TOY PICK UP, OTHER

B. Our residents have benefitted from these agreements in the following ways:
Our seniors have been helped. Our youth have been helped with recreation and scholarships. Residents gained educational programming. Shelter and Food Security helped many residents.

C. We have considered possibly offering the following social services or the following additional potential partnerships:
Township is considering future CPR/AED classes and Blood drives

Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions:

- a. MONEE TOWNSHIP RECEIVED THE 2022 TOWNSHIP OF THE YEAR AWARD FROM THE GENERAL ASSISTANCE DIVISION OF TOI (Township Officials of Illinois) FOR OUR OUTREACH EMERGENCY ASSISTANCE PROGRAM WHICH HELPS RESIDENTS IN NEED OF FINANCIAL HELP WITH RENT, MORTGAGE, UTILITY BILLS.
- b. Recognition for Community Parade and other Community participation.

VI. Intergovernmental Agreements

A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity:	Services Offered:
1. WCCCC	LIHEAP
2. WILL COUNTY	WILL RIDE BUS SERVICE
3. CM201-U SCHOOL DISTRICT	FACILITY USE FOR YOUTH PROGRAM
4. PEOTONE LIBRARY	SUMMER PROGRAM ENHANCEMENT
5. UNIVERSITY PARK LIBRARY	SUMMER PROGRAM ENHANCEMENT

- B. Our Township's efficiency has increased through intergovernmental cooperation in the following way:
The Township would not be able to offer costly bus service for seniors and disabled without our IGA with Will County. Bringing LIHEAP to our Township saves our residents a 60 mile round trip to County Seat in Joliet, IL. Many Residents do not have means to make the trip. Our Youth Educational/recreational program would not be possible without the use of the school district's facility. Our agreements with the libraries allows us to help students with summertime learning activities.

VII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS) SEE TOWNSHIP HANDBOOK

- Illinois Open Meetings Act (5 ILCS 120)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140)
- Designation of FOIA officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b)) YEARLY PER LAW
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a)) CLERK
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- Whistleblower Annual Policy review YEARLY AS REQUIRED
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)
- Sexual harassment prevention training (775 ILCS 5/2-109(c)) YEARLY AS REQUIRED
- Our Intergovernmental Agreements
- Our Social Service Agreements or Contracts
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)

- X Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016); “Local Democracy and Townships in the Chicagoland Area,” by Wendell Cox, (January 2012).

VIII. What Have We Done Well? MONEE TOWNSHIP does most things very well. We pride ourselves in being the closest form of government that helps our Township residents with Food, Helps with utilities, rent or mortgage, Offers advice on where else they may go to find further help and try to help them solve immediate problems. Our outreach programs are outstanding and our Santa’s Sack program at Christmas not only supplies families with food for Holiday meals but much more food for several weeks. Along with these food baskets for Thanksgiving and Christmas, we give gift cards for food and gas ranging from \$20.00 to \$100.00 for financially qualified residents. We give a present to everyone 0 to 100 years of age (or older if so blessed). Every child age 0 to 12 receives 4 to 5 gifts helping families have a happy holiday. We offer a year round Food Pantry and also special food drive-up distribution days. Our requests for food have really escalated since many programs increased dollar ranges for food during the pandemic and have now gone back to pre-Covid-19 numbers causing many more people to come into our Pantry for help. Our Senior committee offers Senior luncheons with entertainment and it brings out our seniors to meet and greet and interact with other seniors. For many, this is their only outing and the seniors really enjoy them. Our Youth Committee was on hold for over three years during Covid-19 but the Township plans to start back in the Fall, 2023 with a revised program that will meet educational and recreational needs. The educational portion will be STEM oriented. We strive to stay aware of statute changes and to comply with all mandated legislation such as the Sexual Harassment Policy with yearly training, the Whistleblower Policy with Yearly education of employees, adopted the Ethics ordinance, and other required programs. The Township provides timely FOIA compliance and follows all FOIA guidelines. We are very responsive to our Township residents and try to help to make our residents lives less stressful. The Monee Township officials continually strive to educate ourselves by attending yearly Township Officials of Illinois (TOI) Conferences, Attend Regional educational sessions, join webinars offered on a myriad of topics of concern to Township Officials and/or to update us on changes in the Illinois State Statutes regarding Township Governance.

- IX. What Inefficiencies Did We Identify/What Are our Next Steps?
In reviewing all policies, it was found that although the Clerk was designated to be the OMA Officer, this was not communicated to the Public Access Counselor (PAC) in the Attorney General’s office. At the June 15, 2023 meeting, we re-appointed the Clerk (Bobby R. Lathan, Sr.) as the OMA officer and sent this information to the PAC as required. We also reappointed the 3 FOIA officers and communicated that to the PAC also.

