

2024 JUL 29 AM 11:30

**NEW LENOX FIRE PROTECTION DISTRICT
REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEE
ON LOCAL GOVERNMENT EFFICIENCY ACT**

I. Introduction

The New Lenox Fire Protection District (District) was incorporated in the State of Illinois in 1941 as a special district under the Fire Protection District Act (70 ILCS 705/1 *et seq.*). The District is governed by an elected Board of Trustees (BOT) that consists of five (5) elected officials that direct its activities and oversee of the Fire District's Administration. BOT terms are six (6) year each and are staggered to provide overlap and continuity. The BOT is supported by an appointed Board of Fire Commissioners (BOFC) whose responsibilities include the hiring and promotional activities.

II. General Information

A. Location

The District covers nearly 33 square miles, with a population of 42,172, and is located in the County of Will. The District protects portions of the Villages of New Lenox, Mokena and Homer Glen and unincorporated New Lenox Township.

B. District Demographics

The New Lenox Fire Protection District (NLFPD) is a combination fire district located 40 miles southwest of Chicago, Illinois in Will County. The Village of New Lenox is bordered by Joliet, Orland Park, Frankfort, Homer Glen, and Manhattan, along with various incorporated areas of Will County. Our current population is just over 42,000 residents and we cover a 33 square mile area. The average median income for one household is \$106,452 with a per capita income of \$40,618. 12% of our citizens are over 65 and 2.6% live in a poverty status.

Over the past few years, the area has grown rapidly, and continues to do so. We are seeing a steady increase in residential construction as well as with commercial occupancies. We also are home to significant critical infrastructure within our response area. Our regional dispatch center is on the edge of our district, as well as a very large medical campus on the northern border of our response area. It contains Silver Cross Hospital, a level II trauma center, a 13,000 square foot surgical center, two medical office buildings, a standalone urgent care and a behavioral health hospital. We also protect 30 miles of heavily traveled interstate highway (I-80 and I-355), and three major railways (commuter and freight). These rail lines operate 24hrs per day with approximately 42 trains traveling through our response area. We are also near Chicagoland Motor Speedway and Route 66 Raceway, which brings close to 80,000 additional people through our response area when it operates.

With all of the additional homes and infrastructure that has been added, it has brought extreme challenges to our fire district in terms of responding to calls for service. Over the last few years, we have seen a dramatic increase in calls for service. At the end of 2016, we responded to 3,907 calls for service, and at the end of 2023 that number increased to 5,185 calls for service.

C. Fire Stations

Name of Station	Location
Station 61	261 E Maple Street New Lenox, IL 60451
Station 62	1205 N Cedar New Lenox, IL 60451
Station 63	930 Country Creek Drive New Lenox, IL 60451
Station 64	19819 Schoolhouse Road Mokena, IL 60448

D. Employees

Full Time	Part Time	Contracted
45	4	17

E. Fire & EMS Apparatus

Type	Age
Truck	12
Engine (Reserve)	18
Engine	8
Engine	5
Engine	3
Ambulance (Reserve)	9
Ambulance	7
Ambulance	5
Ambulance	2
Ambulance	1
Tender	38
Brush Truck	29
Special Teams Vehicle	9
UTV	9
Battalion Chiefs Car	1
Chiefs Car	1
Chiefs Car	1
Chiefs Car	7
Reserve Battalion/ Chiefs Car	9
K9 Car	7
Fire Marshals Car	9
Support/ Plow Truck	9
Maintenance Truck	9
Utility Truck	9
Fire Prevention/ Staff Car	9
Fire Prevention/ Staff Car	7

F. Services & Programs

SERVICES	
Existing	Potential Future Services

Fire- Structure and Brush Fire Response	
EMS- ALS transport and non-transport	
Rescue- Water, Rope, Trench, Confined Space K9 Search, Drone	
Prevention/Inspection- Plan Review, Annual Inspection	

