

SHOREWOOD-TROY PUBLIC LIBRARY

11/10/2023

TO: Will County Board, ATTN: Sandy

FROM: Jennifer Cisna Mills, Director, Shorewood-Troy Public Library

RE: Decennial Committee Report from the Shorewood-Troy Public Library

The Shorewood-Troy Public Library is filing the Report for Compliance with the Decennial Committee on Local Government Efficiency Act. Agendas and minutes for the committee can be located on our Library's web page at: <https://shorewoodtroylibrary.org/about-us/board-of-trustees/>.

Should you have any questions or concerns about this report, I may be contacted at jmills@shorewoodtroylibrary.org or 815.725.1715.

Thank you,

Jennifer Cisna Mills, Library Director



815-725-1715



650 Deerwood Drive
Shorewood, IL
60404



www.shorewoodtroylibrary.org

RECEIVED
NOV 13 2023
Will County Board

REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT

I. Unit of government submitting this report:

Name of Library: Shorewood-Troy Public Library District

Address of Main Library Office: 650 Deerwood Dr.

II. Information about our Library

A. We are located in Will County(ies).

B. The population of the territory in which our Library is located is 21,780 (as of 2020 census).

C. We have 21.00 employees of the Library (not including board members).

D. Our annual budget for FY 24 is: \$ 2,010,300.00.

E. Our Library's equalized assessed valuation (EAV) for 2023 is \$ 828,096,801.00.

III. Information about Our Committee

A. Committee Members:

Board President Thomas Novinski

Trustee Tracy Caswell

Trustee Krysten McGee

Trustee Arthetta Reeder

Trustee Vito Schultz

Trustee Robert J. Stahl

Trustee Karen Voitik

Executive Director Jennifer Mills

Library Resident Erin Gilmartin

Library Resident Helen Valantinas

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the library board of trustees (President and Trustees), the Executive Director or other official of the Library, and two residents appointed by the Board President. The President may appoint more than two residents if deemed appropriate.

B. Meetings (50 ILCS 70/20)

First Meeting

Date: June 8th, 2023

- Formation occurred before June 10, 2023
- Noticed in Accordance with the Open Meetings Act
- Majority of Committee Present
- Public Comment

Second Meeting

Date: August 10th, 2023

- Noticed in Accordance with the Open Meetings Act
- Majority of Committee Present
- Public Comment

Third Meeting

Date: October 12, 2023

- Noticed in Accordance with the Open Meetings Act
- Majority of Committee Present
- Public Comment

Additional Meetings (List All, if any): _____

C. Post Meeting Survey

Was a survey provided to attendees at each of the Committee Meetings?

- Yes No

By what means was the survey presented to the attendees?

Via email.

IV. Core Programs or Services Offered by our Library

A. Our Library offers the following core services and programs:

Circulation of books & media to patrons; Access to digital items, such as ebooks, e-audios, Roku devices for streaming movies and TV; Access to computers and internet in-house and in-home access for patrons; Programming (including storytimes, book discussions, and tech classes for patrons of all ages); Outreach to senior communities, schools, and daycares, including homebound deliveries; serve as a passport application acceptance facility; provide reference and reader's advisory service to patrons; circulate materials to patrons of other libraries through reciprocal borrowing rules.

B. Other core services/programs to consider:

Providing additional items in our "Library of Things" for Circulation or more items in our Makerspace, but our facility has limited floorspace.

V. Awards and Recognitions

Our Library has received the following awards, distinctions, and recognitions:

Reader's Advisory Service Award - Illinois Library Association (2022)

VI. Intergovernmental Agreements

We partner with or have Intergovernmental Agreements with the following other governments:

Entity and services offered:

Troy School District 30-C/JTHS 204/Minooka 201 - Library cards issued to all students within STPL boundaries automatically issued, providing access to books and databases.

Illinois Libraries Present - Large-event Author programming

Pinnacle Library Cooperative - in FY23, STPL borrowed from Pinnacle items that saved taxpayers \$341,000, if our library had had to purchase.

Participation in RAILS (Delivery of items and cooperative purchases)

VII. Community Partnerships

We partner with the following organizations:

Organizations and services offered:

Local School Districts - Automatic library card registration for students and teachers. Access to library databases and materials.

Troy Township-Provide books for book discussions and Technology Classes and a Library book drop on their site is coming soon.

Visits to Senior Communities - Homebound Delivery, programming, book discussions

Village of Shorewood: Attend Village events and Fests for Outreach to patrons.

VIII. Review of Laws, Policies, Rules & Procedures, Training Materials & Other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Library in order to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Libraries
- Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All Board Members have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of Regular Meetings of the Library Board (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*)
- Designation of FOIA Officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1 *et seq.*)
- All applicable officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5 *et seq.*)
- Sexual harassment prevention training (775 ILCS 5/2-109(C))
- Our Intergovernmental Agreements
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*)
- Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016);

IX. What Have We Done Well?

The Shorewood-Troy Library provides the core services expected of public library; the library circulates items for learning and entertainment, provides programming for all ages, fosters literacy for children, teens, and adults, partners with government and community agencies, and is efficient in the use of its resources.

The Library is a member of a Library Cooperative (Pinnacle) allowing it to obtain books and other items for usage by its patrons at a cost savings, participates in insurance cooperatives to reduce exposures to risk. The Library also is a member of a Library System (RAILS) which transports the books and other items around the libraries in a cost-effective manner.

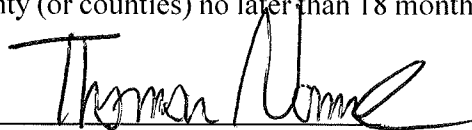
X. Our Committee's Recommendations:

The Committee recommends that the Board and Administration of the Library continue to seek out opportunities to leverage partnerships and additional sources of funding, outside of solely taxpayer funding to continue to make the Shorewood-Troy Library more efficient.

Note: This Report must be filed with the county (or counties) no later than 18 months after the first committee meeting.

Submitted by:

Thomas Novinski



Chairman, Decennial Efficiency Committee

Date of Committee Approval of Report: October 12, 2023