X. What Can We Do Better or More Efficiently?

Improve communication with our Township residents, youth and seniors. We will review all forms of information the Township distributes on a regular basis and also continue to enhance our social media imprint.

XI. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals.
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XII. Our committee's recommendations regarding Increased Accountability and Efficiency:

To address concerns found in this report and continue to build on our strengths.

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: Donna T. Dettbarn, Supervisor
Chair, Town Decennial Efficiency Committee of MONEE TOWNSHIP.

Date: July 20, 2023

SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES

Monee Township Office – 26121 Egyptian Trail, Monee, Illinois

May 18, 2023

7:00 P. M.

REVISED

CALL TO ORDER

PLEDGE TO THE FLAG

MINUTES:

- General Town Amended Budget-General Assistance Proceeding-March 16, 2023-Review and Approve-Action Items
- Budget Proceeding for General Town and Road District Hearing--April 20, 2023---Review and Approve---Action Items
- Scheduled Meeting, April 20, 2023---Review and Approve---Action Item

PUBLIC COMMENTS:

- Monee Township residents may comment on agenda items or any other topic of concern to Monee Township. After Public Comments, only discussion by Board members on agenda items is allowed.

SUPERVISOR'S REPORT:

- General Assistance Report

CLERK'S REPORT:

HIGHWAY COMMISSIONER'S REPORT:

ASSESSOR'S REPORT:

ATTORNEY'S REPORT:

STANDING COMMITTEE/COMMISSION REPORTS: ACTION ITEM

- TOWNSHIP PLAN COMMISSION REPORT

NEW BUSINESS:

- RWK Warranty Renewal---Action Item
- 2023-2024 TOIRMA Dues---Action Item
 - General Town--\$6,789.00

**SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES
MAY 18, 2023 – 7:00 PM**

MEETING AGENDA - Page 1 of 2

- Assessor--\$3,395.00
- Road and Bridge--\$15,930.00
- Line-Item Transfer-----Action Item
 - General Town Fund
 - Assessor's Budget
 - Road and Bridge Fund
- Will Ride—Action Item
 - Ridership—January, 2023—\$2,711.73 Paid—Action Item

OLD BUSINESS:

- Youth Committee—Action Item
- Other Issues

TRUSTEE AUDIT OF ACCOUNTS/ CLERK CERTIFICATION OF AUDIT: ACTION ITEM

BOARD COMMENTS:

EXECUTIVE SESSION:

- Executive Session

OTHER ISSUES:

ADJOURNMENT: REGULARLY MONTHLY SCHEDULED BOARD MEETING

DECENNIAL COMMITTEE MEETING—TOWN

CALL TO ORDER

ROLL CALL

CHAIRS REPORT: DONNA DETTBARN

- 1ST MEETING
- ORGANIZATIONAL MEETING
- IDENTIFY COMMITTEE MEMBERS

REVIEW DRAFT REPORT FOR TOWN IN FORM SUGGESTED BY TOWNSHIP OFFICIALS OF ILLINOIS (TOI)

COMPILE NEEDED INFORMATION-DESIGNATE MEMBERS TO OBTAIN DOCUMENTS, IF NEEDED

IDENTIFY INEFFICIENCIES

ARE THERE INCREASED OPPORTUNITIES FOR EFFICIENCY?

SET DEADLINE COMMITTEE SCHEDULED FOR JUNE 15, 2023 MEETING

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

ADJOURN TOWN DECENNIAL COMMITTEE MEETING

MAY 18, 2023 DECENNIAL COMMITTEE MEETING—HIGH COMMISSIONER/ROAD DISTRICT

CALL TO ORDER

ROLL CALL

CHAIRS REPORT: DONNA DETTBARN

- **1ST MEETING**
- **ORGANIZATIONAL MEETING**
- **IDENTIFY COMMITTEE MEMBERS**

REVIEW DRAFT REPORT FOR ROAD DISTRICT IN FORM SUGGESTED BY TOWNSHIP OFFICIALS OF ILLINOIS (TOI)

COMPILE NEEDED INFORMATION-DESIGNATE MEMBERS TO OBTAIN DOCUMENTS, IF NEEDED

IDENTIFY INEFFICIENCIES

ARE THERE INCREASED OPPORTUNITIES FOR EFFICIENCY?