PROGRAMS	
Existing	Potential Future Programs
Car Seat Installation/ Inspection	Community Crisis Care Program
CPR	
Babysitters Academy	
Matter of Balance	
Senior Knox Box Program	
Learn not to Burn- Preschool/ 4 & 5 year-olds	
Adopt a Firefighter- 1 st Grade	
Sound Off- 2 nd / 3 rd Grade	
Pillowcase Project- 3 rd /4 th Grade	
911/ Choking/ CPR- 6 th Grade	
Annual Fire Inspection Program	
Touch a Truck	
Station Tours	
Safety Talks	
Road to Reality- High School	
TRIAD	
Fire Extinguisher Training	
Stop the Bleed	
Smoke Alarm/ CO Detector Inspection and Installation	

G. Financials

BUDGET	
Fiscal Year	Annual Budget Amount
FY 2019	\$11,288,534
FY 2020	\$11,984,291
FY 2021	\$12,285,792
FY 2022	\$13,172,762
FY 2023	\$16,413,666

END OF YEAR FINANCIAL REPORT		
Fiscal Year	Revenues	Expenditures
FY 2019	\$9,406,974	\$9,204,682
FY 2020	\$9,917,767	\$8,928,415
FY 2021	\$11,203,437	\$8,962,266
FY 2022	\$11,515,443	\$10,455,275
FY 2023	\$12,140,582	\$11,935,253

H. Equalized Assessed Value (EAV)

Levy Year	EAV
Levy Year 2019	1,326,759,220
Levy Year 2020	1,393,983,607
Levy Year 2021	1,452,026,598
Levy Year 2022	1,522,869,230
Levy Year 2023	1,631,542,938

I. Tax Rate

Year	Tax Rate
Levy Year 2019	0.5771
Levy Year 2020	0.5769
Levy Year 2021	0.5920
Levy Year 2022	0.5953
Levy Year 2023	0.5902

J. Insurance Services Office (ISO) Rating

The District's current ISO rating is Class 2.

III. Committee Information

COMMITTEE MEMBERS	
Title	Name
Chief	Adam Riegel
Board Chair	Roy Minger
Board Trustee	Joseph Levey
Board Trustee	Tom Sauter
Board Trustee	Tom DiFiori
Board Trustee	David Scanlan
Fire District Resident	Jacqueline Potocki
Fire District Resident	James Jackson Sr.

COMMITTEE MEETING DATES		
Meeting	Date	Location
First Meeting	January 15, 2024	261 E Maple St. New Lenox IL 60451
Second Meeting	March 18, 2024	261 E Maple St. New Lenox IL 60451
Third Meeting	April 15, 2024	261 E Maple St. New Lenox IL 60451

IV. Awards & Recognitions

Award/Recognitions	Description	Date Issued
Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting	The certificate is the highest form of recognition in governmental accounting and financial reporting.	12/20/2023

V. Intergovernmental Agreements (IGAs) & Interrelationships

The District has automatic aid agreements with 6 other jurisdictions and is located in Mutual Aid Box Alarm System (MABAS) Division 19. These agreements not only provide for emergency response but also allow for vehicle and equipment sharing.

Review of Governing Statutes, Fire District Policies, Rules, Procedures, Training Materials, Reports, and other Documents

A. Governing Statutes (External Review)

GOVERNING STATUTES	✓
Fire Protection District Act (70 ILCS/705)	✓
Illinois Open Meetings (OMA) Act (5 ILCS 120)	✓
Illinois Freedom of Information Act (5 ILCS 140)	✓
State Officials and Employees Ethics Act (5 ILCS 430/1-1) and other State Ethics Laws	✓

B. Policies, Ordinances, Rules, & Bylaws (Internal Review)

Does the District have an OMA Officer? (5 ILCS 120/1.05(a)) If so, identify the individual:

Yes, Laura Ward

Does the District have a FOIA Officer? (5 ILCS 140/3.5(a)) If so, identify the individual:

Yes, Laura Ward

C. Procedures

Type	Conclusion
FOIA Forms and Procedures (5 ILCS 140/1 <i>et. seq.</i>)	The District has a FOIA procedure and forms in place.
Trustees Filed Statement of Economic Interest Policy (5 ILCS 420/4A-101)	Trustees and all members with financial responsibility file statements of economic interest.
Retention, Destruction, and Review of other Documents	The District follows a document retention plan approved by the Illinois Secretary of States Office.
Post/File OSHA 300A Report (if required)	OSHA 300A has been posted as required

NFIRS Compliance	The District is compliant with NFIRS reporting.
------------------	---

D. Transparency

Does the District have a website?