SET DEADLINE COMMITTEE SCHEDULED FOR JUNE 15, 2023 MEETING

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

ADJOURN ROAD DISTRICT DECENNIAL COMMITTEE MEETING

MEETING NOTES: _____

SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES

Monee Township Office – 26121 Egyptian Trail, Monee, Illinois

June 15, 2023

7:00 P. M.

REVISED

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

MINUTES:

- Scheduled Meeting, May 18, 2023---Review and Approve---Action Item

PUBLIC COMMENTS:

- Monee Township residents may comment on agenda items or any other topic of concern to Monee Township. After Public Comments, only discussion by Board members on agenda items is allowed.

SUPERVISOR'S REPORT:

- General Assistance Report
- Newsletter deadline---July 7, 2023

CLERK'S REPORT:

HIGHWAY COMMISSIONER'S REPORT:

ASSESSOR'S REPORT:

ATTORNEY'S REPORT:

STANDING COMMITTEE/COMMISSION REPORTS: ACTION ITEM

- **TOWNSHIP PLAN COMMISSION REPORT**

NEW BUSINESS:

- Open Meeting Act (OMA)---Reappoint Clerk Bobby R. Lathan, Sr. as OMA Officer and send information to PAC at Attorney General's Office
- Freedom of Information (FOIA)- Re-appoint Clerk Bobby R. Lathan, Sr., Administrator Willa Simmons and Supervisor Donna Dettbarn as FOIA Officers and send information to PAC at Attorney General's Office.

**SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES
JUNE 15, 2023 – 7:00 PM**

MEETING AGENDA - Page 1 of 2

- Monee Historical Society--Social Service Agreement--\$2,000.00—Action Item
- 2023-2024 TOI Dues-Total \$834.20--Action Item
 - General Town--\$784.20
 - Associate Member--\$50.00
- Line-Item Transfer-----Action Item
 - General Town Fund
 - Assessor's Budget
 - Road and Bridge Fund
- Will Ride—Action Item
 - Ridership--February, 2023—\$1,969.96 Paid—Action Item
 - Wendie Garlich resignation as Will-Ride Mobility Manager

OLD BUSINESS:

- Youth Committee—Action Item
- Other Issues

TRUSTEE AUDIT OF ACCOUNTS/ CLERK CERTIFICATION OF AUDIT: ACTION ITEM

BOARD COMMENTS:

EXECUTIVE SESSION:

- Executive Session

OTHER ISSUES:

ADJOURNMENT: REGULAR MONTHLY SCHEDULED BOARD MEETING

DECENNIAL COMMITTEE MEETING—TOWN

CALL TO ORDER

ROLL CALL

MINUTES:

- Minutes of May 18, 2023 Town Decennial Meeting-Review and Approve—Action Item

REVIEW DRAFT TOWN DECENNIAL REPORT

IDENTIFY ANY FURTHER INFORMATION TO ADD

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES

JUNE 15, 2023 – 7:00 PM

MEETING AGENDA - Page 2 of 2

NOTE: THIRD AND FINAL TOWN DECENNIAL COMMITTEE MEETING SCHEDULED FOR JULY 20, 2023

ADJOURN TOWN DECENNIAL COMMITTEE MEETING

DECENNIAL COMMITTEE MEETING—HIGHWAY COMMISSIONER/ROAD DISTRICT

CALL TO ORDER

ROLL CALL

MINUTES:

- Minutes of May 18, 2023 Road District Decennial Meeting-Review and Approve—Action Item

REVIEW DRAFT ROAD DISTRICT DECENNIAL REPORT

IDENTIFY ANY FURTHER INFORMATION TO ADD

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

NOTE: THIRD AND FINAL TOWN DECENNIAL COMMITTEE MEETING SCHEDULED FOR JULY 20, 2023

ADJOURN ROAD DISTRICT DECENNIAL COMMITTEE MEETING

MEETING NOTES: _____

SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES

Monee Township Office – 26121 Egyptian Trail, Monee, Illinois

July 20, 2023

7:00 P. M.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

MINUTES:

- Scheduled Meeting, June 15, 2023---Review and Approve---Action Item

PUBLIC COMMENTS:

- Monee Township residents may comment on agenda items or any other topic of concern to Monee Township. After Public Comments, only discussion by Board members on agenda items is allowed.