Yes, <https://www.nfire.com/>

E. Conclusion

The Committee would like to thank the staff and members of the District for their help in the preparation of the report and their ongoing dedication to the residence and those who visit the District. During the review process the committee reviewed the current practices of the District and believes that the District is doing its best to be fiscally responsible and transparent. The District is looking at options to reduce costs where it can and still provide the quality services that the residence and visitors expect. The District encourages anyone who may have any ideas to bring them forward so that they can evaluate them to see if they can be a benefit to the District.

The following additional documents are attached to this report:

✓	NAME OF DOCUMENT
✓	Agenda and Minutes from First Committee Meeting
✓	Agenda and Minutes from Second Committee Meeting
✓	Agenda and Minutes from Third Committee Meeting
✓	Fire Protection District Map



NEW LENOX FIRE PROTECTION DISTRICT

Decennial Committees on Local Government Efficiency Act Committee

261 E. MAPLE STREET, FIRE STATION #1

AGENDA

Monday, January 15, 2024 6:45 PM

PLEDGE OF ALLEGIANCE

- I. Roll Call
(This meeting is being recorded)**

- II. Public Comments
-Three speakers three minutes each**

- III. Approval of Minutes**

- IV. Study of Local Government Efficiencies**

- V. Preparation of Efficiency Act Report**

- VI. Setting of Next Meeting**

- VII. Adjournment**

NEW LENOX FIRE PROTECTION DISTRICT
DECENNIAL COMMITTEE MEETING
JANUARY 15, 2024

MINUTES OF THE REGULAR PUBLIC MEETING OF THE DECENNIAL COMMITTEE OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:45 P.M. ON MONDAY THE 15TH DAY OF JANUARY 2024.

Trustees Roll Call:

Trustee Minger	A
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	A
Trustee Scanlan	P
Chief Riegel	P
Jacqueline Potocki	A
James Jackson SR.	P

Others Present:

Attorney John Motylinski

Monday's meeting was called to order at 6:45 p.m. with a quorum present.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

No Previous Minutes

STUDY OF LOCAL GOVERNMENT EFFICIENCIES

Attorney Motylinski provided the committee members with a history of the Decennial Committees on Local Government Efficiency Act. Chief Riegel provided the committee members with a draft of information for the efficiency act report and the committee was asked to look over the website, programs and other information provided for the next meeting.

Preparation of Efficiency Act Report

Attorney Motylinski recommended that the committee look at the information provided and determine what should be included in the report at the next meeting.

SETTING OF NEXT MEETING

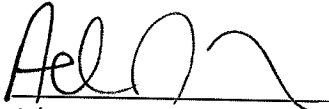
The next Decennial Committee meeting will be held Monday, March 18, 2024 at 6:00 pm at the conclusion of the Board of Trustee's Meeting.

ADJOURNMENT

A motion was made by Committee Member Jackson seconded by Trustee Scanlan to adjourn at 7:20 p.m.

The motion passed unanimously by voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A. Riegel', written over a horizontal line.

Adam Riegel,
Fire Chief



NEW LENOX FIRE PROTECTION DISTRICT

Decennial Committees on Local Government Efficiency Act Committee

261 E. MAPLE STREET, FIRE STATION #1

AGENDA

Monday, March 18, 2024 6:00 PM

PLEDGE OF ALLEGIANCE

- I. Roll Call**
(This meeting is being recorded)

- II. Public Comments**
-Three speakers three minutes each

- III. Approval of Minutes**
- January 15, 2024

- IV. Study of Local Government Efficiencies**

- V. Preparation of Efficiency Act Report**

- VI. Setting of Next Meeting**

- VII. Adjournment**

NEW LENOX FIRE PROTECTION DISTRICT
DECENNIAL COMMITTEE MEETING
MARCH 18, 2024

MINUTES OF THE REGULAR PUBLIC MEETING OF THE DECENNIAL COMMITTEE OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 18TH DAY OF MARCH 2024.

Trustees Roll Call:

Trustee Minger	A
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	P
Trustee Scanlan	A
Chief Riegel	P
Jacqueline Potocki	P
James Jackson SR.	P

Others Present:

Attorney John Motylinski, Deputy Chief Randolph, Laura Ward, Battalion Chief Parkhurst, Lieutenant Buckley, Firefighter Gaj, Firefighter Reyes, Firefighter Chmura, Commissioner Terlep

Monday's meeting was called to order at 6:15 p.m. by Trustee Levey with a quorum present.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion by Trustee DiFiori and seconded by Committee Member Jackson to approve the minutes as presented. Motion passed by voice vote.

STUDY OF LOCAL GOVERNMENT EFFICIENCIES

Attorney Motylinski provided the committee members with a history of the Decennial Committees on Local Government Efficiency Act.

Preparation of Efficiency Act Report

Chief Riegel went through the draft report that was presented to provide some insight into how the information was prepared.

The committee then had discussion on potential areas that the district could improve or any programs that could be added. Attorney Motylinski recommended that the members take the

report home and review it and forward any suggestions to Chief Riegel to be added to the report.

SETTING OF NEXT MEETING

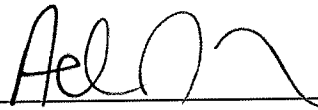
The next Decennial Committee meeting will be held Monday, April 15, 2024 at 6:00 pm at the conclusion of the Board of Trustee's Meeting.

ADJOURNMENT

A motion was made by Committee Member Jackson seconded by Trustee Sauter to adjourn at 6:29 p.m.

The motion passed unanimously by voice vote.

Respectfully submitted,



Adam Riegel,
Fire Chief



NEW LENOX FIRE PROTECTION DISTRICT

Decennial Committees on Local Government Efficiency Act Committee

261 E. MAPLE STREET, FIRE STATION #1

AGENDA

Monday, April 15, 2024 6:00 PM

- I. Roll Call**
(This meeting is being recorded)

- II. Public Comments**
-Three speakers three minutes each

- III. Approval of Minutes**
- March 18, 2024

- IV. Study of Local Government Efficiencies**

- V. Preparation of Efficiency Act Report**

- VI. Setting of Next Meeting**

- VII. Adjournment**

NEW LENOX FIRE PROTECTION DISTRICT
DECENNIAL COMMITTEE MEETING
APRIL 15, 2024

MINUTES OF THE REGULAR PUBLIC MEETING OF THE DECENNIAL COMMITTEE OF THE NEW LENOX FIRE PROTECTION DISTRICT, COUNTY OF WILL, HELD AT FIRE STATION #1, 261 E. MAPLE STREET, NEW LENOX, ILLINOIS, IN SAID DISTRICT AT 6:00 P.M. ON MONDAY THE 15TH DAY OF APRIL 2024.

Trustees Roll Call:

Trustee Minger	P
Trustee Sauter	P
Trustee Levey	P
Trustee DiFiori	A
Trustee Scanlan	P
Chief Riegel	P
Jacqueline Potocki	P
James Jackson SR.	P

Others Present:

Attorney John Motylinski, Deputy Chief Randolph, Deputy Chief Vavra, Linda Baaske, Battalion Chief Applegate, Commissioner Fischer

Monday's meeting was called to order at 6:41 p.m. by Trustee Minger with a quorum present.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion by Trustee Levey and seconded by Trustee Scanlan to approve the minutes as presented. Motion passed by voice vote.

Preparation of Efficiency Act Report

Attorney Motylinski went over his review of the report from the last meeting and said that he believes that the report accurately reflects what the district is doing.

Trustee Minger asked if any of the members had any questions about the report or wanted anything added or changed. There were no recommendations for any changes or corrections.

Chief Riegel stated that the only thing that needed to still be completed was the conclusion. After some discussion a draft of the conclusion was produced and added to the report.

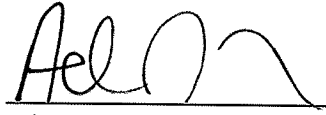
A motion was made by Committee Member Potocki to approve the report as amended seconded by Trustee Sauter. The motion was approved by a voice vote with all in favor.

ADJOURNMENT

A motion was made by Committee Member Jackson seconded by Trustee Levey to adjourn at 6:47 p.m.

The motion passed unanimously by voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam Riegel", written over a horizontal line.

Adam Riegel,
Fire Chief