SUPERVISOR’S REPORT:

- General Assistance Report

CLERK’S REPORT:

HIGHWAY COMMISSIONER’S REPORT:

ASSESSOR’S REPORT:

ATTORNEY’S REPORT:

STANDING COMMITTEE/COMMISSION REPORTS: ACTION ITEM

- TOWNSHIP PLAN COMMISSION REPORT

NEW BUSINESS:

- Will County Center for Community Concerns-Social Service Agreement---\$1,500.00-Action Item
- Illinois Flame Track Club---Social Service Agreement--\$2,000.00---Action Item
- Village of Monee Fall Fest Parade---Saturday, September 9, 2023---11:30 a.m.---Action Item
- Village of University Park Back to School Parade---Saturday, August 19, 2023-10:00 a.m.--Action Item
- Township Official of Illinois Trustee Division 2023 Dues--\$30.00---Action Item

SCHEDULED MEETING OF THE MONEE TOWNSHIP BOARD OF TRUSTEES

JULY 20, 2023 – 7:00 PM

MEETING AGENDA - Page 1 of 2

- Line-Item Transfer-----Action Item
 - General Town Fund
 - Assessor's Budget
 - Road and Bridge Fund
- Will Ride---Action Item
 - Ridership--March, 2023---Action Item

OLD BUSINESS:

- Youth Committee---Action Item
- Other Issues

TRUSTEE AUDIT OF ACCOUNTS/ CLERK CERTIFICATION OF AUDIT: ACTION ITEM

BOARD COMMENTS:

EXECUTIVE SESSION:

- Executive Session

OTHER ISSUES:

Adjournment: Regular monthly Scheduled Board Meeting to Go into Decennial Committee Meeting for Town

JULY 20, 2023--DECENNIAL COMMITTEE MEETING---TOWN

CALL TO ORDER

ROLL CALL

MINUTES:

- Minutes of June 15, 2023 Town Decennial Meeting-Review and Approve---Action Item

CHAIR REPORT: DONNA DETTBARN

REVIEW DRAFT TOWN DECENNIAL REPORT AS REVISED AT JUNE 15, 2023 MEETING

ANY ADDITIONS OR CORRECTIONS TO THE DRAFT REPORT?

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

**VOTE TO APPROVE FINAL VERSION OF TOWN DECENNIAL COMMITTEE REPORT TO BE FILED WITH THE WILL
COUNTY CLERK**

ADJOURN TOWN DECENNIAL COMMITTEE MEETING TO GO INTO ROA DECENNIAL COMMITTEE MEETING

JULY 20, 2023--DECENNIAL COMMITTEE MEETING---HIGHWAY COMMISSIONER/ROAD DISTRICT

CALL TO ORDER

ROLL CALL

MINUTES:

- Minutes of June 15, 2023 Town Decennial Meeting-Review and Approve---Action Item

CHAIR REPORT: DONNA DETTBARN

REVIEW DRAFT DECENNIAL REPORT FOR ROAD DISTRICT AS REVISED AT JUNE 15, 2023 MEETING

ANY ADDITIONS OR CORRECTIONS TO THE DRAFT REPORT?

**CONDUCT A SURVEY OF RESIDENTS WHO ATTENDED MEETING (OTHER THAN COMMITTEE MEMBERS)
ASKING FOR INPUT ON MATTERS DISCUSSED AT THE MEETING-REQUIREMENT**

**VOTE TO APPROVE FINAL VERSION OF TOWN DECENNIAL COMMITTEE REPORT TO BE FILED WITH THE WILL
COUNTY CLERK**

ADJOURN TOWN DECENNIAL COMMITTEE MEETING

MEETING NOTES: _____

Decennial Committee for Monee Township on Thursday, May 18, 2023

Township of Monee, in the County of Will, of the State of Illinois

The scheduled meeting of the Decennial Committee for Monee Township on Thursday, May 18, 2023, at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

Committee Members in Attendance: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Trustee Terri L. Boles, Township Trustee William “Billy” Morgan, Township Resident Oscar Trevino, Township Resident Thomas Boles and Township Resident Bing Bisping.

Members of the Public in Attendance: None

Press: None

Chair Dettbarn called the meeting to order 7:48 pm.

The meeting was called to order after adjourning the regular Township Meeting.

Section 1: Minutes

1st meeting of the committee and there are no minutes for approval.

Section 2: Public Comments

None

The Monee Township Decennial Committee was assembled to comply with Local Government Efficiency Act 50 ILCS 70/1.

Several documents (some supplied by Township Officials of Illinois) were reviewed and discussed to compile and issue a report for our Monee Township to comply.

1. List of all committee members.
2. Sample Township Report for Compliance with Decennial Committees on local Government Efficiency Act (for Townships only)
3. Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments.
4. Local Democracy and Townships in the Chicagoland Area.
5. The Township Official of Illinois Recommended Procedures for Compliance with the Decennial Committees on Local Government Efficiency Act.

APPROVED MINUTES OF THE MONEE TOWNSHIP DECENNIAL COMMITTEE -May 18, 2023

A second meeting for this committee is scheduled for Thursday, June 15, 2023

Adjournment:

The committee meeting adjourned at 8:36 pm. Motioned by Trustee Boles and seconded by Administrator Simmons.


Roll Call:

Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Trustee Terri L. Boles, Township Trustee William "Billy" Morgan, Township Resident Oscar Trevino, Township Resident Thomas Boles and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 11-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, JUNE 15, 2023

Decennial Committee for Monee Township on Thursday, June 15, 2023

Township of Monee, in the County of Will, of the State of Illinois

The scheduled meeting of the Decennial Committee for Monee Township on Thursday, June 15, 2023, at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

Committee Members in Attendance: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Trustee Terri L. Boles, Township Trustee William “Billy” Morgan, Township Resident Oscar Trevino, Township Resident Thomas Boles and Township Resident Bing Bisping.

Members of the Public in Attendance: Janet Blue

Press: None

Chair Dettbarn called the meeting to order 7:48 pm.

The meeting was called to order after adjourning the regular Township Meeting.

Section 1: Minutes

The committee approved minutes for May 18, 2023 (1st meeting) as amended. Motioned by Trustee Boles and seconded by Highway Commissioner Deutsche.

Roll Call:

Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Trustee Terri L. Boles, Township Trustee William “Billy” Morgan, Township Resident Oscar Trevino, Township Resident Thomas Boles and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 11-0

Section 2: Conducted Survey of Resident Present:

Township Resident Janet Blue stated that she gained more knowledge of Township operating procedures by attending the meeting.

APPROVED MINUTES OF THE MONEE TOWNSHIP DECENNIAL COMMITTEE -June 15, 2023

The Monee Township Decennial Committee reviewed and updated a draft report.

A Third meeting for this committee is scheduled for Thursday, July 20, 2023, to finalize the committee report.

Adjournment:

The committee meeting adjourned at 8:03 pm. Motioned by Administrator Simmons and seconded by Trustee Burgess.

Roll Call:


Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Trustee Terri L. Boles, Township Trustee William "Billy" Morgan, Township Resident Oscar Trevino, Township Resident Thomas Boles and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 11-0

The Board adjourned to enter the Road District Decennial Meeting.

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, JULY 20, 2023

Decennial Committee for Monee Township on Thursday, July 20, 2023

Township of Monee, in the County of Will, of the State of Illinois

The approved minutes for the scheduled meeting of the Decennial Committee for Monee Township on Thursday, July 20, 2023, at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

Committee Members in Attendance: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Resident Oscar Trevino, and Township Resident Bing Bisping.

Committee Members Absent: Township Trustee Terri L. Boles, Township Trustee William “Billy” Morgan, Township Resident Thomas Boles

Members of the Public in Attendance: None

Press: None

Chair Dettbarn called the meeting to order 7:31 pm.

The meeting was called to order after adjourning the regular Township Meeting.

Section 1: Minutes

The committee approved minutes for June 15, 2023 (2nd) meeting. Motioned by Highway Commissioner Deutsche and seconded by Administrator Simmons.

Roll Call:

Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Resident Oscar Trevino and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 8-0

Section 2: Conducted Survey of Resident Present:

No comments.

APPROVED MINUTES OF THE MONEE TOWNSHIP DECENNIAL COMMITTEE -July 20, 2023

The Monee Township Decennial Committee reviewed and updated a draft Decennial Report.

The Monee Township Decennial Committee approved the final version of the Township Decennial Report. This report will be filed with the Will County Clerk and posted on our Township Website. Motioned by Administrator Simmons and seconded by Trustee Young.

Roll Call:

Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Resident Oscar Trevino, and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 8-0

Adjournment:

The committee meeting adjourned at 7:37 pm. Motioned by Administrator Simmons and seconded by Trustee Burgess.

Roll Call:

Ayes: Township Supervisor Donna Dettbarn, Township Highway Commissioner David Deutsche, Township Clerk Bobby R. Lathan Sr. Township Administrator Willa Simmons, Township Trustee Deborah Burgess, Township Trustee James W. Young, Township Resident Oscar Trevino, and Township Resident Bing Bisping.

Nays: None

MOTION CARRIED, 8-0

The Board adjourned to enter the Road District Decennial Meeting.

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, AUGUST 17, 2023

APPROVED MINUTES OF THE MONEE TOWNSHIP DECENNIAL COMMITTEE -July 20, 2023